

**WESTWOOD HEIGHTS SCHOOLS
ADMINISTRATIVE OFFICES**

REPAIR WORK ON BLEACHERS IN WESTWOOD HEIGHTS SCHOOL DISTRICT

OWNER: WESTWOOD HEIGHTS SCHOOLS
PROGRAM Westwood Heights Schools
MANAGER: 3400 N. Jennings Road
Flint, MI 48504
Web Site: www.hamadyhawks.net e-mail: dhunter-harvill@hamadyhawks.net
Project Manager: D. Hunter-Harvill, dhunter-harvill@hamadyhawks.net
Phone: 810-591-0870 Fax: 591-0898

Westwood Heights Schools invites qualified firms to submit proposals / bids for repair work on all bleachers within Westwood Heights District. The District reserves the unrestricted right to reduce the contract amount by reducing the scope of work and/or components in order to meet budget requirements. Unit pricing, as specified in the bid proposal, will be used to control contract adjustments. Any such action will be taken before specific work on a building or on a project component has commenced.

BIDS ARE DUE at 3:00 p.m. local time on September 25, 2008.

On behalf of the Westwood Heights Schools, sealed proposals for the above project can be mailed or delivered in person at 3400 N. Jennings Road, Flint, MI 48504, Attention: Dr. Hunter-Harvill, Superintendent, until the stipulated bid opening date and time. Bids received after the stipulated date and time will not be considered and will be returned unopened. Bids will be opened (bids without a bid bond will be retained for the files and will not be read or evaluated) and read at a public meeting scheduled for Monday, September 29 at 6:00 P.M. at Westwood Heights Schools, 3400 N. Jennings Road, Flint, MI 48504. **Bids must be clearly marked Bleacher Repair Work.** The RFP contains the specific requirements for all bids. Among the requirements in the RFP are: Provide four (4) complete sets (original and 3 copies) of your response to the RFP including an RFP compliance form and a base bid cost summary form. All interested bidders may obtain copies of the RFP, drawings, and specifications from Westwood Heights Schools, **beginning September 14, 2008. Bid documents are available at Westwood Heights Administration Office.** (Please call (810-591-0870), fax (810-591-0898) to make arrangements.)

Westwood Heights Schools, 3400 N. Jennings Road, Flint, MI 48504

A minimum of 5% bid security, either in the form of a bid bond or cashier's check payable to Westwood Heights Schools, must accompany each bid (see RFP for rules for calculating the bid bond amount).

A required pre-bid meeting will be held at the Westwood Heights Administration Building, 3400 N. Jennings Road, Flint, MI 48504 on Friday, September 19, 2008 at 9:30

A.M. Westwood Heights Schools reserve the right to reject any or all bids and to waive irregularities in bids.

By: Dr. Deborah Hunter-Harvill, Superintendent
Westwood Heights Schools
3400 N. Jennings Rd. Flint, MI 48504

Flint, MI 48504

AN EQUAL OPPORTUNITY EMPLOYER