

Modular Classroom

Request for Bid

24' x 40' Modular Classroom

Public Bid

St. Clair County Regional Educational Service Agency

Bid Release Date: March 25, 2009

PROPOSAL DUE DATE:

Thursday, April 9, 2009 @ 2:00 p.m.

Return to:

**Charles S. Andrews, Director of Administrative Services
St. Clair County Regional Educational Service Agency (RESA)
499 Range Road, P O Box 1500, Marysville, MI 48040**

Phone: (810) 455-4021

Late proposals will be rejected

St. Clair County Regional Educational Service Agency is a non-profit, equal opportunity employer.
Auxiliary aids and services are available to individuals with disabilities. Voice TDD (800) 649-3777.

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REQUEST FOR PROPOSAL

St. Clair County Regional Educational Service Agency (RESA) is accepting proposals to provide a 24' x 40' modular classroom.

RECEIPT AND OPENING OF BID PROPOSALS

- A. Bid proposals will be opened and read aloud on Thursday, **April 9, 2009 at 2:00 p.m.** at the following location:

St. Clair County Regional Educational Service Agency (RESA)
Administration Building
499 Range Rd, Marysville, MI 48040

- B. Bids received after the designated bid receipt time will be returned unopened.
- C. Proposals shall be in a sealed envelope with bidder's name on the outside of the envelope and designated as follows:

Modular Classroom Bid
St. Clair County Regional Educational Service Agency
Attn: Charles Andrews, Director of Administrative Services
Bidder Name, Address and Phone Number

- D. Bids shall be submitted on the Bid Proposal Form furnished with all blank spaces filled in. All blanks on the bid form shall be filled in by typewriter or manually in ink. All alterations or erasures shall be initialed by the bid signer.
- E. St. Clair County RESA shall have the right to reject any and all proposals and to waive any informality or irregularity in any bid received and to accept bids, which in his/her best judgment, is in the best interest of RESA.
- F. The bidder, by making his/her bid, represents that he/she has read and understood the bid documents and that his/her bid is made in accordance therewith.
- G. Oral, telephone, facsimile or telegraphic bids are invalid and will not receive consideration.
- H. Any bid may be withdrawn prior to the scheduled time for opening of bid proposals.
- I. A bid may not be modified, withdrawn or canceled by the bidder for ninety (90) calendar days following the time and date designated for the opening of bids, and bidder so agrees by submitting his/her bid.

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Bid specification requests for interested qualified bidders may be obtained from:

Charles Andrews, Director of Administrative Services
St. Clair County RESA
499 Range Road
Marysville, MI 48040
Phone: (810) 455-4021 FAX: (810) 364-7474

Any questions regarding the bid proposal should be directed to Charles Andrews at the number listed above.

General Conditions and Bid Procedure

St. Clair County RESA retains the right to qualify or disqualify bidders based on available information covering their service and the quality and suitability of the bids.

All bids shall be made by a reputable dealer and conform to the 2009 Michigan International Building Code / Michigan Bureau of Construction Codes. Bids for used modular shall conform to applicable codes for the year of manufacture.

It is the responsibility of the bidder to examine all conditions pertinent to submittal of a successful bid.

St. Clair County RESA reserves the right to accept or reject any bid and to award the contract to other than the low bidder. All decisions by St. Clair County RESA regarding the contract award shall be final.

Through the submission of a bid, the bidder agrees to:

- Explain in writing any deviation from written specification pertaining to the bid.
- Bids are exempt from all taxes, including State and Federal.
- Bids shall be binding for a maximum of 90 days from date of opening.

Scope

St. Clair County RESA is accepting proposals to provide one (1) 24' x 40' air conditioned modular classroom, installed at one of its facilities. The classroom shall have its own handicapped accessible bathroom(s). The proposal must include the cost of freight, foundations (based on soils of 4000 psi or better), setup and skirting. Finished threshold will be 29 inches or less. Steps and ramps will be designed by the architect and quoted separately. St. Clair County RESA will provide utility installations to the unit and hook-ups. Previous experience with school districts within the State of Michigan is required.

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All sealed bids must include the following:

- Bid Summary on Bid Proposal Form
- Schedule of Completion
- Floor Plans
- Specifications
- Proof of Insurance - General Liability, Transportation Insurance and Worker's Compensation.
- Familial Relationship Affidavit
- Litigation Statement
- List of Michigan School District References

Specifications have been attached that address the generic building requirements; however, it is the responsibility of each bidder to provide a building in complete accordance with the 2009 Michigan International Building Code / Michigan Bureau of Construction Codes.

Voluntary Alternates: Used Modular Classroom

Voluntary alternates are encouraged to give the District greater value and/or savings. St. Clair County RESA will accept an alternate bid for a used 24' x 40' single modular classroom to have the required restroom(s), new exterior paint, new carpet, whiteboards/tackboards may be existing, but are required. Building to be renovated to "in like new" condition and have the necessary upgrades as required by the State of Michigan. The date of original manufacture shall be included with the bid. Blueprints of the building must be included with the bid.

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Attachment A

Modular Classroom Specifications/ 24' x 40' Building

A. DEFINITIONS:

- 1) Manufacturer Michigan corporation manufacturing within the State of Michigan.
- 2) Distributor That company representing the manufacturer to the customer.
- 3) Customer The purchaser and/or user of the structure.
- 4) Code The Administrative Authority and Construction Rules and Regulations, under which the buildings are designed and constructed. *No third party inspections are acceptable.*
- 5) Engineer Professional registered engineer in the State of Michigan, who responsibly certifies that the design, structural requirement, installation and construction of these buildings are in compliance with the requirements of the Michigan Code.
- 6) Pre-manufactured Buildings The product of the manufacturer.
- 7) Systems The assembling of structural, mechanical or electrical materials into buildings and/or components with a specific design for a specific function. This definition shall include all type of public and/or private structures that are manufactured in an off-site manufacturing facility.

B. SPECIAL CONDITIONS:

- 1) The structures described in these specifications are designed on the pre-manufactured unit principal, fabricated in the manufacturer's plant in Michigan.
- 2) The pre-manufactured buildings are transported on wheels and axles which are detachable from the steel frame, as well as the towing assembly. The transportation equipment remains the property of the seller and shall be returned to the manufacturer's plant.

C. PERMITS AND REGULATIONS:

All site permits, surveys, licenses, site preparation, utility and mechanical connections, in compliance with code requirements and statutes, shall be provided by others, at no expense to the manufacturer.

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Attachment A (Continued)

D. WORKMANSHIP:

Workmanship shall be the best standard practice by qualified technicians of each trade in accordance with Board of Education requirements.

E. CHANGES AND SUBSTITUTIONS:

The manufacturer shall make changes or substitutions of equal quality as required, as long as the changes submitted do not affect the quality, design, appearance and function of the structure.

F. DELIVERY

The modular classroom is to be delivered and installed no later than August 15, 2009.

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Attachment B

LITIGATION STATEMENT:

Statement regarding any past, present or pending litigations with an owner:

I certify that with regards to any past, present or pending litigations with an owner for which I have provided services – (circle one)

There are no past, present or pending litigations

There are past, present or pending litigations (please explain)

Signature: _____ Company Name: _____

References: List of Michigan School Districts

Name of School District: _____

Contact Person: _____ Phone: _____

Name of School District: _____

Contact Person: _____ Phone: _____

Name of School District: _____

Contact Person: _____ Phone: _____

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Attachment C

Bid Proposal Form 24' x 40' Modular Classroom

New Modular Classroom

New 24' x 40'
Per specifications

Bid Amount

Delivery Date

Alternate Bid

Used 24' x 40'
Per specifications
Date of Manufacture: _____

Bid Amount

Delivery Date

Lease Purchase Options

St. Clair County RESA is requesting proposals for both a five year and a three year lease purchase option for the above priced modular classrooms.

	5 Year Annual Payment	% Interest	Total Cost
New Modular	_____	_____	_____
Used Modular	_____	_____	_____
	3 Year Annual Payment	% Interest	Total Cost
New Modular	_____	_____	_____
Used Modular	_____	_____	_____