

Volunteer Interview

Name of Local Council _____

City _____

Prospective Volunteer Name _____

NON-DIRECTIVE INTERVIEW QUESTIONS

1. What attracted you to our agency? What would make you consider volunteering for the CAN Council?
2. When you're working on a project, what most energizes you and why?
3. Tell me about your past volunteer experiences? What do you enjoy the most?
4. What do you know about the CAN Council?
5. If you could define the perfect volunteer job for you, what would it be?
6. What are three descriptive words that a past employer/reference would use to describe you?

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7. What makes you uncomfortable, annoyed or stressed?

8. .What skills, talents and strength do you have to contribute?

9. How would you feel or handle hearing a child disclose of sexual or physical abuse?

10. What do you hope to gain from this experience?

11. What non-salary thing make you feel rewarded for a job well done?

12. Why should I choose you for this position?

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Prospective Volunteer Name_____

13. Do you prefer working alone on a project or as part of a group?

14. What can I tell you about our agency?

15. Other?

Comment:_____

Volunteer Interview Results

Prospective Volunteer Name _____

MATCH WITH VOLUNTEER POSITIONS

Discuss potential volunteer positions and check match of interests, qualifications, and availability.

To be completed after interview

INTERVIEWER ASSESSMENT

Appearance:

- ☐ Poised, neat ☐ Acceptable ☐ Non Acceptable

Comment: _____

Reactions to Questions:

- ☐ Helpful, interested, volunteered information ☐ Answers questions
☐ Evasive ☐ Confused

Comment: _____

Disposition:

- ☐ Outgoing, pleasant, confident ☐ Reserved
☐ Withdrawn, moody ☐ Suspicious, antagonistic

Comment: _____

Volunteer Interview Results

Prospective Volunteer Name _____

Interpersonal Skills:

- ☐ Adept at dealing with others ☐ Relatively at ease with others
☐ Uncomfortable

Comment: _____

Physical Restrictions: ☐ Yes ☐ No

Comment: _____

RECOMMENDED ACTION

- ☐ **Consider for following positions:**

1. _____

2. _____

Comment: _____

Volunteer Interview Results

Prospective Volunteer Name _____

☐ **Schedule for second interview with:**

Program:

Comment: _____

☐ **Hold in reserve for position of:**

1. _____

2. _____

Comment: _____

☐ **Investigate further:**

Comment: _____

☐ **Not suitable for agency at this time:**

Comment: _____

