



# Children's Trust Fund

Protecting Michigan's Children

# NEWS BRIEFS

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## CTF Promotes CAP Month with 5K Run/Walk

As part of Child Abuse Prevention Month, the Children's Trust Fund held its inaugural Child Abuse and Neglect Prevention 5K Run/Walk Blue Ribbon Race on April 13 at the State Capitol. In addition to the 5K Run/Walk, the event featured a resource area for local organizations that support families and serve youth. There were also free activities for kids such as slime making, face painting, and homemade ice cream making. The event successfully supported CTF's goal to raise awareness of Child Abuse Prevention Month and the importance of prevention. CTF would like to thank the many volunteers and businesses whose generous support made the event possible. We look forward to seeing everyone again next year!



Big Lug pumps up participants at the start of the CTF Blue Ribbon Race

## CAP Month Survey

To help CTF plan for CAP Month 2009, please complete the brief CAP Month survey that is attached to this *News Briefs* email and return it to Alan Stokes at [stokesa@michigan.gov](mailto:stokesa@michigan.gov). The survey provides an opportunity for you to share your CAP Month activities with CTF. It will also help us evaluate the usefulness of the toolkit and make improvements for next year.

Also, if you have CAP Month events and/or pictures you would like to feature in an upcoming *News Briefs*, please email them to Alan by Monday, May 19.

## CTF Welcomes Program Development Coordinator

CTF is pleased to announce that Sarah Davis was recently appointed to the position of Senior Program Development Coordinator. This position reports to our Program Director and will be responsible for a number of program priorities, including the federal grant application and report; program development and evaluation; movement towards evidence-informed and evidence-based programs and practices; implementation of best practices; *CTF News Briefs*; and trainings for grantees. In addition, this position serves as staff support to the Citizen Review Panel for Prevention.

Sarah was selected following a competitive hiring process. Sarah has worked with CTF in a contractual capacity since December 2006 and quickly distinguished herself within the ranks of our federal partners with her work on the Community-Based Child Abuse Prevention grant. She looks forward to continuing to work with CTF grantees to strengthen our prevention work and best serve Michigan's children and families.

## Local Council Grant Monitor

CTF posted the Local Council Grant Monitor position this spring and has recently received a list of final candidates. CTF hopes to conduct interviews for this position in May and complete the hiring process in June. The Local Council Grant Monitor will administer local council programs and monitor quarterly reporting; implement communications and trainings; and support councils in our movement towards best practice and evidence-informed prevention work. CTF will share more information about this position as soon as it is available!

## Jackson Local Council Receives Endowment from Exchange Club

In April, the Exchange Club of Jackson, Michigan, celebrated its 90th birthday with more than 130 attendees at the Country Club of Jackson. At the celebration, Club President Mike Thompson and President-elect Steve Conley made a surprise announcement to the group of contributors, past and current members, friends and former honorees, community dignitaries, District and National Exchange Club officers, and its sister club, the Cascades Exchange Club.

Conley announced that a former club member, Ben Trumbull, had willed the club more than \$100,000 to benefit the youth of Jackson County. Conley explained that the Exchange Club completed an agreement with the Jackson Community Foundation to create a \$100,000 endowment. The income of about \$6,000 per year will go to the Council for the Prevention of Child Abuse and Neglect (CPCAN) of Jackson County.

Michigan District President Tom Karnes was especially impressed by the Jackson Club's efforts. "This endowment fund is absolutely fabulous," Karnes said. "The things it can do for Jackson youth, and the growth of your club, are unlimited."

The Jackson Exchange Club has supported CPCAN for 20 years, including the purchase of a second building to house its programs. The endowment and other club funds will now support the CPCAN for many years to come.



**Left to Right:** Steve Conley, President-Elect, Exchange Club of Jackson; Shelly Saines, President & CEO, The Jackson County Community Foundation; Renee Ingraham, Executive Director, Council for the Prevention of Child Abuse and Neglect of Jackson County; and Mike Thompson, President, Exchange Club of Jackson.

## More EGrAMS Tips

**Tip #1:** Use Internet Explorer (versus other web browsers, such as Mozilla Firefox) to access EGrAMS. Some features, including PDF pop-ups and expenditure report fields, function better with Internet Explorer.

**Tip #2:** You can view previously submitted reports by clicking the “All” button in the “Status” line of your reporting screen. This line is found under the “Grant Program” line. After you click “All,” click the “Find” button at the bottom of the page and EGrAMS will display all reports to date.

**Tip #3:** Many grantees find it useful to view and print reports in a PDF format. To use this feature, choose a report and then click on the “PDF” button at the bottom of the page. If the PDF does not open in a new window, check your pop-up blocker settings to make sure it allows pop-ups from EGrAMS.

**Tip #4:** Remember to complete the “Source of Funds” tab in your Financial Status Report (FSR) before submitting for approval. If you do not complete this tab, you will receive an error message.

**Tip #5:** You do not need to submit a signed hard copy of your quarterly budget. CTF can only process quarterly payments once all three reports are submitted in EGrAMS.

## New EGrAMS Portal

A new EGrAMS Portal was recently released for all state departments that use EGrAMS. The URL is <http://egramsmi.com/portal>. The EGrAMS Portal enables grantee agencies to work with multiple grantor agencies through one central portal. With this central portal, grantee agencies only need to create one set of profiles (Agency & User ID) for access to all grants in EGrAMS.

Users can now complete the following functions at the EGrAMS Portal:

- Register Your Agency
- Create a User Profile
- Change Password & Forget Password
- EGrAMS Portal Login
- Grant Opportunity Notification

You can still access your grant information from the grantor agency URL, which is <http://egramsmi.com/ctf> for CTF.

Behind the scenes, the EGrAMS system will redirect users to the EGrAMS Portal when users change their password, forget their password, create a user profile, register an agency, or sign up for grant opportunity notifications.

If you login to the portal, on the top of the next page is an example of the welcome screen you might see.

**EGrAMS Application** Michigan.gov  
The Official State of Michigan Website

Select Level 1 Menu | Select Level 2 Menu | Select Level 3 Menu | Home | Logout

Welcome Screen | Timeout Left: 15 mins | Date: Apr-02-08

Hello User ,

Welcome to the **EGrAMS** (Electronic Grants Administration & Management System) Application.

You may begin using the application by selecting menu options from the top menu bar.

If you wish to view or change your User Profile, please [click here](#).

If you have any problem accessing the application, please contact **Necole Staron** at (517) 373-7910 or at [StaronN@michigan.gov](mailto:StaronN@michigan.gov). Please include your full name and complete telephone number (with area code) when you contact the Help Desk.

Parent Agency	Role
Your Agency Name	Grantee

Agency	Role
Department of Community Health	Grantee

User Name: Your User Name , Agency: Your Agency Name

Michigan.gov Home | EGrAMS Home | EGrAMS Menu | Contact EGrAMS | Contact Information | State Web Sites  
Privacy Policy | Link Policy | Accessibility Policy | Security Policy

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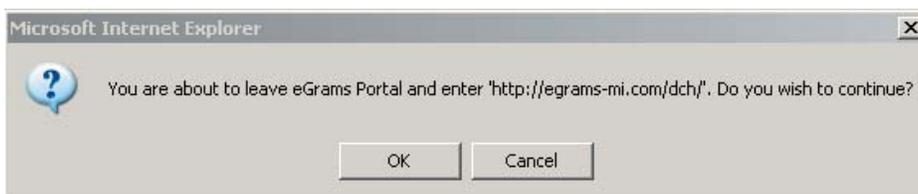
In order for a grantee to access their grant program, they must click on the “Agency” link in the box on the right side of the Welcome Screen. This link will automatically connect the user to the agency EGrAMS portal.

An example of possible grantor agencies using the system is:

Parent Agency	Role
Department of Information Technology - EGrAMS Portal	Admin

Agency	Role
Children's Trust Fund	Admin
Department of Community Health	Admin
Department of Human Services	Admin
Michigan Department of Transportation	Grantor

After selecting an agency, the system will prompt the user as follows:

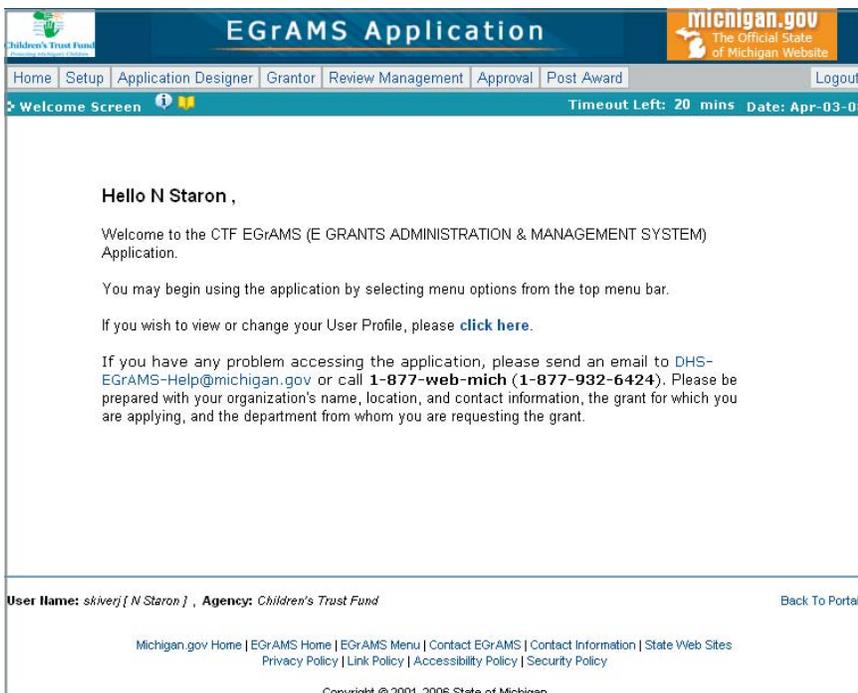


Click “OK” to leave the EGrAMS Portal and enter the EGrAMS grantor agency’s portal.

Click “Cancel” to stay in the EGrAMS Portal.

## New EGrAMS Portal Continued

If you choose “OK,” the selected agency EGrAMS portal will open.



If you need to return to the EGrAMS Portal, click “Back to Portal” in the lower right corner.

## Tier I Movement

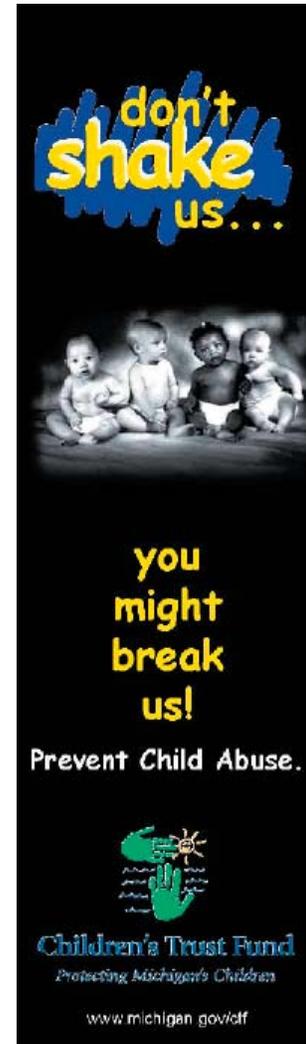
The deadline for Tier I local councils to apply for movement to Tier II status is April 30, 2008. Tier movement was a competitive process, and recommendations for funding will be made to the CTF board in July 2008. Please contact Janell Thelen at 517.335.3741 if you have any questions about tier movement.

## New Shaken Baby Bookmarks Available

The CTF Never Shake a Baby bookmarks have been revised and reprinted. The “Calming a Crying Baby” information on the back of the bookmark now matches the updated brochure. To order bookmarks, use the literature request form on the CTF website or contact Alan Stokes at CTF. The content of the bookmark is available online and may be viewed by clicking on the hyperlink on the image to the right.

## Zero to Three RFP Reviewers Needed

The Zero to Three RFP review session will be held on Monday, May 19, at Lansing Community College’s West Campus. Volunteers are still needed to review grant proposals. Mileage will be reimbursed at the standard state rate (\$0.329/mile) and lunch will be provided. If you would like to participate in this important process, please contact Jeff Sadler at [sadlerm@michigan.gov](mailto:sadlerm@michigan.gov).



## CTF Direct Service RFP Reviewers Needed

CTF is recruiting grant reviewers to evaluate upcoming direct service proposals for FY2009–FY2011 funding. Reviewers will be assigned three to four applications, depending upon the number of proposals received. This funding will expand secondary prevention services and/or fund new services throughout Michigan.

Review and evaluation materials will be distributed on June 12, 2008, at a reviewer session in Lansing. An in-person group review will be held on June 23 from 9:00 a.m. to 4:00 p.m. at Lansing Community College’s West Campus. A complimentary lunch will be served and mileage will be reimbursed at the standard state rate (\$0.329/mile). In order to participate in the review, you must be able to attend both sessions.

To participate in the RFP review, please contact Sylvia Brown Jones at 517.241.7792 or [brown-jones@michigan.gov](mailto:brown-jones@michigan.gov).

## Parent Leadership Work Group

Parent leadership and involvement is an important component of programs funded by CTF's Community-Based Child Abuse Prevention (CBCAP) grant. CTF is in the process of strengthening this component and is currently forming a Parent Leadership Work Group. The purpose of the work group will be to explore ways to meaningfully and successfully involve parents in the planning, implementation, and evaluation of programs and services.

CTF would like to extend an invitation to direct service grantees and parents from the CTF-funded program to join the work group. CTF will also seek local council representation on this work group. Councils that currently have parent education programs or actively involve parents in program planning are especially encouraged to contact CTF.

Sylvia Brown Jones and Sarah Davis on CTF staff will be working on this initiative. Please contact Sarah at [daviss11@michigan.gov](mailto:daviss11@michigan.gov) to join the work group or to learn more. The first meeting of the Parent Leadership Work Group will be via teleconference and will tentatively take place on Wednesday, July 30, at 10:00 a.m.



## Circle of Parents® Training Rescheduled

The April Circle of Parents® training was rescheduled for June 9-10. If you were already registered for the April dates, you do not need to re-register. If you cannot make the rescheduled training, please call Alan Stokes to cancel.

The training is relevant for program managers/coordinators, parent educators, and parent leaders. Attendees will learn about how to develop, implement, and evaluate the Circle of Parents® Model; the importance of “parental balance” and father-friendly programs; the art of group facilitation; and much more.

The registration form, which includes more information on the training, can be found on the CTF website at [www.michigan.gov/ctf](http://www.michigan.gov/ctf).

## Upcoming Events

**May 1:** The Local Council Work Group will hold its second teleconference meeting at 10:00 a.m.

**May 6:** The Child and Family Resource Council (Kent County Local Council) will recognize and honor groups and individuals who have positively impacted the lives of children and families at its 20th Annual Service to Children Awards. The event will be held at 5:00 p.m. at the Loosemore Auditorium on Grand Valley State University's Pew Campus. Contact 616.454.HOPE to make reservations.

**May 15:** The Oakland County CAN Council (CARE House) will hold a Journey of Hope Luncheon at 12:00 p.m. at the Birmingham Athletic Club. To host a table of 10 or to RSVP, call Erika at 248.332.7173.

**May 16:** The Tri-County Coalition for the Prevention of Child Abuse and Neglect (serving Grand Traverse, Kalkaska, and Leelanau Counties) will sponsor the 2nd Annual Child Abuse Prevention Golf Outing. The event will start at 12:00 p.m. at The Crown Golf Club, 2430 West Crown Drive in Traverse City. For more information, contact Linda Wood at 231.929.4166 or tricountycoalition@yahoo.com.

### CTF STAFF

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## Grant Opportunity for Children's Health Care

The United Healthcare Children's Foundation recently announced the availability of new grants to help children who need critical health care treatment, services, or equipment that are not covered by their parents' health benefit plans. Grants of up to \$5,000 are available to help families pay for child health care services such as speech therapy, physical therapy, occupational therapy sessions, prescriptions, and medical equipment such as wheelchairs and eyeglasses. Parents and legal guardians can apply for grants and learn more at [www.uhccf.org](http://www.uhccf.org).

## Save the Date-Annual Training Oct. 15-16, 2008

**Late-Breaking News!** CTF's Annual training will be held October 15-16, 2008, at the Henry Center in East Lansing, Michigan. More details will follow.