

**PROJECT ADVERTISEMENT**DEPARTMENT OF MANAGEMENT AND BUDGET  
FACILITIES ADMINISTRATION, DESIGN & CONSTRUCTION DIVISION

This form is required for the advertisement of all construction projects. (1984 PA 431)

|  |  |   |                                 |
|--|--|---|---------------------------------|
| TO:<br><b>DESIGN &amp; CONSTRUCTION DIVISION</b> |  | DATE:<br><b>May 8, 2009</b>                       |                                 |
| FROM:<br><b>Mark Knoebel</b>                     | PROJECT MANAGER<br><b>Robert Adams</b> | DMB FILE NUMBER<br><b>472/09001.RAA</b>           | INDEX NUMBER(S)<br><b>54720</b> |
| ADVERTISEMENT DATE<br><b>June 16, 2009</b>       |  | BID OPENING DATE AND TIME<br><b>July 15, 2009</b> |                                 |

PROJECT NAME AND LOCATION (INCLUDE STREET ADDRESS)

**Domestic Water Heater Replacement  
Marquette Branch Prison  
1969 S US-41 Marquette Michigan 49855**

WALK-THROUGH INSPECTION DATE, TIME, AND LOCATION

**July 2, 2009 10 am  
Marquette Branch Prison Conference Room at main entry.  
1969 S US-41 Marquette Michigan 49855**

**X MANDATORY****Lein check is required, allow at least 3 days to process. Form is attached.****Contact Tom Beaudry at 906-226-1815 or Stu Voetgline at 906-226-1816 if you have any questions.**

DESCRIPTION OF WORK

**Remove and replace existing steam domestic hot water heater with pre-assembled steam on demand domestic hot water system.**

Bid Security and Performance Bonds:  Required  Not Required

**All Bidders submitting bids in excess of \$100,000.00 must be certified by the Department of Civil Rights for compliance with State of Michigan Equal Employment Opportunity requirements prior to submission of bids. Note: Due to recent processing improvements by the Department of Management & Budget (DMB) and the Department of Civil Rights (DCR) concerning Certificates of Awardability, consideration may be given to bids received while final certification is still pending. In order to qualify for such consideration a bidder who does not possess a Certificate of Awardability valid through the bid opening date must do each of the following:**

- **Notify MDCR in writing, by sending a facsimile (fax) to 313-456-3826 at least 3 business days prior to the bid opening date, that the bidder has submitted a bid contingent upon a pending Certificate of Awardability. Notice shall indicate the contract bid upon, the scheduled bid opening date, the name and phone number(s) of a contact person able to speak for the bidder on the subject of awardability, and the date on which the bidder's application for Certificate of Awardability was initially filed.**
- **Ensure that all information required on the application for Certificate of Awardability was provided to MDCR.**

Documents may be obtained from: **Integrated Design Inc.  
1021 West Baraga Ave.  
Marquette Michigan 49855**

Phone: (906-228-4480 )  
Fax: ( 906-228-7524 )

**Make out \$50 check to State of Michigan, refunded with the return of documents to Integrated Design**

Date Approved: \_\_\_\_\_ By: \_\_\_\_\_

# LEIN Information

Please complete the information below. This information is required in order to complete the criminal history check only for non-Michigan Department of Corrections employees.

NOTE: The Privacy Act of 1974 contains criminal penalties for violation of the Act. The Act provides in part "Any person who knowingly and willfully requests or obtains any record concerning an individual from an agency under false pretenses shall be guilty of a misdemeanor and fined not more than \$5,000."

Print Name \_\_\_\_\_  
Last First Middle Social Security Number

Any Aliases, Maiden or Former Names \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Driver's License No. \_\_\_\_\_

Date of Birth \_\_\_\_\_ County and State of Birth \_\_\_\_\_

Height (inches) \_\_\_\_\_ Weight (lbs.) \_\_\_\_\_ Eye Color \_\_\_\_\_ Race \_\_\_\_\_ Sex \_\_\_\_\_

Prisoner Number (if applicable) \_\_\_\_\_ Felony Conviction \_\_\_\_\_

I authorize the Department of Corrections to conduct a criminal history file check to determine the existence of any arrest resulting in conviction. I further authorize the Department to check my motor vehicle operator license record for the purpose of determining if I will be allowed to operate a vehicle while conducting Department business.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Special Note: Public Act 140 of 1996 prohibits the Department of Corrections from hiring individuals who have been convicted of a felony. It is the Department of Corrections policy that an applicant shall not be hired if convicted of a misdemeanor pursuant to controlled substances or a comparable statute or law in any jurisdiction. Further, we cannot hire an individual with any involvement in domestic violence for positions which require, or have the potential for access to weapons or ammunition. Finally the Department will not consider an applicant convicted of any misdemeanor until one year after satisfactory completion of any sentence imposed, including probation.

Purpose of Request: This information must be specific as to who, what, where, and when. The statement should be clear as to why the request is being submitted. Such as, but not limited to: The request is for a college tour naming the college, date, time of the tour, or a part-time teacher of GED classes on Tuesdays and Thursdays in the school. (DO NOT use codes or abbreviations.)

MBP Staff Requesting Check (Signature) \_\_\_\_\_ Clock # \_\_\_\_\_ Division \_\_\_\_\_ Date \_\_\_\_\_

## Personnel Use Only

LEIN Check Date: \_\_\_\_\_ # of Convictions \_\_\_\_\_

LEIN Check By: \_\_\_\_\_