

GUIDELINES FOR ACHIEVING PERMANENCY IN CHILD PROTECTIVE PROCEEDINGS: USING THE “YELLOW BOOK” TO IMPROVE PRACTICE

Presented:

May 21, 2009
August 14, 2009

Fetzer Center
Hyatt Regency

Kalamazoo
Dearborn



Sponsored by:

***State Court Administrative Office,
Child Welfare Services Division
Michigan Department of Human Services
Children’s Charter of the Courts of Michigan, Inc.
Michigan Federation for Children and Families
Michigan State University School of Social Work
Michigan State University Chance at Childhood Program
D.A. Blodgett for Children
Governor’s Task Force on Children’s Justice***

Travel for Department of Human Services staff for this training is funded by a federal Children’s Justice Act grant to the Governor’s Task Force on Children’s Justice administered through the Michigan Department of Human Services, under the Child Abuse Prevention and Treatment Act, Administration of Children and Families, Department of Health and Human Services, CFDA 93.643, being sections 107(a), (b), (c), (d), (e), and (f) as amended (42 USC 5101 *et seq.*); and the Victims of Crime Act of 1984, as amended (42 USC 10601 *et seq.*) In addition, this is a joint project of the State Court Administrative Office and the Governor’s Task Force on Children’s Justice, chaired by the Honorable Elizabeth A. Weaver, Justice of the Michigan Supreme Court.

GUIDELINES FOR ACHIEVING PERMANENCY IN CHILD PROTECTIVE PROCEEDINGS:

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PROGRAM DESCRIPTION AND OBJECTIVES

This free one-day regional training is designed for private-agency and DHS child welfare caseworkers whose work involves using the *Guidelines for Achieving Permanency in Child Protective Proceedings* (the “Yellow Book”). At the end of this training, attendees will be able to use the Yellow Book to:

- Identify the purpose of each hearing conducted during a child protective proceeding.
- Identify the roles, responsibilities, and interrelationships of each hearing participant, including:
 - Courts/Jurists
 - Children’s Protective Services Workers
 - Foster Care Workers
 - Court Appointed Special Advocates (CASA)
 - Child Welfare Agency Attorneys (Prosecuting Attorneys, Assistant Attorneys General)
 - Respondents’ Attorneys/Attorneys for Parents
 - Lawyer-Guardians ad Litem
- Identify the key questions that caseworkers should prepare to answer during each hearing.

REGISTRATION AND TRAINING COSTS

There is no registration cost. This training is funded by the Court Improvement Program Training Grant. To enable DHS workers to attend, the Governor’s Task Force on Children’s Justice has generously agreed to reimburse mileage, meal and lodging expenses for DHS caseworkers, private agencies, and tribes. See DHS’ announcements for specific reimbursement information and requirements. For further information or if you have questions please contact Erika Engel at 517.241.6131 or by email at engele2@michigan.gov.

This one-day training will be offered on the following dates at these sites:

<u>Thursday, May 21, 2009</u> Fetzer Center Western Michigan University Kalamazoo, MI 49008-5239	<u>Friday, August 14, 2009</u> Hyatt Regency Dearborn 600 Town Center Dr. Dearborn, MI 48126
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Attendees are strongly urged to register for the training site closest to their workplace. A limited number of seats are available at each site. To maximize your opportunity to attend, please return your registration as soon as possible. Successful registrants will receive written confirmations.

Your registration represents your commitment to attend the entire training. Please do not register to attend unless you have scheduling flexibility and have received the necessary authorization to attend. If you must cancel after you have been confirmed to attend, please contact Deborah Jensen as soon as possible so that appropriate arrangements can be made. Registrations may be transferred to another individual with prior notice to Deborah Jensen. Please note that onsite registration is not available.

Fill out and return the completed Training Registration form no later than 2 weeks before the date of the training for which you register.

CONTINUING EDUCATION UNITS

An application to offer Continuing Education Units (CEUs) for LMSWs and LBSWs has been submitted. Upon approval of that application, we will provide CEUs at no charge to qualified individuals who attend the entire training. CEU applications and sign-in/sign-out forms must be completed at the training site by those who wish to receive CEUs. In addition, those who apply for Continuing Education Units must be seated in the training room at 9:00 a.m. and must attend the entire training session. No partial credit will be allowed. **There are no exceptions to these requirements.**

TRAVEL AND LODGING INFORMATION

The Governor's Task Force on Children's Justice will reimburse mileage, meal and lodging expenses for DHS caseworkers, private agencies, and tribes. See DHS' announcements for specific reimbursement information and requirements. For further information or if you have questions please contact Erika Engel at 517.241.6131 or by email at engele2@michigan.gov. **All lodging requests must be made through Deborah Jensen at least weeks before each training, without exception.**

Children's Charter
324 N. Pine St., Suite 1
Lansing, MI 48933
FAX: 517.482.2626
deborahjensen@childcrt.org

For more information please contact Deborah Jensen at 517.482.7533.

AGENDA

8:30 – 9:00 Registration

9:00 – 9:15 Welcome and Introductions

Purpose of Training

- Identify the purpose of each hearing conducted during a child protective proceeding.
- Identify the roles, responsibilities, and interrelationships of each hearing participant.
- Identify the key questions that caseworkers should prepare to answer during each hearing.

9:15 – 10:30 Overview and Layout of the Yellow Book

- Roles and Responsibilities.
- Legal Authority.

Application of Yellow Book to Typical Case Scenarios

- Presenters will use hypothetical case scenarios to illustrate the Yellow Book's concepts and procedures so attendees can learn how to process cases, prepare to testify in court, and draft required reports.
 - A. Preliminary Hearing Phase
 - B. Dispositional Phase
 - C. Dispositional Review Phase

10:30 – 10:45 Break

10:45 – 12:00 Application of Yellow Book to Typical Case Scenarios (continued)

12:00 – 1:00 Lunch (provided)

1:00 – 2:15 Application of Yellow Book to Typical Case Scenarios (continued)

2:15 – 2:30 Break

2:30 – 3:00 Application of Yellow Book to Typical Case Scenarios (concluded)

3:00 – 4:00 Preparing for Court and Testifying

- Tips for testifying.
- Understanding courts' unique local procedures and expectations – based on a survey of courts concerning their current local procedures.
- Avoiding Burnout/Giving Up.

4:00 – 4:30 Questions and Evaluation

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REGISTRATION

(Please print or type legibly as this information will be used for your name tag.)

Name: _____ Title: _____

Organization: _____

Address: _____

City: _____ County: _____ Zip: _____

Email address: _____ County: _____

Phone: _____ Fax: _____

How long have you been in the Child Protection Field? _____

I would like to receive CEUs

License (required) # _____

Special Needs (dietary or accommodations): _____

Please choose one training site.

	Training Date and Place	Deadline for Returned Registrations
_____	Thursday, May 21, 2009, Kalamazoo	May 6, 2009
_____	Friday, August 14, 2009, Dearborn	August 1, 2009

We **must** receive your completed registration prior to the training deadline to maximize your opportunity to attend.

Return completed registration form by the deadline indicated above to:

Deborah Jensen
Children's Charter of the Courts of Michigan, Inc.
324 N. Pine St., Suite 1
Lansing, MI 48933
deborahjensen@childcrt.org
FAX: 517.482.2626

If you have any questions please call Deborah at 517.482.7533.