

	WATER RESOURCES DIVISION FIELD OPERATIONS SECTION POLICY AND PROCEDURE	DEPARTMENT OF ENVIRONMENTAL QUALITY
Original Effective Date: September 28, 1998 Revised Date: Reformatted Date: April 22, 2015	Subject: Part 353 – Determining Whether a Parcel is in a Designated Critical Dune Area Program Name: Water Resources Program Number: WRD-FOS-012 Page: 1 of 2	Category: <input type="checkbox"/> Internal/Administrative <input type="checkbox"/> External/Non-Interpretive <input checked="" type="checkbox"/> External/Interpretive Type: <input type="checkbox"/> Policy <input checked="" type="checkbox"/> Procedure <input type="checkbox"/> Policy and Procedure

A Department of Environmental Quality (DEQ) Policy and Procedure cannot establish regulatory requirements for parties outside of the DEQ. This document provides direction to DEQ staff regarding the implementation of rules and laws administered by the DEQ. It is merely explanatory; does not affect the rights of, or procedures and practices available to, the public; and does not have the force and effect of law.

NOTE: This procedure supersedes former Land and Water Management Division Operating Procedure Number 353-98-01.

PURPOSE:

To assist staff in determining whether a property owner’s parcel is located within a critical dune area.

AUTHORITY:

Part 353, Sand Dunes Protection and Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended; being Sections 324.35301 to 324.35326 of the Michigan Compiled Laws.

DEFINITIONS:

Critical Dune Area (CDA): A geographic area designated in the "Atlas of Critical Dunes" that was prepared by the DEQ (http://www.michigan.gov/deq/0,4561,7-135-3311_4114_4236-70207--,00.html).

PROCEDURES:

Step	Who	Does What
1	Staff	Obtains as much information about the location of the property as is readily available. The town, range, section, and property tax number are usually necessary.

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Step	Who	Does What
2	Staff	Reviews the Atlas of Critical Dunes to determine if the parcel is within a regulated area. a) If the parcel falls within a regulated area, then the parcel tax number is reviewed against the current CDA equalization maps for the appropriate county. These maps show each parcel location with respect to the critical dune boundary which is drawn on the map by the DEQ. These maps are located within the Great Lakes Shorelands Unit and are sorted by township within the county. If the parcel tax number matches one located on the maps, then the parcel is determined to be in a designated CDA. The property owner or his agent is notified of an inquiry as the application for permit is processed. b) If the parcel is not located in a regulated CDA, then the application is returned to the applicant with a note.
3	Staff	Assigns application number, logs into CDA database, and gives to the CDA Program staff.

SECTION CHIEF APPROVAL:

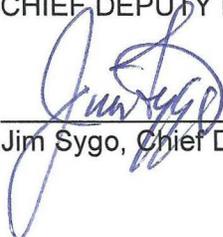


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