

**SECTION 00100
ADVERTISEMENT TO BID**

1. The Southfield Public School Board requests Bid Proposals on behalf of Southfield Public Schools for the construction of the Thompson Middle School Multizone AHU Replacement. Bid proposals will be received at the John W. English Administrative Center, 24661 Lahser Road, Southfield, MI 48033 by delivery or mail, to the attention of Martha Ritchie, Manager, Purchasing and Food Service, by 2:00p.m local time on **Wednesday, April 1, 2009**. The bids will be publicly read aloud at this address. The District shall not open, consider, or accept a bid received after the date and time specified for bid submission in the advertisement. Proposals must be sealed with Bidder's name on the outside of the envelope and designated as follows:

Sealed Proposal
Thompson Middle School
Multizone AHU Replacement
Bid Package No. 39
Bid Category: _____
Contractor Name, Address, Phone Number

2. Proposals shall be based on the requirements set forth in the Project Manual by Barton Malow Company and contract and construction documents prepared by the Architect dated **March 9, 2009** for:

BID PACKAGE NO. 39: Thompson Middle School – Multizone AHU Replacement

6.1	General Trades
15.1	Mechanical

3. Accepted Bidders will be required, as a condition precedent to award of Contract, to furnish in the amount of 100% of the contract price, satisfactory Performance Bond and Payment Bond and Certificates of Insurance as required in the Project Manual.
4. This Project is subject to state sales and/or use taxes and Bidder is required to include such taxes in its Bid Proposal.
5. Barton Malow Company has been contracted by the Owner in the capacity of Construction Manager for the Project, and as such has the rights and obligations set forth in its contract with the Owner for those services, and shall act as representative of the Owner to the extent required/allowed under its Owner contract.
6. Bid Proposals will be publicly opened by the Owner, evaluated by Barton Malow Company, Owner and the Architect, with recommended awards subsequently made by Barton Malow on behalf of the Owner.
7. Bidding Documents will be available for examination and distribution on or after March 16, 2009 at:

Dunn Blue Reprographics
37660 Hills Tech Drive
Farmington Hills, MI 48331
Ph: 248.489.1999
Fx: 248.489.7112

8. **A mandatory Pre-Bid Meeting and site visit/tour will be held for all trades on Wednesday, March 25, 2009 at 2:00 PM in the Cafeteria of Thompson Middle School (16300 Lincoln Drive, Southfield, MI 48076).** All attendees must report directly to the designated meeting room; a tour of the applicable areas will be given after the meeting. All Bidders are responsible for attendance at the pre-bid conference. Pre-bid conference minutes will be distributed to all who are known by Barton Malow Company to have received contract documents, but the Barton Malow Company, Architect and Owner will not be responsible for providing information to those not attending the pre-bid conference. Information disclosed in the prebid conference minutes will be considered part of the Bidding and Contract Documents.

9. No deposit is required for pickup of drawings.
10. The Owner and Barton Malow Company reserve the right to request qualification forms or additional information from any Bidder before issuing Bidding Documents, receiving Bid Proposals or awarding the Agreement.
11. Bid Proposals shall be on forms furnished by Barton Malow Company in Section 00400. Bidders will be required to submit with their Bid Proposals a Bid Security by a qualified surety authorized to do business in the state where the Project is located, an OSHA Form 300 for the most recent completed year, their worker's compensation Experience Modification Rate (EMR) factor, and any other information required in the Instructions to Bidders. Bidders shall not withdraw Bid Proposals for a period of sixty (60) days after date for receipt of Bid Proposals.
12. The successful Bidder(s) will be required to enter into an agreement with Southfield Public Schools on the Agreement Form identified in Section 00500 of the Project Manual.
13. The right to reject any or all Bid Proposals, either in whole or in part, or to waive any informalities or irregularities therein is reserved by the Owner.
14. All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. The District shall not accept a bid that does not include this sworn and notarized disclosure statement.

END OF SECTION 00100