

Instructions for Payment of Examination Fees

The fees for Level 5 Type II Drinking Water Certification Exams are:

- **D5, F5, or S5 - \$45.00 per exam** (Make Checks Payable to: State of Michigan)

Individuals will be charged for all exams applied for and charges will apply upon receipt of the application. The applicant will be responsible for payment of the examination fee.

A certified operator will not be allowed to write an examination for a certification that they currently hold.

Be very specific in what you apply for. No refunds of fees will be given for any reason (such as denials, cancellations, no shows, etc.).

In order to obtain certification, the examination fee must be paid. Notification of examination results will not be made until examination fees are received by the State.

**COMPLETED APPLICATIONS, WITH ORIGINAL SIGNATURE AND FEE PAYMENT,
MUST BE MAILED TO THE FOLLOWING ADDRESS.**

**DEQ – Cashier’s Office
DEQ – RMD - DWF
P.O. Box 30657
Lansing, MI 48909-8157**

FAXED, COPIED, OR E-MAILED APPLICATIONS WILL NOT BE ACCEPTED.

You may receive acknowledgment from our office of **receipt of your application** by enclosing a **SELF-ADDRESSED STAMPED POSTCARD** with your application. We will date stamp the card and mail it back to you. This does not indicate acceptance to the examination; only receipt of your application.

ALL APPLICANTS WILL BE NOTIFIED OF ACCEPTANCE OR DENIAL OF THE WRITTEN EXAMINATION NO LESS THAN 15 DAYS BEFORE THE DATE OF THE EXAMINATION.



Michigan Department of Environmental Quality
Resource Management Division

**APPLICATION FOR
LEVEL 5 CERTIFICATION**

This information is required by authority of 1976 PA 399.

GENERAL INFORMATION - Provide complete contact information and education information. *Sign the application on page 1. The application must be received not less than 20 days prior to the announced examination date.*

FOR OFFICE USE ONLY		
CLASS	EDUCATION	EXAM GRADE
ISSUE DATE		
EXPIRATION DATE		
CERTIFICATE NUMBER		

TYPE, PRINT, OR WRITE LEGIBLY

NAME: (First) (Middle Initial) (Last)		Operator ID: (If Known)	
ADDRESS: (Number and Street) (Apartment Number)		CITY:	STATE: ZIP CODE:
E-MAIL ADDRESS:		HOME PHONE NUMBER: ()	BUSINESS PHONE NUMBER: ()
LIST ANY MDEQ DRINKING WATER CERTIFICATE(S) HELD:	CIRCLE CERTIFICATE(S) APPLIED FOR WITH THIS APPLICATION D-5 F-5 S-5		
EMPLOYER (Name)	WSSN NUMBER	PHONE NUMBER ()	
ADDRESS (Number and Street) (City) (State)	FAX NUMBER ()		

CERTIFICATION OF APPLICANT:

I certify that all information provided in this application and attachments (if any) is accurate and complete. I understand that misstatement of facts may result in forfeiture of all rights to certification. I further certify that I have read and understand the instruction for payment of examination fees and I am responsible for an examination fee of \$45 for each exam applied for. I further understand there are no refunds.

SIGNATURE:	DATE:
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EXAMINATION LOCATION: I PREFER TO TAKE THE WRITTEN EXAMINATION NEAR:

- | | |
|--|--|
| <input type="checkbox"/> BAY CITY | <input type="checkbox"/> GRAND RAPIDS |
| <input type="checkbox"/> JACKSON | <input type="checkbox"/> LANSING |
| <input type="checkbox"/> UPPER PENINSULA | <input type="checkbox"/> NORTHERN LOWER MI (As Needed) |

Make check payable to: STATE OF MICHIGAN

**Mail to:
Department of Environmental Quality
Cashier's Office – RMD-DWF
P.O. Box 30657
Lansing, Michigan 48909-8157**

For Cashier's Use Only: DWF

If you do not have a minimum high school diploma or GED equivalent, you may not be eligible to write any of the exams. Please call (517) 241-7199 prior to mailing your application in with payment if you do not meet the minimum education qualifications to discuss your options.

EDUCATIONAL QUALIFICATIONS							(OFFICE USE ONLY)
HIGH SCHOOL (Name)		(Location)		CIRCLE HIGHEST GRADE COMPLETED			
				10	11	12	
HIGH SCHOOL GED or EQUIVALENT		(Name)		(Location)			
OTHER TRAINING AND EDUCATION – (Complete this section only if you DO NOT have a High School Diploma, GED, or Equivalent) List short courses, seminars, regional meetings, correspondence courses, and other MDEQ Advisory Board Approved training. List any other in-service training courses, extension courses, or individual college courses not part of your degree program. Give title of course, location, subject, instructor, and other information necessary for evaluation and determination of credit to be allowed. Indicate credit earned by filling out either the class hour's column or the C.E.C.'s column. Verification may be required.							
COURSE TITLE	LOCATION	SUBJECT	INSTRUCTOR	YEAR	CLASSROOM HOURS	C.E.C.'s	
IF ADDITIONAL SPACE IS NEEDED, ATTACH ADDITIONAL SHEETS OF PAPER HEADED WITH NAME AND DATE							
						TOTAL	

**Authority Governing the Certification of Water Works Personnel
in Accordance with State Law and Administrative Rules**
(Excerpts From the Act and Rules as Amended 12/4/2009)
SAFE DRINKING WATER ACT
Act 399, Public Acts of 1976

AN ACT to protect the public health; to provide for supervision and control over public water supplies; to prescribe the powers and duties of the department of environmental quality, to provide for the submission of plans and specifications for waterworks systems and the issuance of construction permits therefore; to provide for the classification of public water supplies and the examination, certification and regulation of persons operating those systems; to provide for continuous, adequate operation of privately owned, public water supplies; to authorize the promulgation of rules to carryout the intent of the act, and to provide penalties.

Sec. 9 (1) The department shall classify water treatment and distribution systems with regard to size, type, location, and other physical conditions for the purpose of establishing the skill, knowledge, and experience that individuals need to maintain and operate the systems effectively.

(4) For individuals meeting the requirements, the department shall issue certificates acknowledging their competency to operate a specified class of waterworks system or portion thereof. The department may suspend or revoke a certificate as specified by rule.

(5) A water treatment and distribution system shall be under the supervision of a properly certified operator as specified in the rules.

**THE RULES TO IMPLEMENT ACT NO. 399, P.A. 1976
R 325.10101 TO R 325.12606**

R 325.11901 Classification of treatment systems.

Rule 1901. (1) Complete treatment systems are classified based on population served by the public water supply or rated treatment capacity of the treatment system as follows:

(e) Class F-5: Complete treatment systems for noncommunity supplies.

(2) Limited treatment systems are classified based on population served by the public water supply or rated treatment capacity of the treatment system as follows:

(e) Class D-5: Limited treatment systems for noncommunity supplies.

(3) Waterworks systems that use as a source surface water or ground water under the direct influence of surface water shall be classified as F systems.

R 325.11902 Classification of distribution systems and other public water supplies.

Rule 1902. The following classifications are assigned to public water supplies:

(e) Class S-5: Nontransient noncommunity water supplies with no treatment or community supplies with no treatment and a distribution system limited in extent.

R 325.1195

Rule 1915. (1) The department shall renew a certificate on a 3-year cycle.

(2) To have a Class F-5, Class D-5, or Class S-5 certificate renewed, a certificate holder shall have completed not less than 9 hours of advisory board-approved training or continuing education during the renewal cycle.