



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
 RESOURCE MANAGEMENT DIVISION

**CONSUMER CONFIDENCE REPORT FOR COMMUNITY WATER SUPPLY  
 CERTIFICATE OF DISTRIBUTION**

Issued under authority of 1976 PA 399 and Administrative Rules, as amended.

Failure to submit certification is a violation of the Act and may subject the water supply to enforcement penalties.

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|--|--|--|
| Supply Name:   | County:                                    | WSSN:  |
| Population: <input type="checkbox"/> 500 or fewer people | <input type="checkbox"/> 501 - 9999 people | <input type="checkbox"/> 10,000 or more people |

Administrative Rule R 325.10415 and R 325.10404(4)(c) requires the community water supply to confirm that the *Consumer Confidence Report* (CCR) and any Public Notices (PN) enclosed with it have been distributed to customers (and appropriate notices of availability have been given) according to the CCR requirements and PN requirements, if applicable. Delivery is due by July 1 following the year covered by the CCR. Further, the supply shall certify that the information contained in the CCR is correct and consistent with the compliance monitoring data previously submitted to the Michigan Department of Environmental Quality (DEQ). Return certification to the appropriate DEQ district office by October 1 following the year covered by the report. For district office addresses, visit [www.michigan.gov/deq](http://www.michigan.gov/deq) and click on Contacts.

**Method of delivery to DEQ**

Mail  Hand Delivery  Other \_\_\_\_\_ Date delivered: \_\_\_\_\_

**Method of delivery to Local Health Department**

Mail  Hand Delivery  Other \_\_\_\_\_ Date delivered: \_\_\_\_\_

**Primary method of delivery to customers (select one)**

Direct mailing to all customers. Date(s) mailed: \_\_\_\_\_

Hand delivery to all customers. Date(s) delivered: \_\_\_\_\_

Publish entire report in newspaper, and notify customers via newspaper or mail that individual copies will not be mailed, and notify customers how to obtain copies of the report.  
 This option is available only to supplies serving fewer than 10,000 persons.  
 Date(s) of publication: \_\_\_\_\_

Notify customers via newspaper, mail, hand delivery or, with DEQ approval, posting in public places, that a copy of the report is available from the water supply upon request.  
 This option is available only to supplies serving fewer than 501 persons.  
 Date(s) of notification: \_\_\_\_\_

**Post on Internet (required for supplies serving ≥100,000, optional for others)**

Internet address: \_\_\_\_\_ Date accessible: \_\_\_\_\_

**“Good Faith” efforts to reach non-bill-paying consumers (in addition to the method(s) indicated above - select all that apply)**

Mail the report to all postal patrons.  
 Zip codes and dates mailed: \_\_\_\_\_

Advertise the availability of the report in the newspapers, on TV, and on the radio.

Publish the report in a local newspaper.

Post the report in public places such as cafeterias in public buildings, libraries, churches, and schools.

Deliver multiple copies for distribution by single-bill customers, e.g., apartments or private employers.

Deliver the report to community organizations.

Other: \_\_\_\_\_

Send to the DEQ a copy of the news articles, a list of channels broadcast and dates, and a list of locations/organizations reports delivered to and dates.

**Use of CCR to satisfy Tier 3 Public Notice requirements**

This CCR is being used to satisfy Tier 3 Public Notice requirements for one or more violations. The CCR must be delivered by direct mail, hand delivery or, with DEQ approval, continuous posting, and must be issued within 12 months of learning of the violation. A copy of this form must be delivered to the DEQ within 10 days of delivering the CCR to customers to meet the public notification requirements.

Name/Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_