

Date: August 14, 2008  
To: IP Door Access Control and Video Monitoring System Firms  
Owner: Parchment School District  
Project Location: Parchment, Michigan  
Subject: Invitation to Bid  
Project: Parchment High School - IP Door Access Control and Video Monitoring System

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Qualified contractors are invited to provide proposals for a system to design, provide, install, test, document, train and warrant a new IP based Video Monitoring and integrated IP based Door Access Control System.

Project schedule shall begin September 25, 2008 and end November 2009.

**Project components include:**

1. Door Access Control System
2. IP Video Surveillance/Monitoring Cameras
3. Turn Key Integration

**Bidding Documents:**

Documents will be available August 18, 2008 by sending an email request to [parchmentbiddocs@optimalinternet.com](mailto:parchmentbiddocs@optimalinternet.com). An FTP site will be set up in which potential bidders may download electronic documents. Building prints will be available by contacting the district administrative building beginning August 18, 2008.

Bidding Schedule:

August 14, 2008	Notification to Michigan School Organization Building and Construction Web.
August 18, 2008	Electronic Bid documents available by sending an email to <a href="mailto:parchmentbiddocs@optimalinternet.com">parchmentbiddocs@optimalinternet.com</a>
August 15, 2008	Notification to Kalamazoo Gazette.
August 21, 2008	Bidders Conference: 3:00 PM, Parchment High School; 1916 East G Avenue, Parchment MI 49004
August 26, 2008	Deadline for Intent to Bid form submittal.
September 3, 2008	Bid Due Date (Administration Building, 520 N. Orient Street, Parchment, MI 49004 - 3:30 pm, 3 Paper Copies; one electronic copy of bidder response form (Excel format).

Bidders may request inspection of the sites prior to the bid due date.

Qualified bidders are invited to submit proposals for this project according to these specifications. The proposal shall include a well-documented Design/Build System that best meets all the minimum requirements of this document.

Qualified bidders are encouraged to review and understand the required bid forms and other submittal requirements prior to designing and proposing a System.

Owner:

Parchment School District  
520 North Orient Street  
Parchment, MI 49004