

TBA ISD CAREER TECH CENTER AND ARNELL ENGSTROM ADMIN BUILDING
EXPANSION OF KEYLESS DOOR LOCK ENTRANCES
CWS #2802

INVITATION TO BID

PROJECT IDENTIFICATION

PROJECT: TBA ISD CAREER TECH CENTER
880 PARSONS RD
and
ARNELL ENGSTROM ADMINISTRATION BUILDING
1101 RED DRIVE
EXPANSION OF KEYLESS DOOR LOCK ENTRANCES
TRAVERSE CITY, MICHIGAN 49686

PROJECT DESCRIPTION

Notice is hereby given that Traverse Bay Area Intermediate School District will receive sealed Bids for the following:

- A. Replacement of a number of wood doors with FRP/Special light units including hardware required to conform with the access control system included.
- B. Expansion of the existing electric access control and door contact system currently utilized by TBA.
- C. New finish hardware as required.
- D. New electrical wiring including all low-voltage and cat-5 cabling indicated

It is the intent of the Owner that work on this project will start immediately following award of Contract with completion by June 30, 2008. School will be in session.

TYPES OF BIDS REQUIRED

This project will be constructed under a single prime contract with Bids received on a lump sum basis.

RECEIPT OF BIDS

Bids shall be addressed to, and will be received until the following date and time:

TO: TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT
Administrative Building
Arnell Engstrom Building,
1011 Red Drive
TRAVERSE CITY, MI 49685-6120

ATT: Stephanie Murray, Director of HR & Finance & Administration Services

DATE: Wednesday March 12, 2008
TIME: 10:00 A.M., local time

All Bids received at such place, date and time will then be publicly opened and read aloud. Bids received after such time will be returned to the respective Bidder, unopened. Bidders submitting Bids will be informed of the results of all the Bid proposals following award of all contracts.

EXAMINATION AND PROCUREMENT OF DOCUMENTS

Complete and detailed Bidding Documents will be on file, and may be examined by prospective Bidders at the following locations: Office of the Architect: Clark Walter Sirrinc *Architects*, 513 S. Union Street, Traverse City, Michigan 49684, phone: (231) 946-3627 or at Builders Exchange of Northwest Michigan, 1373 Barlow Traverse City, MI 49686.

Complete sets of Bidding Documents may be obtained by Bidders on or after Wednesday February 20, 2008 from the office of the Architect, Clark Walter Sirrinc *Architects* in accordance with the INSTRUCTIONS TO BIDDERS.

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BID SECURITY

Each Bid must be accompanied by a bid security, which shall not be less than five percent (5%) of the amount of the highest combination of the Base Bid plus all requested ADD Alternates, in the required form and submitted in accordance with the INSTRUCTIONS TO BIDDERS.

BOND REQUIREMENTS

Bidders to whom award of a Contract is under consideration shall furnish and pay for an acceptable Performance Bond, Labor and Material Payment Bond and Supply Bond in a penal sum of 100% of the total amount payable by the terms of the Contract in accordance with the INSTRUCTIONS TO BIDDERS.

MODIFICATION OR WITHDRAWAL OF BID

A bid may not be modified, withdrawn or canceled for a period of thirty (30) calendar days after the time and date designated for receipt of Bids.

MANDATORY WALKTHROUGH FOR ALL CONTRACTORS

The **mandatory walkthrough** will be held on Thursday, February 28, 2008 at 3:15 PM local time, beginning at the administration entrance (west entrance) of the Arnell Engstrom Building and once completed will be transferred to the Carrier Tech Facility on Parsons Road to review what doors are to be modified and included in this project.

THIS IS NOT A MICHGAN PREVAILING WAGE RATE PROJECT.

RIGHT TO REJECT BIDS:

In accordance with Public Act 232 of 2004 (revisions adopted July 21, 2004 by the State of Michigan) the TBA ISA Intermediate School District shall not accept a bid that does not include the following sworn and notarized disclosure statement: The bid must be accompanied by a sworn and notarized statement that discloses any familial relationship that exists between the owner or any employee of the bidder and any member of the school board, superintendent of the school district. A list of the TBA ISD Intermediate School District board members and superintendent will be included in the Proposal Form.

The TBA ISD reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any informality or irregularity in bidding procedure.

Date: February 20, 2008
By: Mike Hill, Superintendent