

Section 00020 Invitation for Bids

Project

Warren Woods Public Schools – A/V Interactive Classrooms
Bid Package – T04-002AV

Owner

Warren Woods Public Schools
12900 Frazho Road
Warren, Michigan 48089
(586) 439-4400

Architect

Wakely Associates, Inc.
30500 Van Dyke Avenue, Suite M-7
Warren, Michigan 48093
(586) 573-4100

Technology Consultant

Metro Technology Services
200 East Big Beaver Road
Troy, MI 48083
(248) 457-4576

Project Description

Procure, install, integrate and configure new A/V Interactive Classroom systems at 8 locations through-out Warren Woods Tower High School. Project also includes removal of some existing video systems, additions of interactive white boards, audio and video equipment, structured cabling systems and installation.

Type of Proposal

A single lump sum bid is being solicited for the work described in this Request for Proposals (the “RFP”).

Date of Submission

The Owner will receive sealed bids for the work herein set forth until 2:00 P.M. EST, on Tuesday, January 11th, 2011 (the “Due Date”) at the Warren Woods Public Schools’ Administration Building, 12900 Frazho Road, Warren, MI 48089, Attn: Mr. Neil Cassabon. Bids will be publicly opened and read aloud shortly thereafter. Late bids will not be opened, accepted or considered.

Each bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the bidder or any employee of the bidder and any member of the Owner’s School Board or the Superintendent of Schools. The Owner will not accept a bid that does not include this sworn and notarized disclosure statement.

Bid Security

Each bid must be accompanied by a certified check, cashier’s check, or a satisfactory surety bid bond in an amount not less than five percent (5%) of the total bid price as guaranty. No bid shall be considered unless it is accompanied by the required guaranty.

Each check shall be made payable to Warren Woods Public Schools.

Bid security will be returned to all bidders for each Bid Package within five (5) days after the award of contract by the Warren Woods Public Schools Board of Education and the accepted bidders have

executed the Contract, or if no award has been made, within ninety (90) days after the date of the opening of bids, upon demand of the bidder at any time thereafter, so long as he has not been notified of the acceptance of his bid.

Pre-Bid Meeting

A pre-bid meeting will be held at Warren Woods Tower High School, 27900 Bunert, Warren, MI 48088 at 3:00 PM on January 4th, 2011..

Attendance at this pre-bid meeting is not mandatory, however, absolutely no extra cost will be allowed for any item or thing which could have been seen or obtained at the pre-bid meeting.

Bidding Documents

Copies of the Bidding Documents will be on file for reference at the office of:

1. The Owner
2. The Technology Consultant

Copies of Documents

Bidding Documents will be available at Dunn Blue Reprographics at the expense of the bidder. All bidders shall make arrangements with Dunn Blue Reprographics prior to picking up the bidding documents.

Dunn Blue Reprographics
1009 West Maple Road
Clawson, MI 48017
Phone: (248) 288-5600

Proposal Acceptance

The Owner expressly reserves the right to accept or reject any or all bids in whole or in part, to waive any irregularities therein, and to award the contract(s) to other than the low bidder.

Proposal Withdrawal

Proposals for base bids may not be withdrawn for a period of ninety (90) days after the Due Date. Bidders may withdraw at any item prior to the Due Date, however.

Prevailing Wages

The provisions of Act 166, 1965 Prevailing Wages on State Projects apply to this Project.

End of Section 00020