

1.1 NOTICE TO BIDDERS

- A. Zeeland Public Schools, Zeeland, Michigan, will receive proposals from qualified contractors for the Partial Re-Roofing (Single Ply Membrane – TPO) at Roosevelt Elementary Areas "G" and "H", located at 175 W. Roosevelt in Zeeland, Michigan.
- B. The Owner will enter into a single contract with the successful Roofing Contractor, who will be fully responsible for coordination of all required work.
- C. Proposals must be mailed or delivered in person to Kelly Rademacher at 183 W. Roosevelt, Zeeland, Michigan 49464. All proposals must be sealed in envelopes, plainly labeled "2010 Roosevelt Re-Roof Areas "G" & "H"" and must be received prior to **2:00 P.M.**, local time, on **Tuesday, April 13, 2010**. This will be a public bid opening. Contractors will be notified within the allocated period of time as to their position in the bid process. Evaluation of proposals and award will be at a later date; the contractor will receive a letter of intent prior to receipt of contract.
- D. The Schedule of Work shall be as follows:
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|-------------------------------------|---|
| Tuesday, March 30, 2010 @ 3:40 P.M. | Pre-Bid on-site meeting |
| April 13, 2010 @ 2:00 P.M. | Bids Due |
| April 14, 2010 | Post Bid Reviews |
| April 23, 2010 | Letter of Intent |
| April 26, 2010 | Anticipated Award of Contract |
| May 20, 2010 | Contractor Orders Material |
| June 14, 2010 | Anticipated Start of Construction |
| August 20, 2010 | Anticipated Substantial Completion |
| August 23, 2010 | Punch List Issued by Architect |
| August 23-26, 2010 | Roofing Manufacturer's Final Walk-thru for Warranty |
| August 30, 2010 | Final Clean-up and Punch List Completion |
- E. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Zeeland Public Schools. This will be a guarantee that the bidder selected by Zeeland Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- F. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.

- G. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.
- H. Applicable Michigan use and sales tax apply to this project.
- I. All bidders should note that this project does not require prevailing wages.
- J. Bidding Documents may be examined after March 16, 2010 at:

GMB Architecture + Engineering
85 East Eighth Street
Suite 200
Holland, Michigan 49423
616-796-0200

AND

MHC/Repro MAX – Kal-Blue
401 Hall Street SW, Ste. 128B
Grand Rapids, Michigan 49503

AND

Builders Exchange of Grand Rapids
4461 Cascade Road, S.E.
Grand Rapids, Michigan 49546

AND

Construction News Services of MI
1773 RW Berends Drive SW
Wyoming, MI 49519

- K. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.