

**VOLUNTARY PRELIMINARY REVIEW
PREPARED BY
THE JOINT AGENCY TRANSPORTATION COMMITTEE**

The Joint Agency Transportation Committee (JATC), consisting of representatives from the Michigan Department of Transportation (MDOT), the Michigan County Road Association (CRAM), the Michigan Municipal League (MML) and the Michigan Department of Environmental Quality (MDEQ) has developed the attached form and structure design sketch to allow Public Transportation Agencies (PTAs) to solicit early hydrologic/hydraulic and environmental input on their future projects.

If your agency desires preliminary review, please complete the following form and sketch keeping in mind that the more information you can provide the resource agency, the more comprehensive response you will receive. Partially completed forms will be processed. However, the hydraulic and environmental response on partially completed forms may be less comprehensive. The MDEQ will, however, make every effort to respond to your agency as comprehensively as possible within approximately 60 days.

The use of this voluntary preliminary review process will allow the MDEQ to better serve PTAs during the project planning process. We hope that this service provides a cost savings and a time savings by eliminating unnecessary redesigns and delays when applications for the environmental permits are submitted. Please mail to the appropriate address listed below.

Upper Peninsula

Department of Environmental Quality
Land and Water Management Division
420 5th Street
Gwinn, MI 49841-3004

Attention: Ginny Pennala
Telephone 906-346-8559

Northern Lower Peninsula

Department of Environmental Quality
Land and Water Management Division
Gaylord Field Office
2100 West M-32
Gaylord, MI 49735

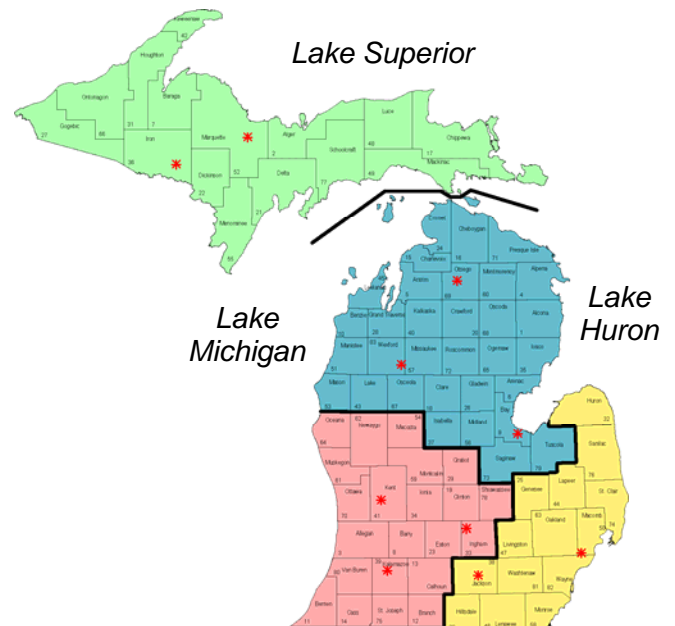
Attention: Jeff Silagy
Telephone 989-705-3429

Southern Lower Peninsula

Michigan Department of Environmental Quality
Land and Water Management Division
P.O. Box 30458
Lansing, MI 48909-7958

Southeast Lower Peninsula
Attention: Alex Sanchez
Telephone 517-335-3473

Southwest Lower Peninsula
Holly Vickers
Telephone 517-373-4667



VOLUNTARY PRELIMINARY REVIEW

To all Transportation Agencies:

Public Transportation Agencies (PTAs), which include the Michigan Department of Transportation (MDOT), County Road Commissions (CRAM), and Municipalities (MML); and the Michigan Department of Environmental Quality (MDEQ) have signed a Memorandum of Understanding (MOU). The purpose of this agreement is to speed the processing of construction-related environmental permits for transportation projects.

The MDOT, MDEQ, CRAM, AND MML formed a Joint Agency Transportation Committee (JATC) to develop ideas on methods to improve environmental permit services for the following types of Act 51-funded transportation projects.

- Bridges, Culverts
- Road projects which impact wetlands
- Drainage Structures below the ordinary high water mark
- Boardwalks

In the interest of providing better service to PTAs, we have developed a voluntary preliminary project-review process. This process will determine if your project will have environmental impacts on wetlands, flood plains, lakes, streams, endangered species, or other environmental concerns.

The JATC recommends that PTAs complete the following form and provide a sketch of the proposed project. The PTA should provide as much information as possible early in the planning process. The PTA will receive information on how the proposed project will impact the environment. The MDEQ will assist the agency in identifying wetlands and determining mitigation options. They will notify you of any environmental permits required for your project. They will also provide you with environmental information. The MDEQ will inform you if a public-notice period is necessary before they take final action on your proposal.

The voluntary preliminary review process will allow the MDEQ to review your permit application more expediently once it is submitted. The preliminary review process provides the designer with any environmental issues early on. This will minimize the need for design changes to comply with state statutes.

The purpose of the voluntary preliminary project-review process is to better serve transportation agencies. When time allows, we recommend that PTAs take advantage of this new process to enable the MDEQ to assist you with your environmental requirements.

Joint Agency Transportation Committee



VOLUNTARY PRELIMINARY REVIEW APPLICATION FORM

DEQ FILE NO.-FOR OFFICIAL USE

Applicant/Owner

Name

Signature

Address

City State Zip

Area Code/Telephone

Fax Number

Agent

Name

Address

City State Zip

Area Code/Telephone

Fax Number

PROJECT LOCATION

Please include a location map with North arrow (Note: USGS quadrangle map preferred and a sketch of existing and proposed conditions).

Road Name & Limit of Project:

County:

Town: Range: Section:

Body of Water

City/Township:

Private Claims:

GENERAL INFORMATION

Project Type: (circle) Bridge Replacement, Culvert Replacement, Road Widening, New Road, Multiuse Path
Estimated letting date: ____/____/____

Are there Federal or State transportation funds (including Act 51 funds) involved? (Yes, No, Unsure) Circle one
Explain the purpose and need for the project:

Describe any alternative designs or locations that have been considered:

WETLANDS

Are there any wetlands involved? (Yes, No, Unsure) Circle one
Has a wetland assessment been performed? (Yes, No), if so by who? _____
Cubic yards of fill (estimated) ___ 0 - 50 ___ 50 - 300 ___ 300 - 1000 ___ 1000 - 10,000 ___ > 10,000
Surface acres of disturbed wetland (estimated) ___ < 0.1 Acre ___ 0.1 to 2 Acres ___ > 2 Acres
Is there a lake/stream/county drain within 500 feet? (Yes, No, Unsure) Circle one

MULTIUSE PATHS/BOARDWALKS

Proposed path width: _____ feet Proposed boardwalk width: _____ feet
Proposed height above existing ground: _____ feet Length of boardwalk/path across wetlands _____ feet
Have alternatives been evaluated to avoid wetlands? (Yes, No) explain

How many stream/drain crossings are proposed with the multiuse path? _____

VOLUNTARY PRELIMINARY REVIEW APPLICATION FORM

FLOODPLAINS- Bridge/Culverts

Has water ever over topped the Bridge or the Approach? (Yes, No, Unsure) Circle one
Is a road grade elevation increase anticipated? (Yes, No, Unsure) Circle one
Are there existing flood related problems, at this site? (Yes, No, Unsure) Circle one
Is there existing high water documentation? (Yes, No, Unsure) Circle one
Has a flood frequency discharge been requested from the DEQ? (Yes, No) Circle one
Has a hydraulic analysis been conducted? (Yes, No) Circle one
If yes, is it included for review? (Yes, No) Circle one
Cubic yards of fill proposed below floodplain elevation: _____ cubic yards, unknown
How much compensating cut is proposed? _____ cubic yards, unknown

STRUCTURE DATA

	Existing	Anticipated (replacement)
Type	_____	_____
Span/Rise	_____	_____
Width (bridge)	_____	_____
Length (culvert)	_____	_____
Waterway Area (total)	_____	_____

Type of Datum (NGVD, USGS, IGLD, LOCAL) CIRCLE ONE

NOTE: The DEQ will review your project and submit information within 60-90 days to your agency relative to the following: floodplains, wetlands, inland lakes and streams, endangered species, natural rivers, navigation and other site-specific environmental and engineering concerns.