

**SECTION 00100
ADVERTISEMENT TO BID**

1. Barton Malow Company, requests Bid Proposals on behalf of **Roseville Community Schools** for the construction of **Bid Package No. 06-04F and 06-07D Dort & Fountain Elementary Schools VCT Installation**. Bid Proposals will be received by **Roseville Community Schools** located at 18975 Church Street, Roseville, MI 48066, delivery or mail or hand delivered on or before **Monday, May 3, 2010 by 2:00 p.m. on the official school clock in the Administration Building**. The bids will be publicly read aloud at the above address at 2 p.m. local time. The District shall not open, consider, or accept a bid received after the date and time specified for bid submission in the advertisement. Proposals must be sealed with Bidder's name on the outside of the envelope and designated as follows:

Sealed Proposal
 Bid Package No. 06-04F and 06-07D
 Dort & Fountain Elementary Schools VCT Installation
 Bid Category(s) - _____
 Contractor Name, Address, Phone Number

2. Proposals shall be based on the requirements set forth in the Project Manual by Barton Malow Company and contract and construction documents prepared by the Architect dated March 23, 2009 for:

BID PACKAGE NO. 06-04F and 06-07D Dort & Fountain Elementary Schools VCT Installation

<u>BID CATEGORY</u>	<u>TITLE</u>
1.15	Carpet & Resilient Flooring

3. Accepted Bidders will be required, as a condition precedent to award of Contract, to furnish in the amount of 100% of the contract price, satisfactory Performance Bond and Payment Bond, Certificates of Insurance, and as required in the RFQ.
4. Unless otherwise specifically set forth, this Project is subject to state sales and/or use taxes and Bidder is required to include such taxes in its Bid Proposal.
5. Barton Malow Company has been contracted by the Owner in the capacity of Construction Manager for the Project, and as such has the rights and obligations set forth in its contract with the Owner for those services, and shall act as representative of the Owner to the extent required/allowed under its Owner contract.
6. Bid Proposals will be publicly opened immediately following receipt of bids on **Monday, May 3, 2010 by 2:00 p.m.** on the official school clock in the Administration Building by Owner/Barton Malow Company, evaluated by Barton Malow Company, Owner and the Architect, with recommended awards subsequently made by Roseville Community Schools.
7. Bidding Documents will be available for examination and distribution on or after **Friday, April 23, 2010**. Examination may be made at:

Barton Malow Company (Field Office)
 18975 Church Street
 Roseville, MI 48066
 586.771.8710

8. Bidders may arrange for a site visit/tour by contacting Barton Malow Company at least 24 hours in advance so the School Administration can be notified. Pre-bid clarifications (Addendums) will be distributed to all who are known by Barton Malow Company to have received contract documents, but the Barton Malow Company, Architect and Owner will not be responsible for providing information to those bidders not identified as plan holders. Information disclosed in the Pre-bid clarifications and any Addenda will be considered part of the Bidding and Contract Documents.
9. **No fee is required for document review.** Bid documents can be picked up at the Barton Malow Field Office located at 18975 Church Street, Roseville, MI 48066.
10. The Owner and Barton Malow Company reserve the right to request qualification forms or additional information from any Bidder before issuing Bidding Documents, receiving Bid Proposals or awarding the Agreement.
11. Bid Proposals shall be on forms furnished by Barton Malow Company in Section 00400 of the Project Manual. Bidders will be required to submit with their Bid Proposals a Bid Security by a qualified surety authorized to do business in the state where the Project is located, an OSHA Form 300 for the most recent completed year, their worker's compensation Experience Modification Rate (EMR) factor, and any other information required in the Instructions to Bidders. Bidders shall not withdraw RFQ's for a period of ninety (90) days after date for receipt of RFQ's.
12. The Owner reserves the right to reject any or all RFQ's, either in whole or in part. The Owner reserves the right to waive any informalities or irregularities in the bidding and to accept bid alternates. The Owner also reserves the right to award a contract in any manner deemed by the Owner, in the Owner's sole discretion, to be in the Owner's best interests.
13. All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. The District shall not accept a bid that does not include this sworn and notarized disclosure statement.
14. A Pre-Bid Meeting is scheduled for **Thursday, April 29, 2010 at 9:00 a.m.** at the Roseville Community Schools Administration Building located at 18975 Church Street, Roseville, MI 48066.

END OF SECTION 00100