

## INVITATION TO BID

PROJECT NAME: Middle School Kitchen Improvements

PROJECT DESCRIPTION:

The work includes demolition of existing block walls and construction of new block walls and structural lintels to accommodate the installation of new serving line and tray drop-off area. Work will include installation of serving and dishwashing equipment, push-up fire doors, electrical, plumbing, and patching in new floor tile and ceiling grid.

OWNER: Three Rivers Community Schools  
851 Sixth Avenue  
Three Rivers, MI 49093

(Administrative Offices)

ARCHITECT: CARMI Design Group  
68817 Cass Street  
P.O. Box 627  
Edwardsburg, MI 49112  
Phone: 269-663-5073

BID DATE:

Bids will be received at the district's Administrative Offices until **2:00 PM [local time] April 29, 2009**.

Bids will be publicly opened at the Administrative Offices and read aloud at this time. Bids received after this time will not be considered and will be returned to the bidder unopened.

Bids shall be properly and completely executed on the Bid Proposal Form included within the Project Manual and submitted in duplicate. Bids shall be clearly marked as "**Three Rivers Community Schools Middle School Kitchen Improvements**" on the front of the submitted envelope.

PRE-BID MEETING:

A Pre-Bid Meeting will be held at the Administrative Offices on **April 22, 2009 at 2:00 PM [local time]**.

DOCUMENT AVAILABILITY AND USE:

Bid Documents may be viewed at the following **Plan Rooms** on or after **April 15, 2009**

MACIAF  
3215-A Sugar Maple Court  
South Bend, IN 46628

Builders Exchange of  
Kalamazoo  
3431 East Kilgore Street  
Kalamazoo, MI 49001-5513

Builders Exchange of  
Grand Rapids  
4461 Cascade Road SE  
Grand Rapids, MI 49546

McGraw-Hill Construction  
Dodge  
401 Hall Street SW  
Suite 128B  
Grand Rapids, MI 49503

McGraw-Hill Construction  
Dodge  
2521 E. Michigan Ave.  
Lansing, MI 48912

Construction News Service  
of Michigan  
1793 RW Berends Drive, SW  
Wyoming, MI 49546

Construction Association  
of Michigan  
43636 Woodward St.  
Bloomfield Hills, MI 48302

Builders Exchange of St.  
Joe Valley  
2015 Western Ave.  
South Bend, IN 46629

Bid Documents may be obtained at the **Architect's office** on or after **April 15, 2009**.

Bona Fide bidders may obtain Bidding Documents from the Architect's Office upon payment of \$50.00 for each set with a limit of three (3) sets. Checks made payable to CARMI Design Group. Please note that the **P.O. Box must be included** when sending items to CARMI Design Group via the USPS or it will not be delivered. Bidding documents are also available electronically at no charge, via email. Please email your request to [sweiss@carmi.biz](mailto:sweiss@carmi.biz).

Said Payment for Bidding Documents shall be refunded to bidders, provided Bidding Documents are returned intact and in good condition to the Architect within five (5) calendar days after bid due date. There will be no exceptions.

BONDS:

A five percent (5%) Bid Bond shall accompany each bid. The successful bidder will be required to provide a Performance Bond, Labor and Material Bonds, and certificates of Liability and Worker's Compensation Insurance.

OTHER CONDITIONS AND INFORMATION:

1. Each bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Three Rivers Community Schools board of education or the superintendent of the school district.
2. No bidder may withdraw their bid for a period of **Thirty (30) calendar days** after the date set for bid opening.
3. Three Rivers Community Schools reserves the right to reject any or all bids, to waive any defects or irregularities in bids, and to accept any bid which is deemed most advantageous to the public interest.