



Date: April 21, 2008
To: Potential Providers
Owner: Parchment School District
Project Location: Parchment High School
Subject: Invitation to Bid
Project: Category 5e Cabling and Public Address System Expansion to Existing System

Qualified contractors are invited to provide proposals for a system to design, provide, install, test, document, train and warrant expansion of Category 5e data cabling and extension its existing Bogen Multicom-2000 public address and call back system. Preference is for one contractor; however there are two bid categories and separate bid forms for each category.

Project duration in coordination with the construction schedule shall begin June 10, 2008 and end October 2009.

Project Components/Bid Categories:

- TECH-HS-07-0001: a) Approximately 400 new Category 5e cables added to existing, remodeled and new construction areas.
 b) New fiber installed between the existing MDF and new IDF locations.
 c) New voice backbone cabling installed between existing MDF and new IDF locations.
 d) Video cabling extended from existing demarcation to new IDF.
 e) New data, video racks and cabinets.
- TECH-HS-07-0002: f) Approximately 60 new speakers and 15 call buttons added to the existing Bogen Multicom-2000 system.
 g) Replacement of existing speakers removed for remodeling by others.
 h) Expansion cards, cabling and infrastructure components to support expansion of the existing system.

Bidding Documents:

Documents will be available April 24, 2008 at the owner's administration office. Deposit for specifications are \$100 and refundable after June 15, 2008 upon return of unmarked drawings, minus shipping costs. Bidding documents will be mailed upon request for a non-refundable fee of \$35.00 upon receipt of check or money order. Checks and money orders shall be made out to the owner.

Potential qualified bidders may request inspection of the site 7 to 14 days prior to the bid due date. Requests must be submitted to Kristy Mattern via email at KMattern@parchment.k12.mi.us.

Qualified bidders are invited to submit proposals for this project according to these specifications. The proposal shall include a well-documented Design/Build System that best meets all the minimum requirements of this document.

Qualified bidders are encouraged to review and understand the required bid forms and other submittal requirements prior to designing and proposing a System.

Owner:

Parchment School District
520 North Orient Ave
Parchment, MI 49044

Bid security and Performance Bond:

A 5% bid bond is required within the bidder's submission. The owner intends to execute a Performance, Labor and Materials (PLM) bond for 100% of the project.

Schedule:

April 21, 2008	Notification to the Buy Michigan First School Organization Building and Construction Web Site
April 24, 2008	Bid documents available
April 27, 2008	Notification to Kalamazoo Gazette
May 2, 2008	Bidders Conference: Attendance is Mandatory ; 3:00PM, Parchment High School 1916 East G Ave, Parchment, 49004
May 9, 2008	Bid Due Date – 2:00PM; 3 Copies Location: CSM Group 100 West Michigan Avenue Suite 200 Kalamazoo, MI 49007-3960
June 2008	Work begins
October 2009	Project Complete

Questions:

Phone – Jeff Ingle (616) 281-6040; email - inglej@optimalinternet.com