



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
WATER BUREAU

**INFORMATION SHEET  
FOR  
2009 RENEWAL REGISTRATION  
OF  
WATER WELL DRILLING AND PUMP INSTALLATION CONTRACTORS**

**FILING DEADLINE**

**MARCH 1, 2009**

<b>UPDATING YOUR RENEWAL APPLICATION</b>	
Corrections?? →	Write in any changes, additions or deletions to the firm name, address, phone, rigs (listed on back of form), etc. A current daytime phone number is requested. Please note that there are two address locations – (1) contractor and (2) business affiliation. Please check both areas.
Signature on the application →	<b>Only</b> the registered contractor’s signature will be accepted. The representative’s name that appears on the application is the one who must sign.
Renewal fee - \$\$\$ →	The required renewal fee is calculated for you and is shown in the highlighted area in the middle of the application. If you have added/deleted a rig adjust the fee by \$10/rig accordingly. Please make your check payable to the STATE OF MICHIGAN for that amount.  <b>You may also make payment via E-Check at the following web site:</b> <a href="https://www.thepayplace.com/mi/deq/welldriller">https://www.thepayplace.com/mi/deq/welldriller</a>
Number of new wells/pumps installed for calendar year <b>2008</b> → (January thru December)	Write in the number of new well and pump installations for calendar year 2005. DO NOT LEAVE BLANK. <b>Report ‘0’ if</b> no wells/pumps installed under your registration number. <b>NOTE to firms with more than one registered contractor</b> – each contractor must claim the actual number of well records submitted with their registration number and signature and <u>not</u> the total number of well records submitted for the company.

**NOTE:** *If there is a discrepancy or a question during processing of your renewal application, our office may call for clarification or the application may be returned for correction.*

<b>Sending application <u>and</u> check - E-check?</b> (self-addressed envelope enclosed for renewal)	<b>Sending correspondence only?</b>
Mail to:  Department of Environmental Quality Cashier’s Office WB-WD P.O. Box 30657 Lansing, Michigan 48909-8157	Mail to:  Well Construction Unit Water Bureau Department of Environmental Quality P.O. Box 30273 Lansing, Michigan 48909-7773

**QUESTIONS? Contact: Joe Crigier, Drinking Water & Environmental Health Section**

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