

MICHIGAN DEPARTMENT OF CORRECTIONS POLICY DIRECTIVE	EFFECTIVE DATE	NUMBER
	09/30/2013	04.06.150
SUBJECT	SUPERSEDES	
DENTAL SERVICES	04.06.150 (08/01/2005)	
	AUTHORITY	
	MCL 791.203	
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POLICY STATEMENT:

The Department shall ensure that standardized dental services are provided to prisoners in Correctional Facilities Administration (CFA) institutions and FOA Reentry Centers as set forth in this policy.

POLICY:

DEFINITIONS

- A. Routine Dental Services - Diagnostic, endodontic, restorative, periodontal, prosthetic, and non-urgent oral surgical procedures.
- B. Urgent Dental Services – Dental services determined by a Dentist to be medically necessary and generally applies to prisoners with facial swelling, oral facial trauma, profuse bleeding, or pain that cannot be controlled by mild pain medication (e.g., Tylenol). These conditions are not likely to cause death or irreparable harm, if not treated immediately.
- C. Emergency (Emergent) Dental Services - Dental services for those conditions for which delay in treatment may result in death or permanent impairment.

GENERAL INFORMATION

- D. In accordance with PD 03.04.100 "Health Services", access to dental services for offenders in Field Operations Administration (FOA) facilities shall be determined by the Bureau of Health Care Services (BHCS) Administrator in consultation with the FOA Deputy Director.
- E. Prisoners shall be charged a fee for dental services requested by the prisoner as set forth in PD 03.04.101 "Prisoner Health Care Copayment".
- F. Dental services provided at each CFA institution shall be coordinated by a licensed Dentist under the direction of the Regional Dental Director. Dental clinical decisions are the sole province of the responsible dental clinician and are not to be countermanded by any non-dental clinical staff.
- G. There is established a Dental Advisory Board (DAB) comprised of the BHCS Regional Dental Directors and other staff designated by the BHCS Administrator. The DAB is responsible for determining the types of dental services to be provided by the Department and under what conditions those services are to be provided, subject to the approval of the BHCS Administrator.

DENTAL SCREENING AND EXAMINATIONS

- H. The Prisoner Request for Health Care Services form (CHR-549) shall be used by prisoners to request dental care.
- I. The dental intake examination shall be performed by a fully licensed Dentist. All findings shall be fully documented in the electronic medical record or, if not available, on authorized dental health forms. The dental examination shall include:
 - 1. Reviewing the prisoner’s dental health history and documenting current level of care needed (i.e., urgent/emergent or routine).

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2. Taking appropriate radiographs for diagnostic review.
3. Inspecting for obvious tooth decay, missing teeth, prostheses, teeth in obvious need of extraction, dental abnormalities, and signs of dental disease. Instrumentation shall be used when appropriate.
4. Providing information regarding the availability of dental services and instructions on proper oral hygiene.

OTHER DENTAL SERVICES

- J. A dental stabilization center will be established at RGC/Duane L. Waters Hospital.
- K. Urgent/Emergent dental services shall be available to offenders in all CFA institutions and FOA Reentry centers.
- L. Routine dental services shall be available at all CFA institutions and FOA Reentry Centers except reception facilities. However, routine dental services shall not be provided to offenders in the Special Alternative Incarceration Program and may be denied to any prisoner who may be released from incarceration (e.g., parole or discharge) within one year. Prisoners are eligible for routine dental services after 24 months from the first day of intake. Only the following routine dental services shall be provided by the Department in CFA institutions or FOA Reentry Centers:
1. Minor oral surgery, including extraction of teeth beyond repair. Surgical cases beyond the scope of Department Dentists shall be referred to specialists.
 2. Restorative services which includes amalgam and composite materials.
 3. Teeth cleaning provided by a Dentist or dental hygienist, when determined necessary by the examining Dentist.
 4. Prosthetic services as determined by the Dentist. The DAB shall establish criteria for the provision of these services.
 5. Endodontic services as determined by the Dentist. The DAB shall establish criteria for the provision of these services.
- M. Notwithstanding Paragraph K, the following dental services shall not be provided by the Department:
1. Any orthodontic service.
 2. Periodontal surgery and comprehensive periodontal treatment.
 3. Crown and bridge services (i.e., cast crowns, fixed partials, gold restorations, or other laboratory fabricated fixed restorations).
 4. Tooth or implant attachments for denture retention.
 5. Tooth bleaching or whitening procedures.
 6. Dental sealant procedures.
 7. Dental cosmetic procedures.
 8. Dental implants.

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- N. Prisoners housed in CFA institutions or FOA Reentry Centers who want to receive routine or urgent dental services authorized by this policy must submit a Prisoner Request for Health Care Services form. In addition, following an annual health care screening provided in accordance with PD 03.04.100 "Health Services", prisoners shall be referred by the health care provider for dental services if necessary.
- O. The scheduling of prisoners for dental services will normally be determined by the attending Dentist in coordination with the institution's medical and custody staff.
- P. Institutional security requirements shall be considered in prisoner scheduling. Prisoners requiring urgent dental services shall be seen as quickly as possible, including during non-business hours if there is a serious medical need. Prisoners on the lists for routine dental services shall be seen in the order of placement on the lists. Treatment priority shall be based on the clinical and professional judgment of the Dentist.

OPERATING PROCEDURES

- Q. Each Regional Health Administrator shall ensure that procedures are developed as necessary to implement requirements set forth in this policy directive; this shall be completed within 60 calendar days after the effective date of the policy directive. This requirement includes ensuring that their existing procedures are revised or rescinded, as appropriate, if inconsistent with policy requirements or no longer needed.

AUDIT ELEMENTS

- R. A Primary Audit Elements List has been developed and is available on the Department's Document Access System to assist with self audit of this policy, pursuant to PD 01.05.100 "Self Audit of Policies and Procedures".

APPROVED: DHH 9/26/13