

RFP NOTIFICATION
Novi Community School District
Workstation / Exclusivity Agreement, RFP # NCSD-0803
(This is only a notification – to receive the full RFP see the contact information below)

Intent

It is the intent of the Novi Community School District (NCSD) also referred to as "The Owner", to solicit proposals from qualified vendors for workstations and a four-year Exclusivity Agreement. The detailed specifications for equipment and services associated to this system are described in RFP. It is desired that the Vendors propose on all of the services being requested in this RFP.

RFP Document Access

For a copy of this Request for Proposal, please visit: <http://rfp.plantemoran.com> and click on "Novi Community School District". If you have not previously registered with this site, you will need to do so to access the files.

Schedule of Events

EVENT	DATE
RFP Release Date	June 18, 2008
Vendors Conference (Pre bid)	No Vendors Conference is scheduled for this RFP
Deadline for submittals of questions related to this RFP.	June 30, 2008 by 5:00 PM Local Time
Deadline for Proposals & Public Proposal Opening	July 10, 2008 at 2:00 PM Local Time at the address shown below.
Board Award (Tentative)	September 4, 2008

Due to the timelines for this project, no extensions to the due date will be granted.

Deadline for Proposals

Late proposals will not be accepted. Proposals shall be submitted to:

One Original, Two Printed Copies, and three Electronic Copies on a CD to:

Gail Credit
Assistant Superintendent of Business & Operations,
Novi Community School District,
Educational Services Building (ESB),
25345 Taft Road, Novi, MI 48374

All proposals shall be delivered in a sealed package with the wording "**NCSD – Workstations/Exclusivity Agreement # NCSD0803 Response**" clearly marked on the outside of the envelope/package. Proposals **may not** be delivered via facsimile or E-mail.

RESPONSE Clarifications

Requests for clarification shall be submitted in writing to:

Anna Barber, Plante & Moran, PLLC
27400 Northwestern Highway,
Southfield, Michigan 48037
Send all clarifications to Fax: (248) 233 – 7798 or Email: Anna.Barber@plantemoran.com

- End of Notification -