INVITATION TO BID

Date: **November 30, 2010**

Project: **Knabusch Math & Science Center Renovation**

Project Owner: **Monroe County Intermediate School District**
1101 S. Raisinville Road
Monroe, MI 48161
(734) 242-5799

Engineer/Architect: David Arthur Consultants, Inc.
110 Main Street
Dundee, Michigan 48131
Phone: 734-823-5080 Fax: 734-823-5085
Email: dac@cass.net

Proposal Scope: Each proposal shall include all labor and materials for the interior renovation of an existing building, as noted on construction documents.

Contract Documents: Documents will be furnished to each prime bidder upon receipt of a $35.00 non-refundable deposit per set at the office of David Arthur Consultants, Inc. For request to mail documents, there will be a non-refundable, prepaid handling fee of an additional $10.00 per set. All documents will be mailed U.S. Mail - 2-Day Priority. Please make checks payable to "David Arthur Consultants, Inc." Credit or Debit card payments are not accepted. If a FedEx account number is given, the $10.00 handling fee as mentioned above is not required. A $15 prepaid handling fee will be required if PDF copies of the bid documents are requested.

Copies of the documents are on file for review and available for viewing reference only at:

1. David Arthur Consultants, Inc., 110 Main Street, Dundee, MI 48131
2. Monroe County ISD, 1101 S. Raisinville Road, Monroe, MI 48161
3. The Dodge Report, 36060 Industrial Road, Livonia, MI 48150
4. Builders Exchange, 5555 Airport Hwy. Ste. 140, Toledo, OH 43615
5. Construction News Service, 1773 NW Berends, Wyoming, MI 49519
6. Construction Association of Michigan, 43636 Woodward Avenue, Bloomfield Hills, MI 48302
7. Reed Construction Services, 30 Technology Parkway South, Norcross, GA 30092

All questions and clarifications must be faxed or e-mailed to David Arthur Consultants, Inc. Only registered plan holders will receive Addendums/Clarifications regarding these questions.

Bid Bond & Performance Bond:

Each proposal submitted must be accompanied by a bid bond, if bid(s) exceeds twenty thousand nine hundred and ninety eight dollars ($20,998), it must be from an approved surety company or a certified check must be given made payable to the Monroe County Intermediate School District, in an amount not less than 5 percent (5%) of proposal amount. Each successful bidder shall be required to furnish a performance bond and labor and materials payment bond equal to one hundred percent (100%) of the proposal amount, including accepted alternates, if bid exceeds Fifty Thousand Dollars ($50,000). Premium of bonds shall be included in bid.

Proposals:

One copy of the Proposal must be submitted in a sealed, opaque envelope, and on forms provided by the Engineer/Architect with the project name, bidder's name and address clearly written on the outside of the envelope.

All proposals shall be accompanied by a sworn and notarized Familial Relationship Disclosure Statement evidencing any familial relationship (or lack thereof) between the Bidder or any employee of the bidder and any member of the Board of Education of the Monroe County Intermediate School District, Monroe Public Schools or the Superintendent of either School District. The Owner shall not accept a bid that does not include a sworn and notarized disclosure statement.

Bids to be labeled and delivered to:

Attn: Nancy Swanson
Knabusch Math & Science Center Renovation
Monroe County Intermediate School District
Building 'A'
1101 S. Raisinville Road
Monroe, MI 48161

Bids will be accepted until 2:00 P.M. December 23, 2010 at the above address. A public bid opening will take place at 2:05 P.M. December 23, 2010 at the above address.

Proposals not received at the noted location by the time and date specified in this notice will not be considered and will be returned to the bidder unopened. The Owner reserves the right to reject any or all bids, to waive irregularities and/or informalities and to make award in any manner deemed for the best interest of the Owner.

Bid proposals shall not be withdrawn for a period of thirty (60) days subsequent to opening of bid.

All modifications, corrections, or clarifications prior to receipt of the proposal will be made by an Addendum/Clarification issued by the Engineer to all bidders of record. All questions must be submitted in writing by 12:00 P.M. December 17, 2010.

Submission:

Before sealing the proposal envelope, check to be sure that:

1. The Proposal Form is signed.
2. The Base Bid amount is filled in.
3. All applicable alternate amounts are filled in.
4. Bid Security is included.
5. All Addenda received are acknowledged.
6. Signature Authorization is included.
7. Familial Disclosure Statement is included.

On the outside of the envelope identify:

1. The project name as noted in this invitation.
2. Bidder's name and complete address.

Pre-Bid Conference:

There will be an optional pre-bid conference, on December 10, 2010. If bidders are not available for the pre-bid conference, bidders are required to visit the site during bidding. Any and all questions pertaining to the project or to gain access to the site, please contact:

DAVID A. KUBISKE, P.E., P.S., LEED AP OR JASON NOLFF, LEED AP
DAVID ARTHUR CONSULTANTS, INC.
110 Main Street, Dundee, MI 48131
Phone No: 734-823-5080 Fax No: 734-823-5085
Email: dac@cass.net