



Rick Snyder, Governor
Dan Wyant, Director

Michigan Department of Environmental Quality
Air Quality Division

MICHIGAN AIR EMISSIONS REPORTING SYSTEM (MAERS)

SP-101 SUPPLEMENTAL PORTABLE FORM INSTRUCTIONS AND EXAMPLE

Completion of this form is required for portable sources only.

This form is required for each portable source. Total throughput per emission unit, Source Classification Code (SCC) and total emissions are broken down by percentages per county on the SP-101 Supplemental Portable form.

Use additional sheets as necessary. **Submit the SP-101 form to the appropriate DEQ-Air Quality district office. Portable sources must submit a SP 101 form, the submittal will not be considered administratively complete without this form.**

INVENTORY YEAR

1. **Inventory Year – (Required)** the year in which the emission unit activities took place. (Example: 2011 is the inventory year for the 2011 MAERS report, which is due March 15, 2012.)

FORM REFERENCE SECTION:

2. **Form Type** - DEQ Air Quality reference identification for the form.
3. **AQD Source ID (SRN) - (Required)** - AQD Source ID (SRN) is where the SRN must be entered. This number is also called a State Registration Number (SRN).
4. **Operator's Emission Unit ID (EU) - (Required)** – Use the Emission Unit ID that was used on the A-101 form Field 4.
5. **Source Classification Code (SCC) - (Required)** List the SCC, Field 5 from the A-101 Activity form.

6. **Total Material Throughput - (Required)** List the Material Throughput, Field 15B from the A-101 Activity form.
7. **County Name - (Required)** List each county where this equipment operated.
8. **Percentage of Throughput - (Required)** Indicate the percentage of throughput for each county for the SCC listed in Field 5. Enter to the nearest percent. The totals of these percentages must equal 100%.

Make additional copies of SP-101 as necessary. Fill in the page numbers and the total number of pages on each sheet in the lower right hand corner.



Michigan Department of Environmental Quality - Air Quality Division
 Michigan Air Emissions Reporting System (MAERS)
SP-101 SUPPLEMENTAL PORTABLE

1. INVENTORY YEAR
2011

Authorized under 1994 P.A. 451, as amended. Completion of this form is required for portable sources.

GENERAL INSTRUCTIONS: Refer to last year's MAERS forms or summary report for information previously submitted, and complete this form with additions or corrections as necessary. For more detailed instructions refer to the MAERS General Instructions Booklet. This MAERS form is used to report each activities throughput percentage by county for portable sources for a specific inventory year. Enter the inventory year for which the portable emission units are being reported in field 1.

FORM REFERENCE	
2. Form Type SP-101	3. AQD Source ID (SRN) A1234

PORTABLE MATERIAL USAGE SCHEDULE		
4. Operator's EU ID EUPLANT1	5. SCC Code 3-05-025-10	6. Total Material Throughput 500 TON
7. County Name Ingham	8. Percentage of Throughput	45
7. County Name Eaton	8. Percentage of Throughput	15
7. County Name Clinton	8. Percentage of Throughput	40
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
TOTALS MUST EQUAL		100%

PORTABLE MATERIAL USAGE SCHEDULE		
4. Operator's ID EUPLANT1	5. SCC Code 30502511	6. Total Material Throughput 400 TON
7. County Name Ingham	8. Percentage of Throughput	35
7. County Name Eaton	8. Percentage of Throughput	30
7. County Name Clinton	8. Percentage of Throughput	35
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
7. County Name	8. Percentage of Throughput	
TOTALS MUST EQUAL		100%