

## 1.1 NOTICE TO BIDDERS

- A. Mecosta-Osceola ISD, Big Rapids, Michigan, will receive proposals from qualified contractors for Educational Center Remodel, located at 15760 – 190<sup>th</sup> Avenue, Big Rapids, Michigan 49307.
- B. The Owner will enter into one contract with the successful General Contractor, who will be fully responsible for coordination of all required work between all trades.
- C. Proposals must be mailed or delivered in person to Dr. Curtis Finch, 15760 – 190<sup>th</sup> Avenue, Big Rapids, MI 49307. All proposals must be sealed in envelopes, plainly labeled “Education Center Remodel” and must be received prior to 2:30 P.M., local time, on Thursday, August 12, 2010. This will be a public bid opening. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- D. A pre-bid meeting will be held at 2:30 P.M., local time, on Tuesday, August 3, 2010 at the Education Center project site in Classroom A103.
- E. The Schedule of Work shall be as follows:
- |                                   |  |
|-----------------------------------|--|
| August 12, 2010 @ 2:30 P.M.       | Bids Due   |
| August 17, 2010                   | Post-Bid Interviews  |
| August 23, 2010                   | Anticipated award of contract  |
| September 20, 2010                | Anticipated start of construction<br>ASAP (contingent upon State approval) |
| Four (4) weeks from Project Start | Anticipated substantial Completion   |
- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Mecosta-Osceola ISD. This will be a guarantee that the bidder selected by Mecosta-Osceola ISD will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- G. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.
- H. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.
- I. Applicable Michigan use and sales tax apply to this project.
- J. All bidders should note that this project does not require prevailing wages.

K. Bidding Documents may be examined after July 26, 2010 at:

GMB Architecture + -Engineering  
85 East Eighth Street  
Suite 200  
Holland, Michigan 49423  
616-796-0200

**AND**

MHC/Repro MAX – Kal-Blue  
401 Hall Street SW, Ste. 128B  
Grand Rapids, Michigan 49503

**AND**

Builders Exchange of Michigan  
4461 Cascade Road, S.E.  
Grand Rapids, Michigan 49546

**AND**

CNS of Michigan  
1793 RW Berends Drive SW  
Wyoming, MI 49519

L. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.