

Completion of NPDES permit applications (revision 3/12) for CAFOs

Use the newest application version: EQP 4659 (Rev. 01/2008), on the DEQ website or by mail upon request

Section I

Items 1 through 4, first page – all items must be completed, item 4 may have only 1 or 2 contacts. If there is more than one, please check the appropriate boxes, but it's ok if the same box is checked for multiple contacts. For example, if 2 contacts are listed it's ok to check Application Contact or Facility Contact for both. Please provide email addresses if at all possible. Most of our communication is via email.

Items 5 through 8, second page – all items must be completed. Item 5 – if this for a proposed new CAFO check **New Use**, if this is for an existing CAFO that does not have a permit check **Existing Discharge**, if you have a permit & it has or will be expiring soon check **Reissuance**, if you have a permit and it needs to be changed check **Modification**.

Item 6 – If this is a new permit check **Yes** and continue, if this is a permit reissuance check **No** and skip to section 7. Check the 2nd box on the next line: "Increased loading of...." Then check the 6th box: "Intermittent increased loadings.....".

Item 7 – The local unit of government is the township where the production area is located. Contact them & get an email address. The location information is for the production area. Line C would be something like: Town: T6S; Range: R3E; Section: 25; ¼: NW; ¼, ¼: SE. This information can be found on some maps, perhaps on your deed or property description, or from somebody at the township hall. If you can't figure this out, find somebody with a GPS unit, have them stand in the middle of your production area & get the latitude and longitude. DEQ can figure it out from the latitude-longitude.

Item 8 – Skip. Certified operators are not required for CAFOs.

Item 9, third page – if you have any other permits, fill this out.

Items 10 and 11, third page - A map and/or site drawing (or 2 as needed) showing the location of the farm production area with all nearby surface waters identified. The map(s) shall include:

- Public roads in the area of the farm production area
- General location of the production area and animal barns
- General location of manure storage structures and silage storage areas

Also show storm water flow patterns and all nearby surface waters including county drains.

Item 12, fourth page – List any labs you may use including those for manure or soil analysis.

Item 13, fourth page – adjacent property owners (to the production area, includes across the road) are needed for individual permits. If you are applying for coverage under a general permit you can leave this blank.

Item 14, fifth page – Sign & date the application. Also include application fees: \$75 for coverage under a general permit and \$400 for an individual permit.

Section II

Throw away Sections II, III, & IV (if included in your copy of the application).

Section V

Complete all items as requested. If this is an expansion of a smaller farm, all information should be for the expanded facility. #11 can be satisfied with the maps requested in items 10 & 11, above. For #12 SIC codes are: Beef – 211, Hogs – 213, Dairy – 241, Chickens, not eggs – 251, Chicken eggs – 252, Turkey (including eggs) – 253

Also must submit a CNMP: A complete Comprehensive Nutrient Management Plan (CNMP) and CNMP checklist must be included with all CAFO permit applications.

Mail the completed application, application fee check, site drawings, location map, list and maps of land application fields, CNMP, and checklist to the address in the application instructions.

Note: Site drawings, location maps, and list and maps of land application fields are likely included in your CNMP. Duplicate copies do not need to be submitted.