CERTIFIED NURSE AID (CNA)

N- Not exposed to the task
1- Exposed to the task
2- Accomplished task with help
3- Accomplished task to criteria
4- Able to teach task

4	3	2	1	N	
					1. Introduction to CNA (Certified Nurse Aide)
					1.1 Identify the roles and responsibilities of team members
					1.2 Identify the educational requirements and certifications of CNAs
					1.3 Identify opportunities for employment in the Certified Nurse Aide field
					1.4 Identify and list the functions of the Certified Nurse Aide professional organizations(s)
					1.5 Identify various work sites CNAs may apply their skills
					1.6 Follow a chain of command
					1.7 Practice professional work habits
					1.8 Comply with state regulations for occupational area
					1.9 Locate OSHA poster(s) and MSDS(s) in clinical site
					1.10 Identify OSHA regulations that pertain to clinical site
					1.11 Identify biohazard labels
					1.12 Identify tasks and procedures commonly performed by CNAs
					1.13 Apply ethical standards to the occupational area
					1.14 Apply legal standards to the occupational area
					1.15 Demonstrate confidentiality in the clinical area
					1.16 Demonstrate various public relations and marketing techniques
					1.17 Identify, define and use terminology specific to CNAs
					2. OBRA Requirements
					2.1 Perform handwash technique
					2.2 Utilize isolation techniques
					2.3 Comply with universal precautions
					2.4 Assist the resident who falls
					2.5 Assist the resident having a seizure
					2.6 Assist an unconscious resident
					2.7 Assist the resident who is burned
					2.8 Assist the resident who is bleeding
					2.9 Perform the Heimlich maneuver
					2.10 Identify fire safety procedures
					2.11 Perform oral hygiene care; with teeth and edentate
					2.12 Perform oral hygiene; denture care
					2.13 Perform oral hygiene; unconscious resident
					2.14 Perform oral hygiene; conscious resident – total assistance
					2.15 Perform fingernail cleaning and trimming care
					2.16 Perform foot care
					2.17 Perform hair care; shampoo
					2.18 Perform hair care; styling (comb and brush)
					2.19 Shave client; blade or razor
					2.20 Provide perineal care male; female
					2.21 Bathe client; tub/shower

4	3	2	1	N	
					2. OBRA Requirements cont.
					2.22 Bathe client; bed
					2.23 Provide skin care; inspection
					2.24 Dress client
					2.25 Operate bed
					2.26 Make an occupied bed
					2.27 Make an unoccupied bed
					2.28 Apply/remove physical restraints
					2.29 Take and record temperature; oral
					2.30 Take and record temperature; axillary
					2.31 Take and record temperature; rectal
					2.32 Take and record pulse
					2.33 Take and record respirations
					2.34 Take and record blood pressure
					2.35 Take and record height and weight
					2.36 Feed resident
					2.37 Measure/record intake and output
					2.38 Assist with bedpan/urinal
					2.39 Assist with bedside commode/toilet
					2.40 Provide catheter care
					2.41 Collect urine/stool specimen
					2.42 Utilize proper body mechanics
					2.43 Ambulate resident
					2.44 Transfer techniques (bed to wheelchair)
					2.45 Position resident in bed
					2.46 Turn resident in bed
					2.47 Utilize mechanical lift
					2.48 Perform range of motion
					2.49 Assist client with walker
					2.50 Assist client with cane
					2.51 Assist client with wheelchair
					2.52 Provide postmortem care
					3. Optional Skills
					3.1 Perform phlebotomy procedures
					3.2 Provide colostomy care
					3.3 Administer enemas
					3.4 Don and remove surgical hose

Name_____

Date of Completion _____

Certificate Number _____