

Application to Convert Into a State-Chartered Bank

Conversion to a state-chartered bank is subject to the requirements and limitations of section 3709 and related sections of the Michigan Banking Code of 1999, as amended.

1. To request approval to convert to a state-chartered bank, please submit a letter addressed to the Commissioner of the Office of Financial and Insurance Regulation (OFIR). The letter must contain the following information:

- A. Reason(s)** State why applicant wants to convert to a state-chartered bank.
- B. Principal Office** State the principal location of applicant.
- C. Corporate Name** State the proposed corporate name of applicant.
- D. Membership** Indicate whether applicant will be a member of the Federal Reserve System.
- E. Management** Indicate any changes expected in applicant's Board of Directors and senior management.
- F. Branches** List all authorized offices to be operated after conversion. Include any approved but unopened branches along with the date approved by applicant's current regulator, or date of notice of intent to establish a branch.
- G. Financial Report** Include a copy of applicant's most recent annual report or call report.
- H. Trust Powers** Indicate if applicant has trust powers and if applicant expects to exercise those powers as a state-chartered bank.
- I. Articles of Incorporation** Include a draft of the Articles of Incorporation (form FIS 1015 is available on our web site at <http://www.michigan.gov/ofir>).
- J. Board Resolution** Certify the Board of Directors has authorized the conversion application be submitted to OFIR and that the bank will pay any conversion examination fee regardless of the Commissioner's decision.

- 2. OFIR reserves the right to require additional information.
- 3. Questions pertaining to the conversion application should be directed to the Enterprise Monitoring Division at (517) 241-9981.
- 4. Refer to the Remittance Instructions for the application fee, also available on our web site.
- 5. It is recommended that an appropriate application be filed with the proper federal agency coinciding with the filing of this application.

6. Mail the letter application to: **OFFICE OF FINANCIAL AND INSURANCE REGULATION
ATTENTION: ENTERPRISE MONITORING DIVISION
P. O. BOX 30220
LANSING, MI 48909-7720**

The Commissioner of the Office of Financial and Insurance Regulation has determined that the application (and all supplemental information provided) is available for public inspection or copying pursuant to the provisions of the Michigan Freedom of Information Act.

Authorized by PA 276 of 1999, as amended. Required to convert into a state-chartered bank.



Michigan Department of Energy, Labor & Economic Growth

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Phone OFIR toll-free at: 1-877-999-6442