



## **1.1 NOTICE TO BIDDERS**

- A. Zeeland Public Schools, Zeeland, Michigan, will receive proposals from qualified flooring contractors for Carpet Replacement at the following locations:
1. Zeeland East High School, located at 3333 96<sup>th</sup> Avenue, Zeeland, MI.
  2. Cityside Middle School, located at 320 E. Main Street, Zeeland, MI.
- B. Flooring Contractor bids are open to qualified bidders. The Owner will enter into contract with the successful Flooring Contractor, who shall be fully responsible for all work required to complete the project, for the work of all trades, and for coordination of all work among trades.
- C. Note: Where “contractor” is referred to in these specifications, this shall be interpreted to refer to the Flooring Contractor unless noted otherwise.
- D. Proposals must be mailed or delivered in person to David Van Ginhoven at 183 W. Roosevelt, Zeeland, Michigan 49464. All proposals must be sealed in envelopes, plainly labeled “District Flooring 2009” and must be received prior to **2:00 P.M.**, local time, on **Wednesday, April 22, 2009**. This will be a public bid opening. Contractors will be notified within the allocated period of time as to their position in the bid process. Evaluation of proposals and award will be at a later date; the contractor will receive a letter of intent prior to receipt of contract.
- E. Contact Owner if building walk-thru is required.
- F. The Schedule of Work shall be as follows:
- |                       |  |
|-----------------------|--|
| <b>April 22, 2009</b> | <b>Bids Due</b>  |
|                       | Intent to award contract within two weeks after Bid Due date |
| <b>July 8, 2009</b>   | <b>Anticipated start of construction</b>                     |
| <b>August 5, 2009</b> | <b>Anticipated substantial Completion</b>                    |
- G. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check made payable to Zeeland Public Schools. This will be a guarantee that the bidder selected by Comstock Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- H. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.



- I. **All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.**
- J. Applicable Michigan use and sales tax apply to this project.
- K. All bidders should note that this project does not require prevailing wages.
- L. Bidding Documents may be examined after April 8, 2009 at:

GMB Architects-Engineers  
85 East Eighth Street  
Suite 200  
Holland, Michigan 49423  
616-796-0200

Builders Exchange of Grand Rapids  
4461 Cascade Road, SE  
Grand Rapids, Michigan 49546

**AND**

McGraw-Hill Dodge  
401 Hall Street SW, Ste. 128B  
Grand Rapids, MI 49503

Construction News Services of MI  
1773 RW Berends Drive SW  
Wyoming, MI 49519

- M. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.