

**STATE COMMUNITY CORRECTIONS BOARD MEETING
OCTOBER 16, 2003**

**Kellogg Hotel & Conference Center (Vista Room)
East Lansing, Michigan**

Approved: February 18, 2004

PRESENT: Thomas Edmonds, Larry Inman, Michael Nye, John Phillips, Dennis Schrantz, Mary Kay Scullion, John Wynbeek.

I. APPROVAL OF AGENDA: Motion by Sheriff Edmonds, supported by Mr. Nye, to approve the agenda.

VOTE: Motion passed unanimously.

II. APPROVAL OF August 21, 2003 MINUTES: Motion by Sheriff Edmonds, supported by Mr. Phillips, to approve the August 21, 2003 Minutes as written.

VOTE: Motion passed unanimously.

III. STATE COMMUNITY CORRECTIONS BOARD MEETING SCHEDULE- FY 2004: Chair Larry Inman proposed that the scheduled February 19, 2004 Board Meeting be moved back one day to February 18, 2004, as he has a conflict being a trustee at a Board of Trustee Meeting.

Ms. Scullion stated that she has a teaching commitment for Spring Semester from 12:00 to 2:00pm, Monday's and Wednesday's and wanted to make the Board aware. She had no objection to the date being moved. Sheriff Edmonds stated that he also would be teaching after the first of the year, but was not aware of his schedule yet, and would let the Board know as soon as possible.

MOTION: Motion by Mr. Wynbeek, supported by Sheriff Edmonds, to move the scheduled February 19, 2004 State Community Corrections Board Meeting to February 18, 2004.

VOTE: Motion passed unanimously. (See Attached Schedule)

After some discussion it was the consensus of the State Board that they would conduct an open discussion (study session) at 1:00pm on the scheduled meeting dates, in order to facilitate an opportunity for Board Members, the public, CCAB Members, etc. to have more interaction with the State Board regarding issues in the field and broader issues within the state; and the formal Board Meetings would start at 3:00pm.

Sheriff Edmonds noted that they had discussed the potential for moving the State Board Meetings from Lansing to various locations and to schedule at least two of these meetings (not consecutive) with local CCAB's, or at sites that are convenient to local participation.

IV. DRUNK DRIVER JAIL REDUCTION AND COMMUNITY TREATMENT PROGRAM: Sheriff Edmonds presented a historical review for those present of the Drunk Driver Jail Reduction and Community Treatment Program. He noted that during the budget process last year there were intense negotiations revolving around drunk drivers' third offense and those who were eligible for reimbursement and those who were not, which produced the idea to rethink the way to treat the underlying addiction that fuels the OUIL multiple offender. This resulted in boilerplate language in the appropriations bill for the Department of Corrections that created the Drunk Driver Jail Reduction and Community Treatment Program (DDJR/CTP), funded at \$3 million.

The boilerplate also charged the State Community Corrections Board to constitute a committee, chaired by the Sheriff's representative on the Board, to prepare the standards and procedures for reimbursement under this program through the various CCAB's and there also exists a mechanism to accomplish reimbursement if a local CCAB does not exist.

State Board Members appointed to this committee by Chair Larry Inman include; The Honorable Louise Alderson, Norman Donker, Lawrence Emery, The Honorable Nanci Grant, John Wynbeek, Larry Inman, and as stated above, Chair Sheriff Thomas Edmonds.

Three DDJR/CTP subcommittees for various interested agencies met several times regarding this issue and had submitted recommendations in the following areas: 1) Accreditation for Safety and Security; 2) Assessments and; 3) Performance and Evaluation. OCC Administrator Kenneth Brzowski and staff then drafted a policy statement and application procedure from these recommendations. Sheriff Edmonds stated that it is important that the State Board moves forward on this issue, because time is of the essence – if there is not a method in place for the CCAB's to amend their plan and submit an application under this new initiative, the money will accumulate and not be spent. Sheriff Edmonds stated that the State Board Ad-hoc Committee had discussed the product that is before the State Board today and with minor revisions will be recommended for approval.

Due to the time element involved, Sheriff Edmonds stated that the Ad-Hoc Committee of the State Board will be a standing committee and they will be meeting within 30 to 90 days with any interested parties after the standards and procedures are adopted and put in place. The purpose of this future meeting will be to address anything in the process that is discovered to be an issue.

MOTION: Motion by Sheriff Edmonds, supported by Ms. Scullion, for the State Board to adopt as its operating policy, requirements for reimbursement and application process the document labeled as "Draft Field Operations Administration, Drunk Driver Jail Reduction/Community Treatment Program, Application for Funds" as prepared by the Office of Community Corrections, and staff to distribute into the field as rapidly as possible, and this issue will be addressed at a meeting in 30 to 90 days.

Chief Deputy Director Dennis Schrantz stated that he had reviewed the "draft" thoroughly and it was his understanding that those that were involved in the various subcommittees had maximum input and had agreed to these types of negotiated arrangements, and he found the materials in the application to be an excellent example of community corrections at its' best. That the parties involved had negotiated to develop the best approach, clearly following Public Act 511 and its' intent to assist sheriffs in opening jail beds on the condition that those jail beds be used to house felons who otherwise would go to prison. It also clearly meets the intent of the Legislature, supported by the Administration, that we provide an opportunity for every county in the state to replace the money that they would have otherwise been able to achieve through the funding of the previous county jail reimbursement program. He was very pleased with the product that has been achieved.

VOTE: Roll call vote to approve the above motion and present this recommendation to Director Caruso: Thomas Edmonds – Yes; Larry Inman – Yes; Michael Nye – Yes; John Phillips – Yes; Mary Kay Scullion – Yes; Dennis Schrantz – Yes; John Wynbeek – Yes. Motion passed unanimously.

MOTION: Motion by Ms. Scullion, supported by Mr. Schrantz, that the State Board delegate to the Chair of the DDJR/CTP Standing Committee of the State Board, the authority to review and sign off on the Board's behalf on the staff recommendations to the Director for purposes of disbursement of these funds. The point is to make sure that the process is not delayed based on the State Board's Meeting schedule.

VOTE: Motion passed unanimously.

V. **OLD BUSINESS:** None

VI. **NEW BUSINESS:** None

VII. **PUBLIC COMMENT:** *Barb Hankey, CCAB Manager for Oakland County CCAB and President of the Michigan Association for Community Corrections Advisory Boards* addressed the State Board. She thanked the Board for taking the time to take a more active role than it has in the past, and setting direction. Ms. Hankey stated that as far as she knew all of the CCAB's are looking forward to it, though it has been difficult at times, that having the clear-cut direction and the consistency has already helped tremendously.

Mr. Charles E. Spence, Ph.D., Deputy Director of Regional Substance Abuse Services with the Kalamazoo Community Mental Health Services and representative of Michigan Association of Substance Abuse Coordinating Agencies, wanted to express his appreciation for the process and noted that Administrator Brzozowski did a wonderful job in keeping the scope of the challenging process. He felt that they were stepping towards the right innovative collaboration with the community that is so necessary to deal with these offenders, and is very pleased that this has occurred.

Sheriff Edmonds thanked the people who so diligently came to all of the meetings and are here again today, of the subcommittee that constructed the draft, and that it was truly a collaborative effort. He also wanted to thank his good friend and colleague, Dr. Spence, who offered sage counsel and advice in this process. He noted that they owe a debt to the people who took the time and effort to provide their input that is in the document before us today, it reflects the consensus, experience and intellect of the people who will be doing the project.

Chief Deputy Director Dennis Schrantz stated that he would like to reiterate that gratefulness, as well. He hoped that everyone understood the level of commitment that was necessary to make this work, but the fact is that it won't work unless the local jurisdictions participate. We have created the policy, the opportunity and have set aside money for every county to the extent that every county that won't apply for the fund. When it becomes apparent that money is not going to be spent, we will take every effort to try to keep the money within this effort. We now have nine months of funding, so some of the \$3 million won't be spent. However, what we commit to is that this money is going to stay within this fund – if it appears that the grant money for the nine month period is going to be used to the greatest extent possible, and there are additional funds left that could be rededicated to other types of services that support this effort, such as residential, then the Board is of that mind that at this point to keep this \$3 million fund dedicated to this effort and will attempt to spend it that way. This is not a budget item that is on the chopping block as a result of the \$900 million shortfall. This represents the strong view of this administration that the agreement that we made are supported in the legislature, and the agreements that were made with the agencies that were involved is very strong. We could not have done this without involving our stakeholders, this is a good example of how government should operate.

Ms. Scullion stated that as we look forward to a new era, discussion, receiving and giving input of this board, that one of the things she has always felt was troublesome was that they don't make available routinely to the CCAB Managers who come to the Board Meetings, for instance, the minutes of the previous meetings and written agenda items that the Board may be reviewing (written reports). She would like the Board to explore having those items available, or working with the association to figure out how to make them more readily available to the association membership.

Chief Deputy Director Schrantz supported this idea. Discussion ensued regarding the issuing of State Board Minutes to associations, prior to the approval of the State Board. During the "Public Comment" portion of the meeting agenda, associations would be able to make any corrections, additions, etc. to the minutes at that time. These minutes would be labeled "Draft – Unapproved Minutes" until they are approved by the State Board.

Ms. Scullion stated that members of the community are upset because there have been times when the Board is addressing major policy decisions and no one has a copy of the document that the Board is discussing.

Chief Deputy Director Schrantz stated that the consensus of the State Board to go back to the previous years when there were plenty of opportunities for informal discussions on issues and opening this up for a couple of hours prior to the formal meeting, is going to lend itself to public comment prior to the meeting. This gives the associations an opportunity to put some issues on the record, either agreeing or disagreeing with some of the formal discussion. As stated by Director Patricia Caruso earlier today, the value of this Board is that it has got to feel the pulse of what is going on, and this can't be done if it is by appointment only. This change should be very beneficial to opening up this process.

Ms. Scullion stated that it was important during these discussions today that the local jurisdictions be aware that what they are trying to do is become more pro-active, more part of the team of the administration of the department.

Chair Larry Inman noted that regarding Mr. Emery's suggestion that the Board policies be researched and be accumulated in one area has been completed. OCC staff will develop an overview page of the policies to date.

Meeting adjourned.