

APPENDIX C

Procedures for C3 Application

MICHIGAN CLEAN CORPORATE CITIZEN PROGRAM

APPLICATION



A voluntary program designed to recognize Michigan Clean Corporate Citizens for environmental performance and stewardship

environmental management pollution prevention environmental compliance



Governor Jennifer M. Granholm ♦ Director Steven E. Chester



MICHIGAN'S CLEAN CORPORATE CITIZEN PROGRAM



The C3 program is built on the concept that existing Michigan establishments that have consistently demonstrated a strong environmental ethic and stewardship can be relied upon to carry out their environmental protection responsibilities without rigorous oversight. These facilities should enjoy greater regulatory flexibility than those that have not demonstrated that level of environmental awareness.

The C3 program requires environmental performance in three areas: **environmental management systems (EMS), pollution prevention (P2), and environmental compliance.** The regulatory benefits for a C3 are provided in the air quality, surface water quality, underground storage tank, and waste management programs.

HOW TO APPLY

Participation in the C3 program is voluntary. An establishment in Michigan seeks C3 designation through an application process. The applicant publishes a public notice that their complete C3 application and all supporting materials are available for review for 30 days at a public location. The documentation includes a summary of the establishment's EMS and P2 programs. Following public review, the application and supporting documentation are submitted to the Michigan Department of Environmental Quality (MDEQ) for review and subsequent approval or denial of C3 designation. A C3 designation is renewable **once every three years for ISO 14001:2004 certified C3s and once every 2 years for non-ISO14001:2004 certified C3s**, and designation can be lost if the MDEQ Director determines the criteria are not being met.

STEP 1 **Pre-Meeting** with MDEQ C3 program staff. (optional, but recommended)

STEP 2 Establishment reviews C3 rules and decides to apply for the program and **prepares an application.**

STEP 3 Send MDEQ an **Intent to Submit** letter. Include start/end dates of public notice, and a copy of the completed C3 application form (this form). Make sure Page 4, Item 2- your list of environmental permits – is complete. MDEQ begins compliance review.

STEP 4 Place **public notice** in newspaper. Put application package at public location for a minimum of 30 days.

STEP 5 Retrieve application package and respond to comments. Complete "Public Review" Page 5 of C3 application. **Send** entire application package to the MDEQ.

STEP 6 MDEQ 14-day Completeness Review.
If complete, application moves to Step 7. If incomplete, MDEQ notifies applicant.

STEP 7 MDEQ 60-day detailed Technical Review.
If criteria are met, establishment receives Clean Corporate Citizen designation and certificate.

Application pre-meetings are available upon request. For specific eligibility, application, and program criteria refer to Administrative Rules 324.1501 to 324.1511. All forms and guidance can be found at www.michigan.gov/deqc3. Questions can be directed to 517-335-5540 or the MDEQ Environmental Assistance Center at 1-800-662-9278.

Intent to Apply letters, correspondence, and C3 applications should be sent to: Pollution Prevention and Compliance Assistance Section, Environmental Science and Services Division, Michigan Department of Environmental Quality, PO Box 30457, Lansing MI 48909-7957.

CLEAN CORPORATE CITIZEN APPLICATION

Authority: PA 451 of 1994, as amended. Completion is mandatory to participate in the Clean Corporate Citizen Program and to be eligible for Clean Corporate Citizen Regulatory Benefits as provided under R 324.1501 to R 324.1511.



An application for C3 designation may be submitted to the Michigan Department of Environmental Quality (MDEQ) at any time. The C3 designation is effective for a period of **3 years for ISO14001:2004 certified C3s and 2 years for non-ISO14001:2004 C3s** from the date of designation.

1. ESTABLISHMENT NAME			
OTHER IDENTIFYING NAME (if applicable)			
2. ESTABLISHMENT ADDRESS (number and street)			
CITY	STATE	ZIP CODE	3. COUNTY
4. NAME/TITLE OF CONTACT PERSON	E-MAIL		TELEPHONE NUMBER (include area code)
5. NAME OF PREVIOUS OWNER, IF ANY, WITHIN LAST 5 YEARS			
6. C3 APPLICATION IS			
<input type="checkbox"/> NEW <input type="checkbox"/> RESUBMITTAL			

I certify that the _____ meets the criteria of Clean Corporate Citizen Requirements of R 324.1503 (applicability), R 324.1504 (general criteria), R 324.1505 (environmental management system), R 324.1506 (pollution prevention), R 324.1507 (environmental compliance), and R 324.1508.	
NAME/TITLE OF RESPONSIBLE OFFICIAL (printed or typed)	TITLE
SIGNATURE	DATE
E-MAIL	

BRIEF DESCRIPTION OF YOUR OPERATION:

CLEAN CORPORATE CITIZEN APPLICATION



ENVIRONMENTAL MANAGEMENT SYSTEM (EMS)

An environmental management system is that part of an overall management system which addresses environmental concerns through the allocation of resources; assignment of responsibilities; and ongoing evaluation of practices, procedures, and processes to achieve sound environmental performance.

1. ESTABLISHMENT NAME	
2. IS YOUR EMS REGISTERED TO THE ISO 14001:2004 STANDARD OR CERTIFIED UNDER AN EMS STANDARD APPROVED BY THE DIRECTOR? <input type="checkbox"/> YES NAME OF STANDARD: _____ [PLEASE ATTACH COPY OF CURRENT CERTIFICATION]	
3. ATTACH DETAILED SUMMARY OF EMS TO DEMONSTRATE ACHIEVEMENT OF ALL R 324.1505(2)(b) CRITERIA LISTED BELOW.	
EMS Elements.	Standard
a. General Requirements	ISO 14001:2004, 4.1
b. Environmental Policy	ISO 14001:2004, 4.2
c. Planning – Environmental Aspects	ISO 14001:2004, 4.3.1
d. Planning – Legal and Other Requirements	ISO 14001:2004, 4.3.2
e. Planning – Objectives, Targets and Program(s)	ISO 14001:2004, 4.3.3
f. Implementation and Operation – Resources, Roles, Responsibility and Authority	ISO 14001:2004, 4.4.1
g. Implementation and Operation – Competence, Training and Awareness	ISO 14001:2004, 4.4.2
h. Implementation and Operation – Communication	ISO 14001:2004, 4.4.3
i. Implementation and Operation – Documentation	ISO 14001:2004, 4.4.4
j. Implementation and Operation – Control of Documents	ISO 14001:2004, 4.4.5
k. Implementation and Operation – Operational Control	ISO 14001:2004, 4.4.6
l. Implementation and Operation – Emergency Preparedness and Response	ISO 14001:2004, 4.4.7
m. Checking – Monitoring and Measurement	ISO 14001:2004, 4.5.1
n. Checking – Evaluation of Compliance	ISO 14001:2004, 4.5.2
o. Checking – Nonconformity, Corrective Action and Preventive Action	ISO 14001:2004, 4.5.3
p. Checking – Control of Records	ISO 14001:2004, 4.5.4
q. Checking – Internal Audit	ISO 14001:2004, 4.5.5
r. Management Review	ISO 14001:2004, 4.6

CLEAN CORPORATE CITIZEN APPLICATION



POLLUTION PREVENTION (P2)

Pollution prevention is defined in the C3 Rules as “eliminating or minimizing the initial generation of waste at the source, or utilizing environmentally sound on-site or off-site reuse or recycling.”

1. ESTABLISHMENT NAME

2. ARE YOU A MEMBER IN GOOD STANDING IN A RECOGNIZED MDEQ P2 PROGRAM?

YES **NAME OF P2 PARTNERSHIP:** _____

Provide name and supporting documentation including copy of current award letter or certificate, signed and dated P2 policy, and last set of P2 goals/objectives submitted to the MDEQ.

NO

Provide supporting information on P2 program to demonstrate achievement of all criteria requirements listed below:

a. POLLUTION PREVENTION POLICY. The signed policy should promote elimination or reduction in waste at the source, reuse of waste, and on-site and off-site recycling.

	RULE	YES	NO
b. Is your signed P2 Policy adopted and posted?	R 324.1506(2)(a)(i)	<input type="checkbox"/>	<input type="checkbox"/>
c. Does your P2 program call for periodic assessments?	R 324.1506(2)(b)(ii)	<input type="checkbox"/>	<input type="checkbox"/>
d. Does your P2 program identify goals, implementation activities, and time frames?	R 324.1506(2)(b)(iii)	<input type="checkbox"/>	<input type="checkbox"/>
e. Are reports and records demonstrating P2 implementation progress maintained?	R 324.1506(2)(b)(iv)	<input type="checkbox"/>	<input type="checkbox"/>
f. Does your program encourage technology exchange?	R 324.1506(2)(b)(v)	<input type="checkbox"/>	<input type="checkbox"/>

CLEAN CORPORATE CITIZEN APPLICATION



ENVIRONMENTAL COMPLIANCE

1. ESTABLISHMENT NAME:

2. LIST ALL ENVIRONMENTAL PERMITS, LICENSES, AND BINDING AGREEMENTS ISSUED TO THE ESTABLISHMENT.

Attach a separate sheet if more space is needed.

3. If facility discharges to a publicly-owned treatment works, please identify:

Name: _____

4. APPLICABLE FEDERAL ENVIRONMENTAL REQUIREMENTS – Please provide a listing of any criminal convictions or any civil fines, penalties, or damages assessed relative to applicable federal environmental requirements within a 3-year period before filing the initial clean corporate citizen application.

5. COMPLETE AND SIGN COMPLIANCE STATEMENT BELOW :

I have reviewed the environmental compliance record for _____ and to the best of my knowledge the establishment is in compliance with **all applicable state environmental requirements and applicable federal environmental requirements** and has no outstanding unresolved violations past or current that have not been corrected or resolved.

NAME/TITLE OF RESPONSIBLE OFFICIAL (printed or typed)

TITLE

SIGNATURE

DATE

CLEAN CORPORATE CITIZEN APPLICATION



PUBLIC REVIEW

1. ESTABLISHMENT NAME

R 324.1508 requires that the following information be made available for public review for a minimum of 30 days.

- a. A detailed summary for each element of the environmental management system that demonstrates achievement of the C3 criteria (2)(a).
- b. A copy of the pollution prevention policy and supporting information on the pollution prevention program that demonstrates achievement of the C3 criteria (2)(b).
- c. A copy of the signed statement of environmental compliance.

2. DATE MDEQ NOTIFIED OF INTENT TO SUBMIT C3 APPLICATION

3. PUBLIC REVIEW PERIOD
START:

END:

4. LIBRARY/PUBLIC BUILDING USED FOR APPLICATION VIEWING

5. VIEWING ADDRESS (number and street)

CITY

STATE

ZIP CODE

6. NEWSPAPER(S) NOTICING PUBLIC REVIEW AND APPLICATION AVAILABILITY

7. INCLUDE NEWSPAPER(S) TEAR SHEET OR OTHER PROOF OF PUBLICATION

NEWSPAPER MAILING ADDRESS:

8. SUMMARY OF PUBLIC COMMENTS RECEIVED AND ESTABLISHMENT RESPONSE TO COMMENTS (attach additional sheets if necessary).

MICHIGAN CLEAN CORPORATE CITIZEN PROGRAM

REQUEST FOR RENEWAL



**A voluntary program designed to recognize Michigan Clean Corporate Citizens for
environmental performance and stewardship**

environmental management pollution prevention environmental compliance



Governor Jennifer M. Granholm ♦ Director Steven E. Chester

CLEAN CORPORATE CITIZEN PROGRAM

REQUEST FOR RENEWAL

Authority: PA 451 of 1994, as amended. Completion is mandatory to remain in the Clean Corporate Citizen Program and be eligible for Clean Corporate Citizen Regulatory Benefits as provided under R 324.1501 to R 324.1511.



C3 Renewal Process

C3 designations are valid for **3 years for ISO 14001:2004 certified C3s and 2 years for non – ISO 14001:2004 certified C3s**. To retain a C3 designation, a Clean Corporate Citizen shall submit a request for renewal at least 30 days before the anniversary date of the current C3 designation. The renewal request shall include supporting information and certification that the Clean Corporate Citizen is currently achieving the environmental management, pollution prevention, and environmental compliance criteria. The supporting information shall also describe the activities the Clean Corporate Citizen has taken to:

- 1) Set; revise; and implement goals, objectives, targets, and the strategy the Clean Corporate Citizen is employing to resolve any unmet goals, objectives, and targets in its environmental management system and pollution prevention program. (See Pages 4 and 5 - Environmental Performance)

The renewal request shall also include a statement by the responsible official that the Clean Corporate Citizen is in compliance with all applicable state environmental requirements and applicable federal environmental requirements and has no outstanding, unresolved violations, or is in compliance with a schedule acceptable to the department to correct any outstanding violations. The C3 designation can be terminated if the Director of the Michigan Department of Environmental Quality determines any of the above criteria are not being met.

Renewal requests should be submitted to the Pollution Prevention and Compliance Assistance Section, Environmental Science and Services Division, Michigan Department of Environmental Quality, PO Box 30457, Lansing, MI 48909-7957. Questions can be directed to the Pollution Prevention and Compliance Assistance Section at 517-335-5540 or the Environmental Assistance Center (EAC) at 1-800-662-9278.

1. ESTABLISHMENT NAME			
OTHER IDENTIFYING NAME (if applicable)			
2. ESTABLISHMENT ADDRESS (number and street)			
CITY	STATE	ZIP CODE	3. COUNTY
4. NAME/TITLE OF CONTACT PERSON	E-MAIL		TELEPHONE NUMBER (include area code)
5. DATE OF ORIGINAL C3 DESIGNATION OR MOST RECENT RENEWAL			

I certify that _____ meets the criteria of Clean Corporate Citizen Requirements in R 324.1503 (applicability), R 324.1504 (general criteria), R 324.1505 (environmental management system), R 324.1506 (pollution prevention), and R 324.1507 (environmental compliance).	
NAME/TITLE OF RESPONSIBLE OFFICIAL (printed or typed)	TITLE
SIGNATURE	DATE
E-MAIL	

CLEAN CORPORATE CITIZEN REQUEST FOR RENEWAL



ENVIRONMENTAL MANAGEMENT SYSTEM (EMS)

An environmental management system is that part of an overall management system which addresses environmental concerns through the allocation of resources; assignment of responsibilities; and ongoing evaluation of practices, procedures, and processes to achieve sound environmental performance.

1. IS YOUR EMS REGISTERED TO THE ISO 14001:2004 STANDARD OR CERTIFIED UNDER AN EMS STANDARD APPROVED BY THE DIRECTOR?

YES NAME OF STANDARD: _____ [PLEASE ATTACH COPY OF CURRENT CERTIFICATION]

2. FOR EACH EMS ELEMENT IDENTIFIED BELOW DESCRIBE ITS STATUS AND SUMMARIZE THE ACTIVITIES UNDERTAKEN TO ASSURE THAT THE EMS IS BEING MAINTAINED AND IMPLEMENTED CONSISTENT WITH R 324.1505. ATTACH ADDITIONAL SHEETS AS NECESSARY. (Attach additional sheets as necessary)

- a. General Requirements (ISO 14001:2004, 4.1)
- b. Environmental Policy (ISO 14001:2004, 4.2)
- c. Planning – Environmental Aspects (ISO 14001:2004, 4.3.1)
- d. Planning – Legal and Other Requirements (ISO 14001:2004, 4.3.2)
- e. Planning – Objectives, Targets and Program(s) (ISO 14001:2004, 4.3.3)
- f. Implementation and Operation – Resources, Roles, Responsibility and Authority (ISO 14001:2004, 4.4.1)
- g. Implementation and Operation – Competence, Training and Awareness (ISO 14001:2004, 4.4.2)
- h. Implementation and Operation – Communication (ISO 14001:2004, 4.4.3)
- i. Implementation and Operation – Documentation (ISO 14001:2004, 4.4.4)
- j. Implementation and Operation – Control of Documents (ISO 14001:2004, 4.4.5)
- k. Implementation and Operation – Operational Controls (ISO 14001:2004, 4.4.6)
- l. Implementation and Operation – Emergency Preparedness (ISO 14001:2004, 4.4.7)
- m. Checking – Monitoring and Measurement (ISO 14001:2004, 4.5.1)
- n. Checking – Evaluation of Compliance (ISO 14001:2004, 4.5.2)
- o. Checking – Nonconformity, Corrective Action and Preventive Action (ISO 14001:2004, 4.5.3)
- p. Checking – Control of Records (ISO 14001:2004, 4.5.4)
- q. Checking – Internal Audit (ISO 14001:2004, 4.5.5)
- r. Management Review (ISO 14001:2004, 4.6)

CLEAN CORPORATE CITIZEN REQUEST FOR RENEWAL



POLLUTION PREVENTION (P2)

For renewal of your Clean Corporate Citizen (C3) designation and continuation of C3 regulatory benefits

Pollution prevention is defined in the C3 Rules as “eliminating or minimizing the initial generation of waste at the source, or utilizing environmentally sound on-site or off-site reuse or recycling.”

1. ESTABLISHMENT NAME

2. ARE YOU A MEMBER IN GOOD STANDING IN A RECOGNIZED MDEQ P2 PROGRAM?

YES NAME OF P2 PARTNERSHIP: _____

Provide name and supporting documentation including copy of current award letter or certificate, signed and dated P2 policy, and last set of P2 goals/objectives submitted to the MDEQ.

NO

Provide supporting information on P2 program to demonstrate achievement of all criteria requirements listed below:

a. **POLLUTION PREVENTION POLICY.** The signed policy should promote elimination or reduction in waste at the source, reuse of waste, and on-site and off-site recycling.

	RULE	YES	NO
b. Is your signed P2 Policy adopted and posted?	R 324.1506(2)(a)(i)	<input type="checkbox"/>	<input type="checkbox"/>
c. Does your P2 program call for periodic assessments?	R 324.1506(2)(b)(ii)	<input type="checkbox"/>	<input type="checkbox"/>
d. Does your P2 program identify goals, implementation activities, and time frames?	R 324.1506(2)(b)(iii)	<input type="checkbox"/>	<input type="checkbox"/>
e. Are reports and records demonstrating P2 implementation progress maintained?	R 324.1506(2)(b)(iv)	<input type="checkbox"/>	<input type="checkbox"/>
f. Does your program encourage technology exchange?	R 324.1506(2)(b)(v)	<input type="checkbox"/>	<input type="checkbox"/>

ENVIRONMENTAL COMPLIANCE

LIST ALL CURRENT ENVIRONMENTAL PERMITS, LICENSES, AND BINDING AGREEMENTS ISSUED TO THE ESTABLISHMENT. (Attach additional sheets as necessary).

2. COMPLETE AND SIGN COMPLIANCE STATEMENT

I have reviewed the environmental compliance record for _____ and to the best of my knowledge the establishment is in compliance with **all applicable state environmental requirements and applicable federal environmental requirements** and has no outstanding, unresolved violations, or is in compliance with a schedule acceptable to the department to correct any outstanding violations. (R 324.1509(3)).

NAME/TITLE OF RESPONSIBLE OFFICIAL (printed or typed)	TITLE
SIGNATURE	DATE

CLEAN CORPORATE CITIZEN REQUEST FOR RENEWAL



ENVIRONMENTAL PERFORMANCE

In order to quantify the successes of C3 facilities and measure the effectiveness of their EMS and P2 Programs, R324.1509(2)(c) requires each establishment to report on their environmental goals, objectives, and targets. This information not only highlights the achievements of individual establishments, but will also serve as a valuable measure of the overall effectiveness of the C3 program. Please review each of the following categories below that apply to your operations and summarize the results and new goals for your respective reporting period. Please indicate an N/A for those areas that are not applicable to your operations. (Attach additional sheets as necessary).

Reporting Period: From _____ To _____

<u>Performance Indicator</u>	<u>Goal/Objective/Target (from EMS/P2)</u>	<u>Results this renewal period</u>	<u>Estimated cost benefit</u>
<i>Air Emissions</i>	(Example: 10% VOC reduction)	(1,200 lbs. VOC reduced)	N/A - No cost figures available
<i>Energy Use</i>	(Example: 5% energy use reduction)	(250,000 kwh reduced)	(\$50,000)
<i>Hazardous Waste</i>	(Example: 15% reduction in hazardous waste generation)	(1,350 pounds reduced)	(\$125,000)
<i>Materials Use</i>	(Example: 50% reduction in the use of corrugated cardboard)	(1.1 tons of cardboard reduced)	(\$37,500)

CLEAN CORPORATE CITIZEN REQUEST FOR RENEWAL



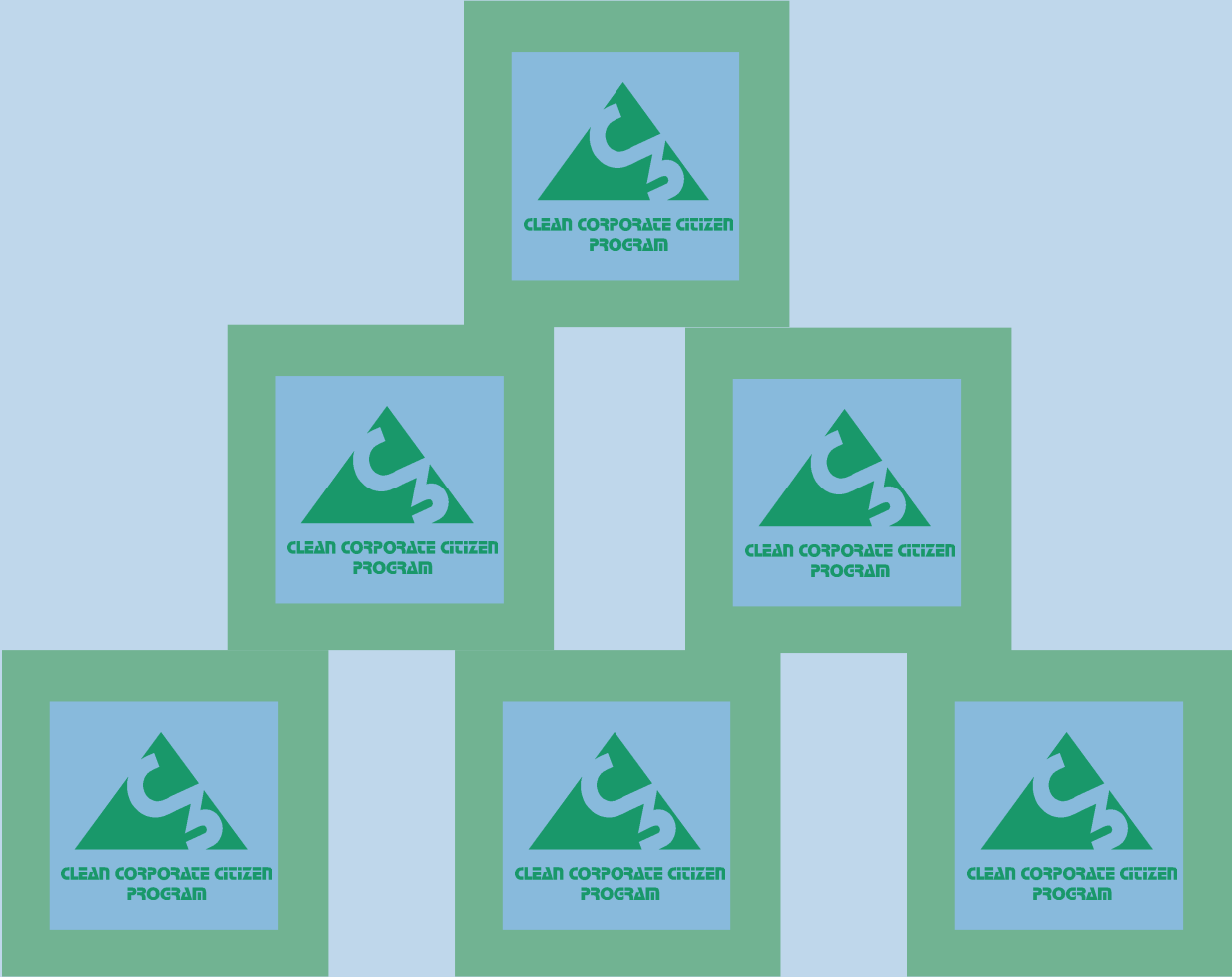
ENVIRONMENTAL PERFORMANCE

(Continued)

<u>Performance Indicator</u>	<u>Goal/Objective/Target (from EMS/P2)</u>	<u>Results this renewal period</u>	<u>Estimated cost benefit</u>
Solid Waste	(Example: 25% reduction in solid waste sent to landfill)	(2,600 pounds of cardboard, paper and wood recycled)	(\$17,800)
Wastewater Discharges	(Example: Reduce copper in wastewater discharge by 25%)	(435 lbs of copper eliminated from wastewater discharge)	N/A - No cost figures available
Water Use	(Example: 10% reduction in water consumption)	(140,00 gallons reduction in water consumption)	(\$6,800)
Other			
Habitat Preservation and/or Restoration (attach description as necessary)			
Community Outreach (attach description as necessary)			

MICHIGAN CLEAN CORPORATE CITIZEN PROGRAM

ANNUAL REPORT



A voluntary program designed to recognize Michigan Clean Corporate Citizens for environmental performance and stewardship

environmental management pollution prevention environmental compliance



Governor Jennifer M. Granholm ♦ Director Steven E. Chester

CLEAN CORPORATE CITIZEN PROGRAM

ANNUAL REPORT

Authority: PA 451 of 1994, as amended. Completion is mandatory to remain in the Clean Corporate Citizen Program and be eligible for Clean Corporate Citizen Regulatory Benefits as provided under R 324.1501 to R 324.1511.



C3 Annual Report

C3 designations are valid for **3 years for ISO 14001:2004 certified C3s and 2 years for non – ISO 14001:2004 certified C3s**. To retain a C3 designation, however, a Clean Corporate Citizen must also submit an **Annual Report** not later than 30 days before the annual anniversary date of the current C3 designation as required by R 324.2509a. The Annual Report shall summarize activities undertaken over the past year to:

- 1) Identify and implement pollution prevention activities
- 2) Set, revise, and implement goals, objectives, targets, and the strategy the Clean Corporate Citizen is employing to resolve any unmet goals, objectives, and targets in its environmental management system and pollution prevention programs. (See Pages 2 and 3 - Environmental Performance)

The Annual Report request shall also include a statement by the responsible official that the Clean Corporate Citizen is in compliance with **all applicable state environmental requirements and applicable federal environmental requirements** and has no outstanding, unresolved violations, or is in compliance with a schedule acceptable to the department to correct any outstanding violations.

Annual Reports should be submitted to the Pollution Prevention and Compliance Assistance Section, Environmental Science and Services Division, Michigan Department of Environmental Quality, PO Box 30457, Lansing, MI 48909-7957. Questions can be directed to the Pollution Prevention and Compliance Assistance Section at 517-335-5540 or the Environmental Assistance Center (EAC) at 1-800-662-9278.

1. ESTABLISHMENT NAME			
OTHER IDENTIFYING NAME (if applicable)			
2. ESTABLISHMENT ADDRESS (number and street)			
CITY	STATE	ZIP CODE	3. COUNTY
4. NAME/TITLE OF CONTACT PERSON	E-MAIL		TELEPHONE NUMBER (include area code)
5. DATE OF ORIGINAL C3 DESIGNATION OR MOST RECENT RENEWAL			

Environmental Compliance - COMPLETE AND SIGN COMPLIANCE STATEMENT BELOW:

I have reviewed the environmental compliance record for _____ and to the best of my knowledge the establishment is in compliance with all applicable state environmental requirements and applicable federal environmental requirements and has no outstanding, unresolved violations, or is in compliance with a schedule acceptable to the department to correct any outstanding violations. (R 324.1509(3)).	
NAME/TITLE OF RESPONSIBLE OFFICIAL (printed or typed)	TITLE
SIGNATURE	DATE
E-MAIL	

CLEAN CORPORATE CITIZEN ANNUAL REPORT



ENVIRONMENTAL PERFORMANCE

In order to quantify the successes of C3 facilities and measure the effectiveness of their EMS and P2 Programs, R324.1509a(1)(b) requires each establishment to report on their environmental goals, objectives, and targets. This information not only highlights the achievements of individual establishments, but will also serve as a valuable measure of the overall effectiveness of the C3 program. Please review each of the following categories below that apply to your operations and summarize your past year's results. Please indicate an N/A for those areas that are not applicable to your operations. (Attach additional sheets as necessary).

Reporting Period: From _____ To _____

<u>Performance Indicator</u>	<u>Goal/Objective/Target (from EMS/P2)</u>	<u>Results this reporting period</u>	<u>Estimated cost benefit</u>
<i>Air Emissions</i>	(Example: 10% VOC reduction)	(1,200 lbs. VOC reduced)	N/A - No cost figures available
<i>Energy Use</i>	(Example: 5% energy use reduction)	(250,000 kwh reduced)	(\$50,000)
<i>Hazardous Waste</i>	(Example: 15% reduction in hazardous waste generation)	(1,350 pounds reduced)	(\$125,000)
<i>Materials Use</i>	(Example: 50% reduction in the use of corrugated cardboard)	(1.1 tons of cardboard reduced)	(\$37,500)

CLEAN CORPORATE CITIZEN ANNUAL REPORT



ENVIRONMENTAL PERFORMANCE

(Continued)

<u>Performance Indicator</u>	<u>Goal/Objective/Target (from EMS/P2)</u>	<u>Results this reporting period</u>	<u>Estimated cost benefit</u>
Solid Waste	(Example: 25% reduction in solid waste sent to landfill)	(2,600 pounds of cardboard, paper and wood recycled)	(\$17,800)
Wastewater Discharges	(Example: Reduce copper in wastewater discharge by 25%)	(435 lbs of copper eliminated from wastewater discharge)	N/A - No cost figures available
Water Use	(Example: 10% reduction in water consumption)	(140,00 gallons reduction in water consumption)	(\$6,800)
Other			
Habitat Preservation and/or Restoration (attach description as necessary)			
Community Outreach (attach description as necessary)			