

NOTICE TO BIDDERS - SECTION 00025

Notice is hereby given that sealed bids will be received:

BY New Buffalo Area Schools
1112 Clay Street
New Buffalo, Michigan 49117

FOR New Buffalo Area Schools
Description: New Buffalo High School/Middle School -
Entrance Canopy Renovation

AT New Buffalo Area Schools
Administration Building
1112 Clay Street
New Buffalo, Michigan 49117

UNTIL **3:00 p.m. local time, Tuesday, April 29, 2008**
Bids received after that time will be returned unopened.

OPENING The sealed Bids will be publicly opened and read aloud immediately
thereafter in the Superintendent's Office.

All work for the complete construction of the project will be under multiple prime contracts with the Owner or its assignee based on bids received and on combinations awarded.

Construction shall be in full accordance with the Bidding and Contract Documents which are on file with the Owner and may be examined by prospective bidders at the following locations:

OFFICE OF THE OWNER

New Buffalo Area Schools
1112 Clay Street
New Buffalo, Michigan 49117

OFFICE OF THE ARCHITECT

Hebard & Hebard Architects, Inc.
107 North Eddy Street
South Bend, IN 46617
PH: (574) 234-8907

PLAN ROOMS

Builders Exchange of St. Joseph Valley
2015 Western Avenue
Room 211, Marycrest Building
South Bend, IN 46629

MACIAF
3215-A Sugar Maple Court
South Bend, IN 46628

Builders Exchange of Kalamazoo
3431 Kilgore
Kalamazoo, MI 49001

Builders Exchange of Grand Rapids
4461 Cascade Road Southeast
Grand Rapids, MI 49546

Prime contract bidders may obtain bidding document sets from the office of the **Architect** beginning April 04, 2008 for a deposit of \$25.00 for each complete set. Prime bidders may obtain complete sets on a refundable basis if:

1. a responsible bid is received and the documents are returned (**returned to: Hebard & Hebard Architects, Inc.**), in good condition within TWENTY (20) days of receipt of bids; or
2. the prospective bidder notifies the Architect of his/her intention to not bid and returns his documents in good condition (**to: Hebard & Hebard Architects, Inc.**).

Any planholder not in conformance with Item 1 or 2 noted above will forfeit their plan deposit.

Deposits shall be made payable to Hebard & Hebard Architects, Inc.

Bid security in the amount of five percent (5%) of the bid must accompany each bid in accordance with the Instructions to Bidders. Bid security shall be a certified check or bid bond and shall be the bidder's guarantee that said bidder will, if the contract is awarded to said bidder, execute within ten (10) days of acceptance of his bid, a Contract for the work bid upon. All bid bonds shall be made payable to the New Buffalo Area Schools and be executed by a surety company authorized to do business in the State of Michigan.

The Owner has researched and determined that a wage rates scale is not required for this project.

The Owner reserves the right to accept or reject any bid (or combination of bids) and to waive any irregularities in bidding. No bidder may withdraw his bid for a period of sixty (60) calendar days after the date set for bid opening.

An out-of-state contractor will have Michigan State Gross Income Tax withheld unless they can show proof that they are registered with the Michigan Secretary of State to conduct business in the State of Michigan.

The successful bidders will be required to furnish Performance and Payment Bonds for 100% of their contract amount prior to execution of contracts. Bonds shall be in full force and effect for a period of at least 12 months after the date of final completion and acceptance of the longest guarantee provided under the contractor's contract. Should the contractor's bonding company default, the contractor will be responsible for

securing a new bond within fourteen (14) calendar days. All Contractors shall be required to provide separate Performance and Payment Bonds for their respective contracts.

Bidders are required to attend a pre-bid conference at 10:30 a.m. (local time) on Thursday, April 17, 2008 in the New Buffalo Area Schools Superintendent's Office located at 11112 Clay Street in New Buffalo, Michigan with representatives of the Owner and Architect present to discuss construction sequence, bidding requirements and information; contractor's work and storage areas; and requirements for contractor's personnel.

Bid proposals shall be complete and properly executed on the bid form provided. Each bid proposal shall include a Non-Collusion Affidavit.

It is the intention of the Owner that construction of the project will be completed by August 20, 2008.

END OF SECTION 00025