

1.1 NOTICE TO BIDDERS

- A. Ravenna Public Schools, Ravenna, Michigan, will receive proposals from qualified contractors for Ravenna High School Parking Lot Improvements, located 2766 S. Ravenna Road, Ravenna, MI 49451.
- B. The Owner will enter into one contract with the successful General Contractor who will be fully responsible for coordination of all required work between all trades.
- C. Proposals must be mailed or delivered in person to Mr. John VanLoon, Administration Office, 12322 Stafford Street, Ravenna, MI 49451. All proposals must be sealed in envelopes, plainly labeled "Ravenna High School Parking Lot Improvements" and must be received prior to 2:00 P.M., local time, on Thursday, July 22, 2010. This will be a public bid opening. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.
- D. A pre-bid meeting will be held at 2:00 P.M., local time, on Thursday, July 15, 2010. Meeting will commence outdoors near the main entrance to the High School located on the west side of the High School Building.
- E. The Schedule of Work shall be as follows:
- | | |
|-------------------------------|------------------------------------|
| July 22, 2010 | Bids Due at 2:00 P.M. |
| July 26, 2010 | Anticipated award of contract |
| July 28, 2010 | Anticipated start of construction |
| August 25, 2010 | Anticipated substantial Completion |
| <u>August 26, 2010</u> | <u>Grand Opening</u> |
- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Ravenna Public Schools. This will be a guarantee that the bidder selected by Ravenna Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- G. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.
- H. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.
- I. Applicable Michigan use and sales tax apply to this project.
- J. All bidders should note that this project shall include prevailing wages.

K. Bidding Documents may be examined after July 9, 2010 at:

GMB Architecture + -Engineering
85 East Eighth Street
Suite 200
Holland, Michigan 49423
616-796-0200

AND

MHC/Repro MAX – Kal-Blue
401 Hall Street SW, Ste. 128B
Grand Rapids, Michigan 49503

AND

Builders Exchange of Michigan
4461 Cascade Road, S.E.
Grand Rapids, Michigan 49546

AND

CNS of Michigan
1793 RW Berends Drive SW
Wyoming, MI 49519

L. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for thirty (30) days from date of Bid Opening.