

FISCAL YEAR 2017-2018

**SCRAP TIRE REGULATORY PROGRAM  
SCRAP TIRE CLEANUP GRANT PROGRAM  
AND APPLICATION FOR FUNDING**



**Rick Snyder, Governor  
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**Waste Management and Radiological Protection Division  
Michigan Department of Environmental Quality**

**DEQ Website: <http://www.michigan.gov/deq>  
Application Deadline: Friday, October 27, 2017**

EQP 5138(2) (Rev 9/2017)

**Michigan Department of Environmental Quality  
Waste Management and Radiological Protection Division**

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The Michigan Department of Environmental Quality shall not discriminate against any individual or group on the basis of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. Questions or concerns should be directed to the DEQ, Office of Human Resources, P.O. Box 30473, Lansing, Michigan 48909.

## SCRAP TIRE CLEANUP GRANT PROGRAM

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### INTRODUCTION

Section 324.16908(2)(c) of Part 169, Scrap Tires, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), requires that the Scrap Tire Regulatory Fund shall be used: "For the cleanup or collection of abandoned scrap tires<sup>1</sup> and scrap tires at collection sites. The department shall give priority to funding activities under this subdivision at collection sites in which the scrap tires were accumulated prior to January 1, 1991, and to collection sites that pose an imminent threat to public health, safety, welfare, or the environment. For collection sites that have accumulated tires after January 1, 1991, a lien, in favor of the state up to the value of the cleanup grant amount and any increase in the value of the property as a result of the cleanup of the property with grant funds, shall be placed on the property that is affected by the removal of the tires as provided in Section 324.16908b. Before making a grant under this subdivision, the department shall consider the extent to which the making of the grant would contribute to the achievement of a balanced distribution of grants under this subdivision throughout the state. If a grant is awarded under this subdivision for collecting scrap tires at a community cleanup site, the tires shall be removed from the community cleanup site by the time specified in the grant agreement."

The Department of Environment Quality (DEQ) is now accepting applications for funding the cleanup and collection of scrap tires from eligible publicly- and privately-owned sites. Application for funds shall be made on forms provided by the DEQ. An application form is included in this application package for your use. **Submission of a complete application does not guarantee that the applicant will receive a Scrap Tire Cleanup Grant (Grant).**

**PLEASE NOTE, NO WORK SHOULD TAKE PLACE AND NO CLEANUP DAY-RESIDENT DROP-OFF SHOULD BE SCHEDULED UNTIL AFTER A FULLY EXECUTED GRANT AGREEMENT IS IN PLACE. NO WORK CAN BE REIMBURSED RETROACTIVELY OR BEYOND AWARDED GRANT AMOUNTS.**

#### **Eligibility Criteria - All Applicants**

1. The applicant possesses eligible scrap tires, which include abandoned scrap tires and scrap tires at a collection site.

The following are **NOT** eligible scrap tire sites:

- Tire sites located outside of Michigan.
- A property with less than 500 tires.

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<sup>1</sup>Section 324.16901(1)(a) of Part 169 states: "'Abandoned scrap tires' means an accumulation of scrap tires on property where the property owner is not responsible in whole or in part for the accumulation of the scrap tires. For the purposes of this subdivision, an owner who purchased or willingly took possession of an existing scrap tire collection site shall be considered by the department to be responsible in whole or in part for the accumulation of the scrap tires."

- A retailer with less than 1,500 tires.
  - An automotive recycler with less than 2,500 tires.
  - A commercial contractor whose property has less than 150 cubic yards of tire chips.
2. The applicant submits a **complete** application, as described below in the section titled “Required Application Components,” that has been received by the application deadline.
  3. The applicant **HAS NOT** received Grant Program funds previously for the complete removal of tires from the site(s).
  4. The applicant will contract with a Michigan-based scrap tire processor, if needed, that meets the conditions listed in the Scrap Tire Processor Conditions on page 12 of this application package. If the applicant is a county or other local unit of government, the Michigan-based scrap tire processor shall be selected through the local unit of government’s competitive bid process to ensure the most cost-effective use of Grant funds. To assist applicants in selecting a Michigan-based scrap processor, the DEQ maintains a list of Michigan-based scrap processors on the internet at [http://www.michigan.gov/documents/deq/deq-whm-stp-processorlist\\_240416\\_7.pdf](http://www.michigan.gov/documents/deq/deq-whm-stp-processorlist_240416_7.pdf)
  5. The applicant will contract with a registered Michigan scrap tire hauler, if needed, that meets the conditions listed in the Scrap Tire Hauler Conditions, page 14 of this application package. Registered Michigan scrap tire haulers must take scrap tires to a legal destination. To assist applicants in selecting a registered scrap tire hauler, the DEQ maintains a list of registered Michigan-based scrap tire haulers on the internet at [http://www.michigan.gov/documents/deq/deq-whmd-stp-commercial-haulers\\_231619\\_7.pdf](http://www.michigan.gov/documents/deq/deq-whmd-stp-commercial-haulers_231619_7.pdf)
  6. Out of state haulers/processors may be considered and approved by the DEQ on a case by case basis for tires **located in the Upper Peninsula (UP)**, provided the applicant is unable to find a Michigan hauler/processor willing to travel to the UP or provide services for the grant reimbursement amount. Out of state haulers/processors must meet conditions detailed on pages 12 and 14 of this application package.
  7. The applicant has submitted proof of property ownership (only a warranty deed or land contract will be accepted as proof of property ownership) **of the site where the scrap tires are located**. If the applicant is a governmental entity, a nonprofit entity, or an approved scrap tire material end-user, as defined in Part 169, Section 324.16901(k), who wishes to remove scrap tires from private property, documentation of legal authority to remove the scrap tires from a private site (e.g. local ordinance, court order, or written permission from all parties with ownership interest in the property) must be provided. **NOTE: Community Cleanup Days, Resident Drop-Offs, and Cleanups of Tires Dumped on Publicly Owned Properties are exempt from the requirement to submit proof of property ownership.**
  8. The applicant or a current or previous owner/operator of the site is NOT in litigation (meaning from the time of referral for escalated enforcement action until any fines/penalties are paid) with the State or another public entity concerning compliance with Part 169 or other state or local public health or environmental protection requirements (unless the litigation has been resolved against the applicant or a current or previous owner/operator, all penalties/fines have been paid, and the applicant agrees to sign a binding agreement, as part of the Grant agreement, that prohibits the applicant from taking new tires at the site until the site is brought into full compliance with Part 169 or other law that was the subject of litigation).

9. If the applicant or a current or previous owner/operator of the site has been sentenced for a criminal violation concerning the site, the terms of such sentence must be completed including payment of all penalties and damages unless the DEQ has agreed to the terms of a probation order that envisions the use of Grant funds to clean up the site. Written documentation from the Waste Management and Radiological Protection Division (WMRPD) District Supervisor that the DEQ agrees with the probation terms must be submitted with this application. The applicant must be complying with the terms of such a probation order. If the applicant or current or previous owner/operator of the site has a civil judgment against them, all penalties must be paid. Payment of court penalties will not be a prerequisite for eligibility if the applicant is a local unit of government applying to clean up a site that is under litigation.
10. All existing financial assurance for the site must be utilized before Grant funds can be expended for the site.
11. For sites that have accumulated tires after 1991, a lien, in favor of the State up to the value of the cleanup costs and for any increase in property value because of any Grant-funded cleanup, shall be placed by the DEQ on the property that is affected by the removal of the tires, as provided in Section 324.16908b of Part 169. The lien will be filed at the time a Grant agreement is awarded to a successful applicant. This does not apply to abandoned, roadside clean-up, clean-up day, community drop off tires, or tires dumped on publicly owned properties.
12. The entity must keep track of how many scrap tires were collected and report this number to the DEQ for reimbursement, along with supporting documentation, including proof of payment and scrap tire transportation records.

**Eligibility Criteria - Cleanup Day - Resident Drop-Off**

1. **Do Not Schedule Cleanup Events Prior To Receiving a Fully Executed Grant Agreement.**
2. Applicant must be a local unit of government (county, township, city, or village) or nonprofit organization (“entity”).
3. A community cleanup site is owned by a local unit of government or nonprofit organization that has received a scrap tire cleanup grant and uses this site for the purposes of collecting scrap tires from residents as part of a community cleanup day or resident drop off.
4. The DEQ may limit the total number of cleanup day Grants issued each year based on the priorities listed above and the amount of funding available.
5. **Entities in the same area are encouraged to consolidate their cleanup days** or schedule cleanup days during the same week to facilitate collection. Each entity can briefly store (as specified in the grant agreement) all the collected scrap tires at a community cleanup site to coordinate regional pickups by the hauler.
6. The entity must have the scrap tires disposed of as soon as possible. The entity cannot maintain piles of over 500 scrap tires without registering as a collection site and meeting all requirements under Part 169. A community cleanup site is not considered a collection site provided the scrap tires are disposed of as soon as possible (**as specified in the grant agreement**).

7. The entity has a choice to charge a fee to residents for tire recycling according to the type and number of scrap tires in order to cover costs. **The DEQ will reimburse the actual costs incurred at a rate of \$1,000 per dropped trailer for the first 500 tires. Then there is a \$2 per passenger tire equivalent (PTE) reimbursement for over 500 tires up to a maximum of \$2,000 per trailer. For cleanups being reimbursed by weight, the reimbursement will be \$178 per ton. For cleanups being reimbursed by volume, the reimbursement will be \$17.80 per cubic yard.** The applicant may not profit from this Grant activity.
8. Participants dropping off scrap tires **MUST BE RESIDENTS** of the entity. The entity shall verify residency by checking proper identification.
9. The entity will limit the number of scrap tires brought by a resident to 10 scrap tires (this is the number of tires anyone can haul without a scrap tire hauler registration).
10. Commercial businesses may **NOT** bring tires to the cleanup event. The event is limited to household and residential scrap tires **ONLY**. **NOTE:** A commercial “farm” or “farm operation” as defined in section 2 of the Michigan right to farm act, 1981 PA 93, MCL 286.472 is a commercial business.
11. The entity must advertise the eligibility criteria, cost (if any), date, and hours of the cleanup/drop-off day(s), and provide a copy of the flyer, notice or marketing piece to the DEQ Scrap Tire Program Coordinator.
12. It is recommended that the entity encourage the resident to call for an appointment with an estimate of the number of scrap tires they will be bringing so the entity will have an idea of the number of scrap tires to expect at the cleanup day.
13. The entity will coordinate with the hauler on the date of the cleanup day.
14. The entity can hold a scrap tire drop-off day in conjunction with a regular community cleanup day. However, the Grant would cover the cost to remove scrap tires only. Costs for the disposal of other recyclable materials are **NOT** eligible for reimbursement under this grant program.
15. The entity will be responsible for providing labor (volunteer or paid) to coordinate loading of the scrap tires. Labor costs are **NOT** eligible for reimbursement under this grant program.
16. The entity must encourage residents to dispose of tires properly in the future, such as when buying new tires, instead of taking the scrap tires home, paying the disposal fee at the tire retailer. Otherwise, taxpayers are supporting the removal of scrap tires. The DEQ has developed a flyer educating participants on why scrap tires should not be stored at home and will provide a copy that the entity can reproduce.

**Eligibility Criteria-Annual Community Collection Site (Resident Drop-off and/or Removal of Illegally Dumped Tires)**

Convenient and economical disposal of scrap tires is essential in the fight to prevent illegal dumping and to prevent the spread of mosquito borne illnesses. For this reason, entities may wish to establish a Collection Site of their own. This site may be grant eligible if all criteria are met. This would be encouraged in the hope of increasing awareness of proper disposal options that would decrease the need for small site cleanups.

1. **Do Not Schedule Cleanup Events Prior To Receiving a Fully Executed Grant Agreement.**
2. Applicant must be a local unit of government (county, township, city, or village) and will be referred to as the "entity."
3. An established contract must be in place with a registered scrap tire hauler. The entity has a choice to charge a fee to residents for tire recycling according to the type and number of scrap tires in order to cover costs. **However, the DEQ will only reimburse the actual costs incurred. The rate for enclosed semi-trailers is \$1,000 per dropped trailer for the first 500 tires. Then there is a \$2 per PTE reimbursement for over 500 tires up to a maximum of \$2,000 per trailer. For cleanups being reimbursed by weight, the reimbursement will be \$178 per ton. For cleanups being reimbursed by volume, the reimbursement will be \$17.80 per cubic yard.**
4. The site must be located in a fenced and gated area under control of the entity.
5. No more than 500 tires may be stored in an outdoor storage pile or all tires must be in road worthy storage trailers; otherwise bonding pursuant to Part 169 will be required, at the expense of the entity. This criterion will be waived if the storage area is part of a licensed Part 115 solid waste disposal area authorized to store scrap tires and is maintained in compliance with the Part 115 license requirements.
6. The entity will be required to complete the Collection Site Registration process. The \$200.00 registration fee may be requested as part of the reimbursement under the grant if the grant is awarded and a request for such should be indicated in the application narrative, if applicable. This criterion will be waived if the storage area is part of a licensed Part 115 solid waste disposal area authorized to store scrap tires and is maintained in compliance with the Part 115 license requirements.
7. If the Community Collection Site is accepting illegally dumped/abandoned scrap tires, the scrap tires may be picked up by the entity and delivered to the Community Collection Site to await pick up by the registered scrap tire hauler.
8. If the Community Collection Site is accepting resident drop-off tires, participants dropping off scrap tires **MUST BE RESIDENTS** of the entity. The entity shall verify residency by checking proper identification.
9. Commercial businesses may **NOT** bring tires to a cleanup event or the Community Collection Site. The event is limited to household and residential scrap tires **ONLY**. **NOTE:** A commercial "farm" or "farm operation" as defined in section 2 of the Michigan right to farm act, 1981 PA 93, MCL 286.472 is a commercial business.
10. If the Community Collection Site is accepting resident drop-off tires, the entity must advertise the eligibility criteria, cost (if any), date, and hours of the community collection site. This must include drop off availability of at least one day per month. A schedule of available time must be provided to the Scrap Tire Program Coordinator.

**Eligibility Criteria-Abandoned Scrap Tires or Scrap Tires Dumped on Public Owned Properties**

1. **Do Not Schedule Cleanup Events Prior To Receiving a Fully Executed Grant Agreement.**
2. Site(s) contains abandoned scrap tires on publicly owned properties. The governmental entity must estimate the number of scrap tires to be cleaned up and include this information in the Grant application.

3. There must be one individual/community/entity that coordinates the cleanup.
4. Municipalities may elect to aggregate applications in their geographic area and set up a community cleanup site for consolidation of these smaller accumulations of scrap tires, to simplify paperwork and the collection of scrap tires. If a community cleanup site is established, the entity will ensure that the scrap tires are legally transported to the community cleanup site and removed from the community cleanup site to a legal destination as specified in the grant agreement.
5. The entity must have the scrap tires disposed of as soon as possible. The entity cannot maintain piles of over 500 scrap tires without registering as a collection site that meets all requirements of Part 169. A community cleanup site is not considered a collection site as long as the scrap tires are disposed of as soon as possible (**as specified in the grant agreement**).
6. The entity will be responsible for providing labor (volunteer or paid) to coordinate loading of the trailer. The entity must remove the scrap tires from publicly-owned lands and leave them at a consolidation point for easier tire removal by the hauler. Labor costs are not covered by the Grant.
7. **The DEQ will reimburse actual costs incurred at a rate of \$1,000 per dropped trailer for the first 500 tires. Then there is a \$2 per PTE reimbursement for over 500 tires up to a maximum of \$2,000 per trailer and up to a maximum of \$6,000.00 per entity. For cleanups being reimbursed by weight, the reimbursement will be \$178 per ton. For cleanups being reimbursed by volume, the reimbursement will be \$17.80 per cubic yard.**
8. In areas where dumping appears to occur frequently, the entity will target that area for anti-dumping enforcement and provide a written description of the enforcement as part of the Grant application.

### **Eligibility Criteria-Roadside Cleanup**

1. **Do Not Schedule a Cleanup Event Prior To Receiving a Fully Executed Grant Agreement.**
2. The entity with jurisdiction over the roadway is eligible to apply for a Grant. Entities are allowed to apply for a Grant for scrap tires they have already picked up. Abandoned scrap tires must be removed from road rights-of-way.
3. An entity is eligible for a Grant of up to a maximum of \$2,000.00 for roadside cleanup. The DEQ may limit the total number of roadside cleanup Grants issued each year based on the priorities listed above and the amount of funding available.
4. Different entities in same area are encouraged to consolidate their roadside cleanup days or schedule cleanup days during the same week to facilitate collection.
5. The entity must have the scrap tires disposed of as soon as possible. The entity cannot maintain piles of over 500 scrap tires without registering as a collection site and meeting all requirements under Part 169. A community cleanup site is not considered a collection site as long as the scrap tires are disposed of as soon as possible (**as specified in the grant agreement**).



6. The entity will be responsible for providing labor (volunteer or paid) to coordinate loading of the trailer. The entity must remove the scrap tires from the roadside and leave them at a consolidation point for easier tire removal by the hauler. **Labor costs are not covered by the Grant.**
7. **The DEQ will reimburse actual costs incurred at a rate of \$1,000 per dropped trailer for the first 500 tires and then \$2 per PTE for anything over the initial 500 tires, up to a maximum of \$2,000 per trailer. For cleanups being reimbursed by weight, the reimbursement will be \$178 per ton. For cleanups being reimbursed by volume, the reimbursement will be \$17.80 per cubic yard.**
8. In areas where dumping appears to occur frequently, the entity will target that area for anti-dumping enforcement and provide a written description of the enforcement as part of the Grant application.

### **Cleanup of Buried Scrap Tires**

Cleanup of scrap tires that were buried as a result of fire suppression activities will be allowed under the Grant Program, but is considered a lower priority than cleaning up tires that are above the ground surface. The person or entity having ownership or legal access to the property where the scrap tires are buried is eligible to apply for a Grant to clean up these scrap tires. **The DEQ will reimburse actual costs incurred at a rate of \$1,000 per dropped trailer for the first 500 tires and then \$2 per PTE for anything over the initial 500 tires, up to a maximum of \$2,000 per trailer. For cleanups being reimbursed by weight, the reimbursement will be \$178 per ton. For cleanups being reimbursed by volume, the reimbursement will be \$17.80 per cubic yard.** If the scrap tires are found to be exceptionally dirty, the DEQ must be contacted for further instructions.

### **Transportation Costs**

Additional transportation costs may be considered for sites located in the northern Lower Peninsula or in the Upper Peninsula. The State will reimburse scrap tire transportation costs up to \$1 per loaded mile for collection sites located over 100 miles from the processor's location. This reimbursement is based on the first 100 miles of transportation costs being included in the standard trailer rate and would apply to mileage in excess of 100 miles. **These costs must be requested and justified in the narrative portion of the application and must be agreed to and approved by the DEQ.**

## APPLICATION PROCESS AND EVALUATION CRITERIA

### Required Application Components – All Applicants

- To be considered complete, an application must include all components listed below **and the “Applicant Signatory” on page 17 of the application MUST be signed**. Applications that are incomplete will be deemed ineligible and receive no further consideration for funding.
- Application for funding form EQP 5138, including general Project Information, Cleanup Site Information, applicant signature, and all information indicated in Project Narrative Requirements.
- Proof of property ownership of the property containing the scrap tires (**only a warranty deed or land contract will be accepted as proof of property ownership**). If the applicant is a governmental entity, nonprofit entity, or an approved scrap tire material end-user, as defined in Part 169, Section 324.16901(k), who wishes to remove scrap tires from private property, documentation of legal authority to remove the scrap tires from a private site (e.g., local ordinance, court order, or written permission from all parties with ownership interest in the property) must be provided. **NOTE: Community Cleanup Days, Resident Drop-Offs, and Cleanups of Tires Dumped on Publicly Owned Properties are exempt from the requirement to provide proof of property ownership.**
- For each collection site with tires accumulated prior to January 1, 1991, a copy of the 1991 Scrap Tire Collection Site Registration (if a copy is on file with the DEQ, indicate this on the form) or, for those sites that were not legally registered in 1991, other information documenting the number of scrap tires on the site that were accumulated prior to January 1, 1991 (e.g., documentation from WMRPD District Office files, local citations, records, etc.).
- For any abandoned scrap tires, documentation the tires were abandoned at the collection site. This requirement applies to pre-1991 scrap tires and post-1991 scrap tires.

### Application Submission Information

- The DEQ must receive all original applications along with the required narrative via email no later than **11:59 PM EST October 27, 2017**. All completed applications must be signed in blue ink, scan in color, and submitted to the email listed below. Applications received after this deadline will not be evaluated.
- The original application form EQP 5138 must be signed as indicated and submitted via email prior to the deadline at: [DEQ-scraptire@michigan.gov](mailto:DEQ-scraptire@michigan.gov).
- If you are unable to send the application via email or have any other questions related to the application’s preparation or submission, please call the Scrap Tire Program Coordinator at 517-284-6588 for further instructions.
- Applications that are incomplete will be deemed ineligible and receive no further consideration for funding.
- A single application form may be submitted to request funding for multiple sites. Please contact DEQ staff at the number listed above to discuss the appropriate process for submitting a single application form for multiple sites.

## **Evaluation Criteria**

DEQ priorities will be to continue removal of tires from collection sites and accumulations of abandoned scrap tires, to complete Cleanup Days/Roadside Cleanups, and cleanup of scrap tires that were buried as a result of fire suppression activities. The following descriptions are brief and designed to provide a general explanation of the criteria that will be considered and the typical components of those criteria. The order of the listed criteria is not intended to indicate relative weight placed on individual criteria.

- Number of scrap tires abandoned pre-1991. The reliability of information submitted to confirm that the scrap tires at the site existed prior to 1991 will be critical (see “Required Application Components”).
- Actual or potential impacts to public health, the environment, and natural resources such as fire hazard posed, potential for air contamination from fire, risk from mosquito-transmitted diseases, safety/injury potential, and potential for chemicals, or chemical by-products resulting from a tire fire to reach groundwater or surface water. At a minimum, location to residentially zoned areas will be used in evaluating this criterion and proximity to surface water bodies and groundwater, forest, public/private water supply wells/sources, and wellhead delineation areas will be major factors in evaluating this criterion.
- Actual or potential involvement of site in urban renewal/economic development activities. Involvement in such efforts and effects on property values and aesthetics (blight conditions) are some components that will be considered in this evaluation. No formal plan is necessary.
- Efforts to comply with Part 169 and efforts to remove tires by the tire site owner or local government using their own funds, in-kind services, etc.
- Effectiveness of the proposed removal program and Grant funding in addressing the needs of the site.
- If a judgment, including a fine or penalty (civil or criminal), has been rendered by a court under the NREPA against the applicant or a current or previous owner/operator of the site in favor of the state, the degree to which the applicant proposes to remove more than one passenger tire per the approved per tire reimbursement authorized by the Grant.
- Local government applications for cleanup of a site may be given higher consideration.
- Higher priority will be given to applicants who propose to use the tires for purposes other than tire-derived fuel usage (i.e., for use in modified asphalt, molded rubber products, extruded rubber products, and aggregate replacement materials).

## **Application Review Process**

The following is the process that will be used to select scrap tire sites for funding assistance:

- For properties with 100,000 scrap tires or more, or cleanup of buried tires applications for funding will be reviewed and prioritized by a review committee based on the evaluation criteria indicated above. The review committee will consist of DEQ WMRPD central office and district staff.
- For properties with less than 100,000 scrap tires, Cleanup Day (resident drop-off), small accumulations of tires dumped on public lands, or roadside cleanup, applications for funding will be reviewed and prioritized by the DEQ WMRPD District staff.

- The DEQ may limit the total number of cleanup day and roadside cleanup Grants issued each year based on the priorities listed above and the amount of funding available.
- The final prioritized listings will be approved by the WMRPD Director and may also require State Administrative Board approval before Grant agreements are awarded.
- Applicants will be notified in writing of the decision regarding their applications. Evaluation information concerning an application will be available upon request.
- The DEQ reserves the right to issue press releases regarding approved applicants during the Grant cleanup and following the cleanup of selected sites.

### **Agreement Requirements for Approved Applicants**

Approved applicants will be required to enter into a standard contractual agreement with the DEQ. There will be limited opportunities for negotiation prior to entry of a Grant agreement. Opportunities to modify a signed agreement will also be limited.

The original application becomes part of the Grant agreement. The agreement will stipulate a project period during which the project must be completed and all expenditures must be made. Successful applicants (Grantees) must be prepared to agree to the following minimum agreement conditions:

- All projects funded must be completed by Friday, December 7, 2018, unless otherwise specified in the Grant agreement.
- Taxpayer Identification Number (TIN) or Social Security Number (SSN) will be required on the Grant agreement. All funds and payments are made through the State's SIGMA database that requires either a TIN or SSN.
- Grants are paid through a reimbursement process. Reimbursement requests submitted to the DEQ must include proof of payment to the processor for work completed. Examples of acceptable proof of payment include cancelled checks, ACH or wire transfer confirmations, and bank statements. Under extenuating circumstances, the Grantee may assign Grant payments to the processor. **This type of payment arrangement must be requested in writing and approved in advance by the DEQ. The scrap tire processor must also agree to this assignment of payment.**
- The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this agreement or any payment under the agreement and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the Grant.
- The Grantee and all contractors, subcontractors, etc., must operate in compliance with all applicable laws and the Grant agreement. Certain provisions contained in the Grant agreement may preclude various entities from receiving Grant funds. These provisions include, but are not limited to the following:
  - **Conflict of Interest**

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this agreement.

o Debarment and Suspension

By signing this agreement, the Grantee certifies to the best of its knowledge and belief that it, its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the State.
- (2) Have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

Actual transportation and processing costs incurred are eligible for reimbursement according to the processor's option. **The DEQ will reimburse actual costs incurred at a rate of \$1,000 per dropped trailer for the first 500 tires and then \$2 per PTE for anything over the initial 500 tires, up to a maximum of \$2,000 per trailer. For cleanups being reimbursed by weight, the reimbursement will be \$178 per ton. For cleanups being reimbursed by volume, the reimbursement will be \$17.80 per cubic yard. If the tires are found to be exceptionally dirty, or the site contains more than 10% of the tires on rims, you must contact the DEQ for further instructions.** The grant will not pay any additional reimbursement amount for rim disposal.

Additional transportation costs may be considered for sites located in the northern Lower Peninsula or in the Upper Peninsula. The State will reimburse scrap tire transportation costs up to \$1 per loaded mile for collection sites located over 100 miles from the processor's location. This reimbursement is based on the first 100 miles of transportation costs being included in the standard trailer rate and would apply to mileage in excess of 100 miles. **These costs must be requested and justified in the narrative portion of the application and must be agreed to and approved by the DEQ.**

For sites with tires accumulated after 1991, applicants must agree to the placement of liens, in favor of the State up to the value of the cleanup costs and for any increase in the property value because of any Grant-funded cleanup, on the property that is affected by the removal of the tires. The liens would be filed by the DEQ at the time a Grant agreement is awarded to a successful applicant.

## Scrap Tire Cleanup Program

### SCRAP TIRE PROCESSOR CONDITIONS

To assist applicants in selecting appropriate scrap tire processors, the DEQ has developed and maintains a listing of registered Michigan-based scrap tire processors who have expressed an interest and willingness to participate in the cleanup program located at; [http://www.michigan.gov/deq/0,4561,7-135-3312\\_4123\\_4122-9262--,00.html](http://www.michigan.gov/deq/0,4561,7-135-3312_4123_4122-9262--,00.html). Prior to issuance of an agreement for Grant funds to clean up tires, the Grantee will need to demonstrate to the DEQ that the selected processor(s) meet the following conditions:

- The processor is authorized to do business in and is located in the State of Michigan. The processor must possess all the required permits, registrations, and/or licenses required by law. The processor must demonstrate the capability to process the scrap tires that will be removed from the site(s) covered by the Grant agreement. Out of state haulers/processors may be considered and approved by the DEQ on a case by case basis for tires **located in the UP**, provided the applicant is unable to find a Michigan hauler/processor willing to travel to the UP or provide services for the grant reimbursement amount. Out of state processors must submit documentation of legal authority to operate within their state to the DEQ prior to removing tires from any UP-cleanup site.
- The processor has agreed with the Grantee to process the tires and transport the processed tires to the approved end-user.
- The processor has a contract(s) with the scrap tire material user(s) that will receive the processed tires. This user contract must indicate that the user will accept an amount of processed scrap tire material equal to or greater than the number of tires to be removed from the Grant sites(s).
- The processor will use and properly complete the Scrap Tire Transportation Record form (EQP 5128) when accepting and transporting the scrap tires.
- The processor will notify the Grantee of any changes that would make the processor unable to meet all conditions or those of the Grant agreement.
- If the processor receives scrap tires that have excessive soil or dirt within the load, or over 10% of the tires with rims, they must contact the DEQ for further instructions. The grant will not pay any additional reimbursement amount for rim disposal.

The Grantee is hereby given notice that the agreement will require the Grantee, all contractors, subcontractors, agents, and employees, including processors, to be in compliance with Part 169 and other applicable laws and to not be in litigation with the DEQ regarding Part 169 or other applicable laws to maintain the agreement. In addition, the processor may be subject to inspections by the DEQ to ensure compliance with Part 169 and the Grant agreement. The Grantee shall provide notice to the processor of these requirements.

**\*NOTICE\***

Due to decreased end use markets a temporary suspension of the requirement that processors deliver all grant tires to an end user will be in place for the FY18 cleanup grant round. All scrap tires must continue to be handled according to Part 169, however disposal at a Part 115 licensed landfill in accordance with Part 115 will be an acceptable method for a processor to handle the incoming scrap tires under the grant.

Any grantee/contractor wishing to deliver scrap tires to a landfill, after proper size reduction, must contact the DEQ grant administrator for approval. Whole motor vehicle tires are prohibited from being disposed of in a landfill.

## Scrap Tire Cleanup Program

### SCRAP TIRE HAULER CONDITIONS

To assist applicants in selecting appropriate scrap tire haulers, the DEQ has developed and maintains a listing of registered Michigan-based scrap tire haulers located at; [http://www.michigan.gov/deq/0,4561,7-135-3312\\_4123\\_4122-9262--,00.html](http://www.michigan.gov/deq/0,4561,7-135-3312_4123_4122-9262--,00.html). Prior to issuance of an agreement for Grant funds to clean up tires, the Grantee will need to demonstrate to the DEQ that the selected hauler(s) meet the following conditions:

- The hauler is authorized to do business in, is located in the State of Michigan, and must possess all the required permits, registrations, and/or licenses required by law. The hauler must demonstrate the capability to haul the scrap tires that will be removed from the site(s) covered by the Grant agreement. Out of state haulers, delivering the tires to an out of state processor, may be considered and approved by the DEQ on a case by case basis for tires **located in the UP**, provided the applicant is unable to find a Michigan hauler/processor willing to travel to the UP or provide services for the grant reimbursement amount. Any out of state hauler approved for use, must meet the remaining requirements above including, but not limited to, registering to transport scrap tires in the state of Michigan.
- The hauler has agreed with the Grantee to transport the scrap tires to the approved location: a registered collection site (indicate the Michigan Scrap Tire Collection Site Registration Number); disposal area licensed under Part 115, Solid Waste Management, of the NREPA; scrap tire processor; and end-user or scrap tire retailer. NOTE: Section 324.16902 of Part 169 states that a person shall deliver a scrap tire only to, and only with the consent of the owner or operator of a collection site registered under Section 324.16904, a location that has legally accumulated scrap tires below the regulatory threshold as qualifying as a collection site (exempt site), a disposal area licensed under Part 115 (**WHOLE TIRES MAY NOT BE DISPOSED OF IN A LANDFILL**), an end-user, a scrap tire processor, or a retailer, that is in compliance with Part 169.
- The hauler will use and properly complete the Scrap Tire Transportation Record form (EQP 5128) when accepting and transporting the scrap tires.
- The hauler will notify the Grantee of any changes that would make the hauler unable to meet all conditions or those of the Grant agreement.
- If the hauler receives scrap tires that have excessive soil or dirt within the load, or over 10% of the tires with rims, they must contact the DEQ for further instructions.

The Grantee is hereby given notice that the agreement will require the Grantee, all contractors, subcontractors, agents, and employees, including haulers, to be in compliance with Part 169 and other applicable laws and to not be in litigation with the DEQ regarding Part 169 or other applicable laws in order to maintain the agreement. In addition, the hauler may be subject to inspections by the DEQ to ensure compliance with Part 169 and the Grant agreement. The Grantee shall provide notice to the hauler of these requirements.





## SCRAP TIRE CLEANUP GRANT PROGRAM APPLICATION FOR FISCAL YEAR 2017-2018

### PROJECT NARRATIVE REQUIREMENTS

Completion of this application is required to apply for funding under the Scrap Tire Cleanup Grant Program under Part 169, Scrap Tires, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

FOR ADDITIONAL INFORMATION, CONTACT THE WASTE MANAGEMENT AND RADIOLOGICAL PROTECTION DIVISION, SCRAP TIRE PROGRAM COORDINATOR 517-284-6588.

**INFORMATION: All items below must be included in a written project narrative for this application to be considered complete. (Community clean up and resident drop-off events skip items 2 and 3.)**

1. General description of site and site location (attach photo of site[s], if available).
2. Attach proof of number of scrap tires abandoned and scrap tires collected on site prior to January 1, 1991, or indicate if proof is on file with the DEQ.
3. Description of the scrap tire site's potential to adversely affect the environment, public health, or urban renewal efforts including, but not limited to the following:
  - a. Proximity of the site to a source of water for public/private water supply (e.g., Type I – community water supply system, Type II – noncommunity water supply system, surface water, or groundwater).
  - b. Proximity of the site to a designated wellhead delineation area.
  - c. Proximity of the site to surface water (including wetlands and drainage ditches). Provide the name of the surface water.
  - d. Proximity of the site to forested areas.
  - e. Proximity of the site to a residential community.
  - f. Size of residential community (population/area).
  - g. Accessibility to the site (i.e., fenced, enclosed in other ways, or openly exposed to the public).
  - h. Effect of the site on the community.
  - i. Economic need of the community for funding assistance.
  - j. Describe any current or future urban development efforts for the area.
4. Degree of community support for cleanup (e.g., in-kind services, cleanup efforts, financial support). Indicate whether the efforts are part of a formal plan for development.
5. For applicants for cleanup days for small accumulations of scrap tires or scrap tires dumped on publicly owned properties or roadside cleanups, in areas where dumping appears to occur frequently, a written commitment to target that area for anti-dumping enforcement.
6. Describe any cleanup efforts on the part of the applicant to date including number of tires removed.
7. If applicant intends to remove more than one passenger tire for the per tire reimbursement amount, please indicate how this will be accomplished and the proposed number of tires to be removed.
8. If the site is located in the northern Lower Peninsula or Upper Peninsula, please describe the reasons, if any, additional transportation costs will be incurred and the request for any additional funds needed to offset these costs. Additional transportation costs must be agreed to and approved by the DEQ.
9. Out of state haulers/processors may be considered and approved by the DEQ on a case by case basis for tires **located in the UP**, provided the applicant is unable to find a Michigan hauler/processor willing to travel to the UP or provide services for the grant reimbursement amount. Out of state haulers/processors must meet conditions detailed on pages 12 and 14 of this application package.
10. If applicable, explain any extenuating circumstances that necessitate Grantee assignment of payments to the processor. Include a request for such assignment and written agreement from the processor to this assignment.



Michigan Department of Environmental Quality  
Waste Management and Radiological Protection Division

**SCRAP TIRE CLEANUP GRANT PROGRAM APPLICATION FOR FUNDING  
FOR FISCAL YEAR 2017-2018**

Completion of this application is required for funding under the Scrap Tire Cleanup Grant Program, Part 169, Scrap Tires, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

For additional information, contact the Michigan Department of Environmental Quality, Waste Management and Radiological Protection Division, Solid Waste Section, Scrap Tire Program Coordinator at 517-284-6588.

<b>SECTION I – PROJECT INFORMATION</b>			
<b>APPLICANT INFORMATION</b>			
Applicant Name	<b>Applicant Type</b> <input type="checkbox"/> Private (PR) <input type="checkbox"/> County (CO) <input type="checkbox"/> Township (TN) <input type="checkbox"/> Village (VG) <input type="checkbox"/> City (CI) <input type="checkbox"/> State (ST) <input type="checkbox"/> Nonprofit (N)		
Contact Person			
Contact Person E-mail	<b>Project Type</b> <input type="checkbox"/> Collection Site <input type="checkbox"/> Abandoned Tires <input type="checkbox"/> Cleanup Day <input type="checkbox"/> Roadside Cleanup <input type="checkbox"/> Buried Tires		
Contact Person Telephone Number			
Street Address	City, State, Zip Code		
If awarded a grant, is Grantee requesting an assignment of payment to the processor? If yes, you must include a letter requesting assignment of payment and processor's agreement to accept. <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>PROJECT DESCRIPTION SUMMARY</b>			
<b>Amount of Funding Requested</b> \$ _____ <small>The DEQ will reimburse actual costs incurred at a rate of \$1,000 per dropped trailer for the first 500 tires and then \$2 per PTE for anything over the initial 500 tires, up to a maximum of \$2,000 per trailer. For cleanups being reimbursed by weight, the reimbursement will be \$178 per ton. For cleanups being reimbursed by volume, the reimbursement will be \$17.80 per cubic yard.</small>	<b>Payment by</b>  Trailer: <input type="checkbox"/> Weight: <input type="checkbox"/> Volume: <input type="checkbox"/>	<b>Number of Tires to be Collected/Transported</b>  Passenger: _____ Truck: _____ Oversize: _____	
Legal Destination to which the Hauler Will Transport the Scrap Tires	Processor Site Registration Number		
Scrap Tire Processor Name (Processor identified in a Grant Agreement must meet the conditions on page 12 of this application).			
Name of Registered Hauler Transporting the Scrap Tires	Hauler Registration Number	Expiration Date	
H-			
<b>Additional collection and transportation costs/agreements not covered by Agreement under the Scrap Tire Cleanup Grant Program shall be the responsibility of the applicant.</b>			
Has site received funds previously? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Full <input type="checkbox"/> Partial	Transportation Costs Requested for northern Lower Peninsula or Upper Peninsula: \$ _____		
<b>SECTION II – CLEANUP SITE INFORMATION</b>			
<b>SCRAP TIRE SITE/COMMUNITY DROP-OFF LOCATION PROPERTY OWNER</b>			
Scrap Tire Property Owner Name			Telephone Number
Street Address			
City	State	ZIP Code	
Documentation of Property Ownership (check one and attach a copy) <input type="checkbox"/> Warranty Deed <input type="checkbox"/> Land Contract <input type="checkbox"/> Part 115 Licensed Disposal Area <input type="checkbox"/> Governmental Agency authorization for removal of tires from private site attached (i.e. authorization may consist of legal authority, written approval, etc.)			
Does the site have existing financial assurance? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If Yes, does applicant agree to use existing financial assurance prior to using Grant funds? <input type="checkbox"/> Yes <input type="checkbox"/> No			



**SCRAP TIRE CLEANUP GRANT PROGRAM APPLICATION FOR FISCAL YEAR 2017-2018  
(CONTINUED)**

CLEANUP PROPERTY\COMMUNITY DROP-OFF PROPERTY LOCATION AND DESCRIPTION			
Address		Acreage of Tire Storage Area (Attach Site Map)	
City and County	State <b>MI</b>	ZIP Code	Retail Operation (Check One) <input type="checkbox"/> Yes <input type="checkbox"/> No
Legal Description of Property, Including Section, Township, and Range (Attach Additional Pages if Necessary)			Proposed Date of Community event:
Number of Scrap Tires Currently Stored on Site		Number of Scrap Tires Abandoned or Accumulated (Check One) <input type="checkbox"/> Accumulated pre-1991 _____ <input type="checkbox"/> Accumulated post-1991 _____	
For sites with tires accumulated after 1991, does the applicant agree to the placement of a lien, in favor of the State up to the value of the grant amount, on the property that is affected by the removal of the tires? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>APPLICANT SIGNATORY</b>			
<p>I, the undersigned applicant, swear and affirm, <b>UNDER PENALTY OF LAW</b>, that the statements contained herein are true and correct and that the removal, transportation, storage, and disposal of scrap tires will be performed in accordance with the requirements of Part 169. I certify under penalty of law that the information contained on this form, to the best of my knowledge and belief, is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment for knowing violations.</p>			
PRINT NAME _____			
SIGNATURE _____ DATE _____			
<p><b>RETURN THIS COMPLETED APPLICATION ALONG WITH PROJECT NARRATIVE TO:</b>  <b>Email Address:</b>  <a href="mailto:Deq-scraptire@michigan.gov">Deq-scraptire@michigan.gov</a></p> <p><i>All applications must be signed and submitted to the email listed above.</i></p> <p><i>If you are unable to send the application via email, please contact the Scrap Tire Program Coordinator at 517-284-6588 for further instructions.</i></p>			