



1.1 NOTICE TO BIDDERS

- A. Ottawa Area Intermediate School District, Holland, Michigan, will receive proposals from qualified contractors for the M-TEC Welding Fume Collector Remodeling project, located at 6364 136th Street, Holland, MI 49424.
- B. The Owner will enter one contract with the successful Mechanical Contractor, who will be fully responsible for coordination of all required work between all trades.
- C. Proposals must be mailed or delivered in person to Miss Darcie Birkett, Ottawa Area Intermediate School District, Educational Services Building, 13565 Port Sheldon, Holland, MI 49424. All proposals must be sealed in envelopes, plainly labeled "M-TEC Welding Fume Collector Remodeling" and must be received prior to 10:00 A.M., local time, on May 1, 2009. This will be a public bid opening. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- D. A pre-bid meeting will be held on Wednesday, April 22, 2009 at 9:00 A.M. at the Educational Services Building.
- E. The Schedule of Work shall be as follows:
- | | |
|----------------------------|------------------------------------|
| April 13, 2009 | Documents out for Bid |
| April 22, 2009 @ 9:00 A.M. | Pre-Bid Meeting |
| May 1, 2009 @ 10:00 A.M. | Bids Due |
| May 4-6, 2009 | Post-Bid Interviews |
| May 21, 2009 | Anticipated award of contract |
| July 6, 2009 | Anticipated Start of Construction |
| July 17, 2009 | Anticipated Substantial Completion |
- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to OAISD. This will be a guarantee that the bidder selected by OAISD will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- G. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.



- H. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement. Refer to Bid Form for Affidavit Of Bidder.
- I. Applicable Michigan use and sales tax apply to this project.
- J. All bidders should note that this project does not require prevailing wages.
- K. Bidding Documents may be examined after April 13, 2009 at:

GMB Architects-Engineers
85 East Eighth Street
Suite 200
Holland, Michigan 49423
616-796-0200

AND

McGraw-Hill Dodge
401 Hall Street SW, Ste. 128B
Grand Rapids, Michigan 49503

AND

Builders Exchange of Grand Rapids
4461 Cascade Road, S.E.
Grand Rapids, Michigan 49546

AND

Construction News Services of MI
1773 RW Berends Drive SW
Wyoming, MI 49519

- L. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for 60 days from date of Bid Opening.