Grant Award Process Matrix - September 9, 2009

	Division Managing (as of 5/31/09)	Number of Grants/Year	Total $ Awarded/Year	Person Who Makes Final Decision	Person Who Signs Award Letter	Press Release	Legislative Contact
Competitive Grants (i.e., involving request for proposal)							
Nonpoint Source Clean Michigan Initiative (CMI)	WB	2 to 4	$150,000	Director	Bureau Chief	x	Broadcast[1]
Nonpoint Source 319; 205j	WB	10 to 15	$2,900,000	Director	Bureau Chief	x	Broadcast[1]
CMI Clean Water Fund Monitoring Grants (local, emerging issues, beach)	WB	20	$520,000	Director	Bureau Chief	x	Individual legislative contact[2]
Wellhead Protection	WB	40 to 50	$370,000	Program	Bureau Chief		2-week notification[3]
Community Pollution Prevention	OPPCA	10 to 20	$250,000	Director	Office Chief	x	Broadcast[1]
CMI Green Chemistry	OPPCA	3	$75,000	Director	Office Chief	x	Individual legislative contact[2]
Clean Diesel	OPPCA	1	$880,000	Director	Office Chief	x	Individual legislative contact[2]
Clean Diesel - Stimulus Funds Program	OPPCA	10 to 20	$1,500,000	Director	Office Chief	x	Broadcast[1]
Coastal Management Program	LWMD	40-60	$1 million	Director	Program Staff		2-week notification[3]
Scrap Tire Grants	WHMD	30-40	$3-5 million	Director	Program Manager	x	Individual legislative contact[2]
Brownfield Grants	RRD	5 to 10	$5 - $10 million	Director	Division Chief	x	Copy legislator(s) on award letter[4]
Other Grants (Competitive, Infrequently Issued)							
Alternate Water Supplies	WB	3 to 7	n/a - awarded as needed	Program	Bureau Chief	x	Individual legislative contact[2]
National Geophysical & Geographical Data Preservation Program	OGS	N/A	n/a - not yearly award	Director	n/a		2-week notification[3]
Natural Resource Restoration Projects	RRD	not a yearly award	n/a - not yearly award	Director	Division Chief	x	Copy legislator(s) on award letter[4]
Noncompetitive Grants							
Great Lakes Beach Monitoring (Local Health Dept. {LHD} Grant Contract)	WB	23	$250,000	Program	Bureau Chief	x	Broadcast[1]
Noncommunity Water Supply (LHD Grant Contract)	WB	43	$1,800,000	Program	Bureau Chief		2-week notification[3]
Operator Certification (LHD Grant Contract)	WB	38	$140,000	Program	Bureau Chief		2-week notification[3]
Capacity Development (LHD Grant Contract)	WB	43	$35,000	Program	Bureau Chief		2-week notification[3]
Long-Term Monitoring (LHD Grant Contract)	WB	48	$200,000	Program	Bureau Chief		2-week notification[3]
Public Swimming Pools (LHD Grant Contract)	WB	46	$225,000	Program	Bureau Chief		2-week notification[3]
Septage Program (LHD Grant Contract)	WB	36	$170,000	Program	Bureau Chief		2-week notification[3]
Campgrounds (LHD Grant Contract)	WB	44	$40,000	Program	Bureau Chief		2-week notification[3]
Subgrant Agreements Under U.S. EPA State Wetland Program Development Grants	LWMD	N/A	n/a - not yearly award	Director	n/a		2-week notification[3]

[1] Broadcast means the legislative director will e-mail all legislative contacts stating the DEQ is awarding some grants, one of which may be in their district; they will attach the press release which will reference the Excel award list posted on the program's Web site.

[2] Individual legislative contact means that the program will include on their Excel list of awarded projects the representatives and senators. The legislative director will use the Excel list to create an e-mail for each representative/senator, and attach the press release.

[3] 2-week notification means that the program manager sends an e-mail to the legislative director, legislative advisor, press secretary and copies the deputy director, letting them know that the program is planning on awarding X number of grants totaling X dollars for the X program on X date (being two weeks from the date of the e-mail). The e-mail is a courtesy heads-up and gives the Executive Division time to determine if a special press release or legislative contact needs to be made. No response from the Executive Division after two weeks means the program can award the grants.

[4] Copying legislators on award letters will be done by the Brownfield Program, as they award grants one at a time.