

 <p>Michigan Department of Human Services</p> <p>CSA</p> <p>Children's Services Administration Communication</p>	1. Type: <input checked="" type="checkbox"/> Informational Memoranda (IM) <input type="checkbox"/> Program Instruction (PI) <input type="checkbox"/> Policy Guide (PG)
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	5. Log No.: 12-131
	6. Contact: Jenifer Vorce, VorceJ@michigan.gov (517) 241-6131
	7. Originating Office: CPS Program Office
	8. Subject/Title: SCAO Training, Guidelines for Achieving Permanency in Child Protective Proceedings: The "Yellow Book" training.
	9. Distribution: <input checked="" type="checkbox"/> DHS Child Welfare Staff <input type="checkbox"/> BCAL <input checked="" type="checkbox"/> Private Agency Child Welfare Staff <input checked="" type="checkbox"/> CWTI <input type="checkbox"/> CSA Central Office Managers/Staff <input type="checkbox"/> SACWIS <input checked="" type="checkbox"/> Native American Tribes <input type="checkbox"/> Data Management <input type="checkbox"/> Other:

The State Court Administrative Office (SCAO), Child Welfare Services Division, with the Department of Human Services (DHS) and the Governor's Task Force on Child Abuse and Neglect (GTF), is pleased to present a regional, cross-professional Specialized Training seminar on **Guidelines for Achieving Permanency in Child Protection Proceedings: The "Yellow Book" Training.**

This training is designed for judges (state and tribal) , referees, other court staff, DHS caseworkers (children's protective services and foster care workers), as well as private agency caseworkers. The training will help participants understand the purpose of each child protective hearing and the role of the various child welfare professionals in those hearings. Attendees will also know what questions they should be prepared to answer at each hearing.

The Training will take place Wednesday, September 19, 2012 at the DoubleTree by Hilton Hotel Detroit-Dearborn, located at 5801 Southfield Expressway, Detroit, MI 48228.

There is no registration fee for this training. DHS employees may attend this training with approval from local office management. Registration is on a first come, first served basis. **Due to space limitations, restrictions have been placed on the number of individuals per agency and discipline who may attend this training.** If you have not received a confirmation by September 12, 2012, contact Heather Leidi at (517) 373-5322 or by email at LeidiH@courts.mi.gov. See the announcement with this CSA Informational Memorandum for registration instructions.

DHS employees who fail to attend, arrive late, depart early, or attend only portions of this training session will not receive credit for this training. Local offices may be contacted and informed of employees failing to meet attendance expectations.

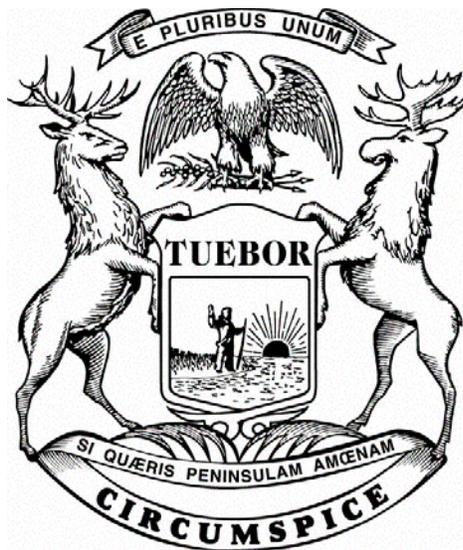
LOCAL OFFICES ARE RESPONSIBLE FOR ALL TRAVEL COSTS. DHS employees attending from the same community should car pool to reduce travel expenses. Employees traveling over 50 miles one way can request reimbursement for overnight accommodations (see the registration materials for more information on hotel accommodations).

For registration or any other questions, please contact Heather Leidi from SCAO at LeidiH@courts.mi.gov or (517) 373-5322.

GUIDELINES FOR ACHIEVING PERMANENCY IN CHILD PROTECTION PROCEEDINGS: THE “YELLOW BOOK” TRAINING

September 19, 2012

**DoubleTree® by Hilton Detroit-Dearborn
5801 Southfield Expressway
Detroit, Michigan 48228**



**Sponsored by:
State Court Administrative Office
Child Welfare Services Division
and
Governor’s Task Force on Child Abuse and Neglect**

This project was funded by a federal Children’s Justice Act grant to the Governor’s Task Force on Child Abuse and Neglect administered through the Michigan Department of Human Services, under the Child Abuse Prevention and Treatment Act, Administration of Children and Families, Department of Health and Human Services, CFDA 93.643, being sections 107(a), (b), (c), (d), (e), and (f) as amended (42 USC 5101 *et seq.*); and the Victims of Crime Act of 1984, as amended (42 USC 10601 *et seq.*). In addition, this is a joint project of the State Court Administrative Office and the Governor’s Task Force on Child Abuse and Neglect, chaired by the Honorable Elizabeth A. Weaver, retired Justice of the Michigan Supreme Court.

BACKGROUND AND PURPOSE

The book titled *Guidelines for Achieving Permanency in Child Protection Proceedings*, more commonly referred to as the “Yellow Book,” is a resource for professionals involved in child protective proceedings in the family division of circuit court. The book explains the specific responsibilities of each participant in child welfare proceedings at each stage of a case. This one-day training is for private agency and Department of Human Services child welfare caseworkers whose work involves using the Yellow Book. By the end of the training caseworkers will understand the purpose of each child protective hearing and the role of the various child welfare professionals in those hearings. The training will also help caseworkers understand what questions they should be prepared to answer at each hearing.

TARGET AUDIENCE

Judges (state and tribal); referees; other court staff; attorneys; DHS caseworkers; other DHS child welfare personnel; and private agency caseworkers.

AGENDA

FACILITATOR:

Tracy Green, Managing Attorney, Detroit Center for Family Advocacy

8:15-9:00 a.m.	Registration
9:00-9:15 a.m.	Welcome, Introductions, Purpose of Training
9:15-10:30 a.m.	Overview and Layout of the Yellow Book - Application of Yellow Book Using Case Scenarios
10:30-10:45 a.m.	Break
10:45 a.m.-Noon	Application of Yellow Book Using Case Scenarios, continued
12:00-1:00 p.m.	Lunch
1:00-2:15 p.m.	Application of Yellow Book Using Case Scenarios, continued
2:15-2:30 p.m.	Break
2:30-3:00 p.m.	Application of Yellow Book Using Case Scenarios, continued
3:00-4:00 p.m.	Review of Key Issues and Case Law Update
4:00-4:30 p.m.	Questions and Evaluation

TRAINING COSTS

THERE IS NO REGISTRATION FEE FOR THIS TRAINING. The training is generously funded by the Governor's Task Force on Child Abuse and Neglect. Training materials and a lunch will be provided. **Travel, meals other than lunch, and lodging expenses are the responsibility of the participant.**

Registration is on a first-come, first-served basis. However, there may be some exceptions to ensure geographic diversity and participation across professions. *Due to space limitations, restrictions have been placed on the number of individuals per agency and discipline who may attend this training. Registration will not guarantee attendance.*

A confirmation notice will be sent to you approximately two weeks before the training. If you have not received a confirmation by September 12, 2012, contact Heather Leidi at 517-373-5322 or LeidiH@courts.mi.gov.

LODGING INFORMATION

A limited block of overnight rooms has been reserved at DoubleTree® by Hilton Detroit-Dearborn for September 18, 2012, at a rate of \$65 per night. This block of rooms will be released back to the hotel after September 7, 2012, so please make your reservation early. We cannot guarantee these rates after the September 7 deadline. **Please note:** You are responsible for your lodging expenses.

DoubleTree® by Hilton Detroit-Dearborn: To make your reservations at the DoubleTree® by Hilton Detroit-Dearborn call 313-982-3982 and reference "State Court Administrative Office" to ensure that you receive the reduced rate. The DoubleTree® by Hilton Detroit-Dearborn is located at 5801 Southfield Expressway, Detroit, Michigan 48228. Directions can be found at the following websites:

Site Map: www.dearborn.doubletree.com

MapQuest: www.mapquest.com

CONTINUING EDUCATION

Social Work Continuing Education

An application to offer Continuing Education (CEs) for Master and Bachelor level social workers is pending. Upon approval, we will provide CEs at no charge to qualified individuals who attend the training.

To obtain CEs, you must complete and submit a CE form that will be provided on-site. To receive full credit for CEs, you must be seated in the room at 9 a.m. and you must attend the entire training. There are no exceptions to these requirements.

TRAINING REGISTRATION

Online Registration: [Click here](#)

OR

Follow the steps below:

- 1) Go to the Child Welfare Services webpage:
<http://courts.michigan.gov/scao/services/CWS/TrainingDevelopment.htm>
- 2) Select: “**Upcoming CWS Off-Site Programs**”
- 3) Select: “**Schedule of Upcoming Programs**”
- 4) Select: “**Guidelines for Achieving Permanency in Child Protection Proceedings: The “Yellow Book” Training**”
- 5) Click: “**Register**” and complete the form

Please use **Internet Explorer** as your browser when registering for this training. If you have problems registering, please contact Heather Leidi at LeidiH@courts.mi.gov or 517-373-5322.

You should submit your registration as soon as possible to increase the likelihood that your registration will be confirmed. Your registration is a commitment to attend the entire portion of the training for which you register. Please do not register to attend this training unless you have scheduling flexibility and have received the necessary authorization to attend.

If you need to cancel after you have been confirmed to attend this training, please contact Heather Leidi at LeidiH@courts.mi.gov or 517-373-5322 as soon as possible so that appropriate arrangements can be made. On-site registration is **not** available.

Please note that registrations will not be accepted after September 14, 2012.