

## INVITATION TO BID

### PROJECT IDENTIFICATION

**PROJECT:** TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT  
CAFETERIA/POOL RENOVATIONS  
ARNELL ENGSTROM BUILDING  
1101 RED DRAIVE  
TRAVERSE CITY, MI 49684

### PROJECT DESCRIPTION

Notice is hereby given that **Traverse Bay Area Intermediate School District** will receive sealed Bids for the work which includes the following at the Arnell Engstrom Building:

- A. The project incorporates removal of the existing pool infill super structure sub-floor and floor finish to accommodate new pool infill & over floor systems.
- B. Provide new geo-foam (EPS) pool infill system and new reinforced concrete floor slab cap.
- C. Remove (portions or entire) existing wall partitions, ceilings, remove/salvage door & frame, remove/salvage casework and appliances to facilitate new pool infill systems.
- D. Removal of all ceramic tile floor finish and coved base associated with the original pool deck area in Cafeteria 100, Offices 101 & 102 and Store 103.
- E. Construct new replacement partitions, rework disturbed ceilings and re-set salvaged casework.
- F. Provide new plastic laminate finish on existing casework countertops, backsplashes, edges and returns.
- G. Provide new floor finishes as scheduled.

It is the intent of the Owner that work on this project will start immediately following award of Contract with completion as early as possible. School will be in session, so access to the site, as well as storage of new and removed materials will have to be coordinated with the Owner.

Access to the construction area, within the facility, will be limited during school hours. School is in session beginning September 7<sup>th</sup> from 7:45am and 3:30pm. Construction manpower (only) will be permitted use of the corridors during school hours, but should be limited. Delivery of construction materials and equipment will be allowed daily prior to 7:30am and after 3:15pm and will be restricted from corridors during school hours. All existing egress routes and corridors will be maintained clear and unobstructed during the duration of construction. The construction area will be confined to the existing Cafeteria100, Offices 101 &102 and Store 103 areas. Contractors should allow for a portion of the work to be performed before or after school hours. Confidentiality of staff and students will be expected.

### TYPES OF BIDS REQUIRED

This project will be constructed under a single prime contract with Bids received on a lump sum basis.

### RECEIPT OF BIDS

Bids shall be addressed to, and will be received until the following date and time:

**TO:** TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT  
Administrative Building  
1011 Red Drive  
TRAVERSE CITY, MI 49684

**ATT:** Stephanie Murray, Director of HR & Finance & Administrative Services

**DATE:** Friday, July 16, 2010      **TIME:** 10:00 A.M., local time

All Bids received at such place, date and time will then be publicly opened and read aloud. Bids received after such time will be returned to the respective Bidder, unopened. Bidders submitting Bids will be informed of the results of all the Bid proposals following award of all contracts.

#### EXAMINATION AND PROCUREMENT OF DOCUMENTS

Complete and detailed Bidding Documents will be on file, and may be examined by prospective Bidders at the Office of the Architect, *CWS Architects Inc.* 513 S. Union, Traverse City, Michigan 49684. Telephone: (231) 946-3627. Fax: (231)-946-1234. or at:

Builders Exchange of Northwest MI, 1373 Barlow, Traverse City, MI 49686

Complete sets of Bidding Documents may be obtained by Bidders on or after **Tuesday, July 6, 2010** from Traverse Reproduction & Supply, 1373 Barlow St., Traverse City, MI, in accordance with the INSTRUCTIONS TO BIDDERS.

#### BID SECURITY

Each Bid must be accompanied by a bid security, which shall not be less than five percent (5%) of the amount of the highest combination of the Base Bid plus all requested ADD Alternates, in the required form and submitted in accord with the INSTRUCTIONS TO BIDDERS.

#### BOND REQUIREMENTS

Bidders to whom award of a Contract is under consideration shall furnish and pay for an acceptable Performance Bond, Labor and Material Payment Bond and Supply Bond in a penal sum of 100% of the total amount payable by the terms of the Contract in accord with the INSTRUCTIONS TO BIDDERS.

#### MODIFICATION OR WITHDRAWAL OF BID

A bid may not be modified, withdrawn or canceled for a period of thirty (30) calendar days after the time and date designated for receipt of Bids.

#### VISIT TO SITE

Bidders are instructed to inspect the site and conditions under which the work is to be performed, and any obstacles which may be encountered. Extra's will be considered because of the Bidder's failure to inform himself of the site conditions which can be verified by inspection. A PRE-BID SITE VISIT is scheduled for **MONDAY, July 12, 2010 AT 10:00 A.M.** Site visits at other times must be coordinated with the Owner's maintenance supervisor, Larry Axtell, by contacting him. Phone: 231-922-6239.

#### **THIS IS NOT A MICHIGAN PREVAILING WAGE RATE PROJECT!**

#### RIGHT TO REJECT BIDS

In accordance with Public Act 232 of 2004 (revisions adopted July 21, 2004 by the State of Michigan) the TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT shall not accept a bid that does not include the following sworn and notarized disclosure statement:

The bid must be accompanied by a sworn and notarized statement that discloses any familial relationship that exists between the owner or any employee of the bidder and any member of the intermediate school board, superintendent of the intermediate school district.

A list of the Traverse Bay Area Intermediate School District board members and superintendent will be included in the Proposal Form.

The TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any informality or irregularity in bidding procedure.

Date: July 2, 2010

By: Mike Hill, Superintendent