



DEPARTMENT OF ENVIRONMENTAL QUALITY  
RESOURCE MANAGEMENT DIVISION

**ADDITIONS OR MODIFICATIONS TO AN EXISTING CAMPGROUND**

Issued under authority of Part 125 of 1978 PA 368, as amended.

Michigan's Public Health Code, 1978 PA 368, as amended, (the Act) and the administrative rules adopted pursuant to the Act establish the requirements for building and operating a campground. Prior to any additions or modifications an existing campground, a construction permit or approval from the Department of Environmental Quality (DEQ) is required.

The developer should contact the local health department in the county where the campground is located and the DEQ to arrange a meeting at the site. A site evaluation will be conducted to determine if there are any limitations that would prevent the new addition or modification from occurring. If there are no limitations that would prevent the new additions or modifications from occurring, then a construction permit must be secured from the DEQ prior to commencing the work. A proposal would have to be submitted that meets the requirements outlined in the administrative rules for campgrounds. The following documents will have to be submitted to the DEQ and the local health department for review:

1. A completed [Application for a Campground Construction Permit](#) along with the applicable fee made payable to the STATE OF MICHIGAN and three (3) sets of plans and specifications to the DEQ. These should be submitted to the address listed in the lower left-hand corner of the application.
2. A copy of the construction permit application and one set of plans and specifications to the local health department.

The DEQ will review the proposal along with any comments provided by the local health department. The applicant should allow an average of four (4) weeks for the DEQ to complete the review of the proposal that is submitted. The developer will then be issued a campground construction permit or advised in writing of the aspects of the proposal that do not comply, as appropriate.

Once construction is completed, a pre-licensing inspection by the DEQ and the local health department must be completed. The following documents must be submitted to the DEQ prior to the pre-licensing inspection:

1. A completed [Application for Annual Campground License](#) along with the applicable fee made payable to the STATE OF MICHIGAN.
2. An affidavit signed by the owner and/or engineer, where applicable, indicating the work completed was in accordance with the approved plans and construction permit.
3. Copies of the final approvals from the plumbing and electrical inspectors having jurisdiction, where applicable.
4. A copy of the safe bacteriological sample results from the water supply system.

The developer must contact the DEQ to arrange for a pre-licensing inspection of the new construction, once all of the documents have been received. If construction was completed in accordance with the approved plans and permit, the DEQ will issue a campground license. **IT IS UNLAWFUL TO OCCUPY CAMPGROUND SITES WITHOUT FIRST OBTAINING A LICENSE FROM THE DEQ.**

Additional information regarding construction and licensing of campgrounds in the state of Michigan can be obtained on the internet at [www.michigan.gov/deqwater](http://www.michigan.gov/deqwater) (under the campground link) or contact the DEQ at the following offices:

Department of Environmental Quality  
DWEHS - Resource Management Division  
525 West Allegan Street, P.O. Box 30241  
Lansing, Michigan 48909-7741  
517-241-1340

Department of Environmental Quality  
Upper Peninsula District - Field Operations Section  
420 5<sup>th</sup> Street  
Gwinn, Michigan 49841  
906-346-8300

NOTE: The local health departments are entitled to and may collect additional fees for services provided, such as inspections. Contact your local health department for their fee information. Do not send the local health department fee to the DEQ.