

**ADULT FOSTER CARE LICENSING ADVISORY COUNCIL
MEETING MINUTES
November 16, 2011**

MEMBERS PRESENT

Salli Christenson, Jenny Cook, Cynthia Farrell, Linda Lawther, Kathleen Murphy (phone)

MEMBERS ABSENT

James Cannon, Andrew Farmer

MEMBERS BY PROXY

Lauren Swanson (Proxy to Cynthia Farrell)

ADULT FOSTER CARE/HOME FOR THE AGED LICENSING STAFF

Luttrell D. Levingston, Director, AFC/HFA Licensing Division
Erika Ferrell, Adult Foster Care Licensing Consultant
Mary Holton, Adult Foster Care Licensing Consultant
Marva Chambers, Secretary

VISITORS

Michael Daeschlein, Department of Community Health
Candace Pilarski, Department of Human Services,

Linda Lawther, Chairperson, called the meeting to order. Roll call of members showed a quorum was present.

Approval of Agenda

Salli Christenson made a motion to accept the agenda with the removal of FORI Review Subcommittee Report. Cynthia Farrell seconded the motion. All were in favor. Agenda approved.

MI Choice Waiver Program – Michael Daeschlein

The Council invited Michael Daeschlein to attend the Council meeting to give an update on the strengths and challenges of the MI Choice Waiver Program.

Mr. Daeschlein provided and reviewed a printout of a PowerPoint presentation containing statistics and services of the MI Choice Program.

He said a big issue for the program is the waiting list. The current reporting results in duplications of names and other errors. The current waiting list time to enrollment varies from weeks to 18+ months and when the person is contacted, 40% do not qualify financially or because of their level of care. A web-based reporting and management system is being developed for completion in early 2012. The system will have tools to help sort and contact people on a regular basis.

The MI Choice Waiver Waiting List Policy Priority Groups are:

1. Persons no longer eligible for children's special health care services because of age.
2. Nursing facility transition participants
3. Current Adult Protective Services clients and diversion participants
4. Applicants in chronological order by date services were requested

The number of people going to their home from a nursing home is increasing because home help is a fraction of the cost of long term care.

Responses to survey questions about how the participant feels about the services they received and quality of the support services received through the MI Choice Waiver Program are positive.

Approval of Minutes – August 17, 2011

Salli made a motion to approve the minutes seconded by Kathleen to approve the minutes as written. All were in favor. Minutes approved.

Public Comment

No public comment

Cynthia Farrell introduced Candace Pilarski, Adult Community Placement Policy Analyst. Cynthia said you can call Candace at 517-241-0841 or email her at PilarskiC@michigan.gov if you have questions regarding adult foster care or home for the aged placements.

Division/Bureau Updates

Staffing Update

Luttrell said all the consultant vacancies created by retirement have been filled. There are currently 2 vacant consultant positions. One created because Jerry Hendrick was promoted to an area manager and another consultant died. The Division has been exempted from the hiring freeze to fill these two positions.

There is one less Area Manager than previously and coverage areas will be adjusted to help balance supervision and keep workload even for staff. No changes will be made until the pilot renewal process has been completed in December.

Interview and Observation Inspection

Adult Foster Care staff in Pontiac, Clinton Township and Flint and all Home for the Aged staff is implementing the new Interview and Observation Renewal Inspections for 90 days. One day notice is given for the inspection.

Preliminary data of the interview and observation renewal inspections for the period October-Mid November gathered from consultants and licensees' feedback was provided.

Consultants' completing standard renewal inspections in Grand Rapids, Midland, Mt. Pleasant, and Saginaw and consultants conducting the pilot interview and observation renewal inspections have submitted questionnaires indicating length of time for inspection for a comparison to see if the process saves time.

Questionnaires completed by licensees participating in the interview and observation inspection gave positive responses from licensees, staff and residents.

Luttrell said that it is really too early to compare the inspection processes until the end of the 90-day pilot (end of December). Data will be compiled and the FORI Subcommittee will be asked to reconvene to review the data.

Legislative Issues

Mary Holton gave a brief summary on the following pending legislation that has relevance to adult foster care:

SB 788 CRIMINAL RECORDS ([Nofs](#)) Clarifies criminal records check through the Federal Bureau of Investigation under adult foster care facility licensing act. Amends 1979 PA 218 by amending section 13 (MCL 400.713) as amended by 2010 PA 380.

On November 1, 2011, Senate referred to Committee on Health Policy. The SB 787 is similar for HFA.

SB 454 VULNERABLE ADULTS ([Nofs](#)) Allows testimony of vulnerable adult to be presented by videotape or closed-circuit television. Am. Sec. 2163a, 1961 PA 236 (MCL 600.2163a), as amended by 2002 PA 604.

Senate passed on 11/2/2011 with substitute S-1. On 11/2/2011, House received and read for the first time.

Amends Revised Judicature Act to extend to vulnerable adults special accommodation for certain court proceedings. Allowed video -taping of testimony of vulnerable adult for court versus in person.

SB 457 ([Colbeck](#)) Counties; employees and officers; county medical examiner to establish an elder death review team; allow. Amends secs. 1c, 2 & 3 of [1953 PA 181](#) (MCL [52.201c](#) et seq.).

Senate passed on 11/2/2011 with substitute S-1. On 11/2/2011, House received, read for the first time and referred to the Committee on Families, Children & Seniors.

SB 459 (Emmons) Crimes; embezzlement; crime of obtaining signature by fraud and penalties for financial exploitation of vulnerable adults; increase under certain circumstances. Amends secs. 159g, 174a & 273 of [1931 PA 328](#) (MCL [750.159g](#) et seq.).

Senate passed roll call on 11/2/2011. On 11/2/2011, House received, first reading, and referred to Committee on Families, Children & Seniors.

SB 466 (Schuitmaker) Law enforcement; reports; senior medical alert program; provide for. Creates new act.

On 11/02/2011, passed Senate roll call with substitute S-1. On 11/2/2011, House received, read a first time and referred to Committee on Families, Children, and Seniors.

Bureau Statistics – Luttrell Levingston

An AFC/HFA Activity Report (enrollments received, original licensees issued, renewals issued and facilities closed), and Special Investigation Performance Activity Report was provided for the Council's review.

Special investigation activity increased for the quarter and activity for originals issued and renewals decreased.

In the past priority has been given to complaints/special investigations and originals issued have been at the bottom of the priority list. The Division is trying to change this. Complaints/special investigations are still priority but if an unlicensed facility with residents has submitted an application, the process needs to be moved along faster. If an applicant is ready to open and waiting for an inspection, staff need to work cooperatively with a team to prioritize workloads so the facility can be opened. Area Managers are paying attention to enrollments and workloads.

Other

Requested Report

Linda requested that statistics showing the top most cited rules by type of license and area be provided at each Council meeting.

2012 Meeting Schedule

Salli made a motion to accept the following 2012 meeting schedule. Cynthia seconded the motion. All were in favor.

Meetings will begin at 10:00 a.m. and held at 7109 W. Saginaw, Lansing, Michigan on the following dates:

Wednesday, February 15, 2012
Wednesday, May 16, 2012
Wednesday, August 15, 2012

Wednesday, November 14, 2012

Adjournment

Cynthia made a motion to adjourn the meeting. Salli seconded. All were in favor. Meeting adjourned at 12:10 p.m.

NEXT MEETING: Wednesday, February 15, 2012, 10 a.m., 7109 W. Saginaw, 2nd Floor Conference Room. If you are unable to attend, please call Marva Chambers at 517-373-8580.