

Advertisement for Bids for St Joseph Public Schools

Project Description

Roof repairs at High School, Upton Middle School, Lincoln, Brown and EP Clarke Elementary

- Must be able to provide a five- year manufacturer's warranty for all roof sections.
- Must be able to provide annual inspections of all roofs by a certified RRC-registered roof consultant as outlined by RCI. (not RRO)
- Must provide all roof related consulting services for a five- year period.
- Roof information must be entered into a web-based system that will allow owner to access and update information via internet.

Roof Replacement of selected roofs at Upton Middle School.

Gutter and snow guard installation at High School.

Proposals may be mailed or delivered in person to:

Ron Bartz
Director of Operations
3275 Lincoln Ave
St Joseph Mi, 49085

Mandatory Pre-Bid Meeting

A mandatory pre-bid meeting and project walk-through will be conducted by the Mr. David Hand, RRC, CDT (Owner's Representative/ Consultant), on Tuesday, January 11, 2011 @ 9:00 AM (local time). The meeting will convene at: above mentioned address.

Bid Information

Proposals must be received prior to 2:00 PM (local time) on, January 27, 2011 at the above referenced address. Proposals will be publicly opened and read aloud promptly after 2:00 PM. All bids received after 2:00 PM on the bid date will not be accepted and will be returned to the Bidder unopened.

Proposals and Award

The Project will utilize one (1) prime contractor. The contract for construction will be a direct contract with the Owner and executed on AIA Document A201 (1997 edition) – "Standard Form of Agreement between Owner & Contractor". Project administration will be the responsibility of Mr. David Hand.

NOTE: The Owner may also award contracts to separate prime contractors for separate bid divisions or combinations of bid divisions. All bids shall be submitted on the bid forms provided in the project specifications, completely filled in, and executed (copies of the bid forms are acceptable). Facsimile bids will not be accepted.

Plans and Questions

Bidding Documents will be available for distribution at mandatory pre-bid meeting. Contact Mr. David Hand (Project Consultant/to reserve a set of bid documents. All questions regarding the bidding procedures, design, and drawing/specification intent are to be directed to the Project Consultant.

**Mr. David D. Hand, RRC, CDT
Senior Project Manager
Tremco Roof Management**

Kalamazoo, MI 49004
800 524-2046Dhand@tremcoinc.com

Bid Security

A Bid Security by a qualified surety authorized to do business in the state where the Project is located and in the amount of five percent (5%) of the Base Bid shall accompany each proposal. The Bid Security may be in the form of a Bid Bond, Cashier's Check, or Money Order. Personal checks are NOT acceptable. Bid may not be withdrawn for a period of sixty (60) days after the bid date. Successful Bidders may be required to furnish Surety Bonds as stated in the Project Specifications.

Familial Disclosure

All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or the employee of the bidder and any member of the board, intermediate school board, or board of directors or the superintendent of the school district, or chief executive officer of the public school academy. The District shall not accept a bid that does not include this sworn and notarized disclosure statement.

Owners Rights

The Owner reserves the right to reject any or all proposals, and to waive informalities, irregularities, and/or errors in the bid proposals, which they feel to be in their own best interest.