

## INVITATION TO BID

**OWNER:** South Lake Schools  
St. Clair Shores, Michigan

**PROJECT:** South Lake Middle School Office Renovation  
21621 California  
St. Clair Shores, MI 48080

**CONSTRUCTION  
MANAGER:** E. Gilbert & Sons, Inc.  
45887 Mound Rd.  
Utica, MI 48317  
586-731-7450 (fax 586-731-9289)

Bids shall be submitted in sealed envelopes, addressed to Mr. Matthew Dishman, South Lake Schools, 23101 Stadium Drive, St. Clair Shores, MI 48080. Envelopes shall be marked: **“South Lake Middle School Office Renovation Bid”** and submitted to the Administration Building prior to **2:00 p.m. on Tuesday, May 11<sup>th</sup>, 2010**. A 5% bid bond is required. Each set of bid documents requires a \$ 100.00 deposit; check made payable to South Lake Schools. Bid documents will be made available from the Construction Managers office, 45887 Mound Rd., Utica, MI 48317. **A pre-bid meeting is scheduled for May 5<sup>th</sup>, 2010, at the Middle School, at 3:15p.m. In the main office.**

Sealed proposals for the work identified in the contract documents must be received before **2:00 p.m. on May 11<sup>th</sup>, 2010** and publicly opened at that time at the South Lake Schools, Administration Building, 23101 Stadium Drive, St. Clair Shores, MI 48080.

Faxed proposals will not be accepted. Any questions should be directed to the Construction Management firm, Attn: Robert Koepsell. (bobk@egilbertandsons.com). **South Lake Schools will not consider or accept a bid received after 2:00 p.m. on May 11<sup>th</sup>, 2010.**

All bidders must provide familial disclosure in compliance with MCL 380.1267 (P.A. 232 of 2004) and attach this information to the bid. A sworn and notarized statement disclosing any familial relationship that exists between the owner and any employee of the bidder and any member or board, board of education, chief executive officer or the superintendent of South Lake Schools shall accompany the bids. South Lake Schools will not accept a bid that does not include this sworn and notarized disclosure statement.

**South Lake Schools** reserves the right to waive any informalities in bidding, reject any or all bids, accept any bid when, in the opinion of South Lake Schools such action will serve the best interests of South Lake Schools consistent with competitive bidding requirements.