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|  <p>Michigan Department of<br/>Human Services</p> <p><b>CSA</b></p> <p>Children's Services<br/>Administration<br/>Communication<br/>Issuance</p> | <b>Type:</b> <input type="checkbox"/> Informational Memorandum (IM)<br><input type="checkbox"/> Program Instruction (PI)<br><input checked="" type="checkbox"/> Policy Guide (PG) |   |
|   | <b>Issuance Date:</b> 09/17/12  | <b>Obsolete Date:</b> 01/31/13  |
|   | <b>Response Due:</b> None   |   |
|   | <b>Log No.:</b> 12-141  |   |
|   | <b>Contact:</b> Roy Yaple, DHS Interstate Compact Office  |   |
|   | <b>Originating Office:</b> DHS Interstate Compact Office  |   |
|   | <b>Subject/Title:</b> Funding Approval for DHS Out of State Placements under the Interstate Compact for Placement of Children   |   |
|   | <b>Distribution:</b>  | <input type="checkbox"/> DHS Child Welfare Staff<br><input type="checkbox"/> Private Agency Child Welfare Staff<br><input checked="" type="checkbox"/> CSA Central Office Managers/Staff<br><input type="checkbox"/> Native American Tribes<br><input type="checkbox"/> Data Management<br><input type="checkbox"/> DHS County Directors<br><input type="checkbox"/> Other: |
|   | <input checked="" type="checkbox"/> BCAL<br><input type="checkbox"/> CWTI<br><input type="checkbox"/> SACWIS  |   |

**Purpose.** To provide instructions for complying with applicable law dealing with out-of-state residential placement of children under the care of DHS.

**Background.** Section 513.(2) of the DHS appropriation (2012 PA 200) states “The department shall not expend money for a child placed in an out-of-state facility without approval of the deputy director for children’s services. The department shall notify the appropriate state agency in that state including the name of the out-of-state provider who accepted the service.”

**Action.** In order to document this approval, the following routing path must be followed for out-of-state residential referrals of children under DHS care using the Interstate Compact for the Placement of Children (ICPC):

The DHS Interstate Compact Office will review the ICPC referral package for completeness in accordance with ICM 140, Interstate Residential Care Procedures, and sign the DHS-4332, Interstate Compact Placement Request.

The DHS Interstate Compact Office will route the DHS-4332 to the Deputy Director for Children’s Services for an approval signature to comply with the statutory requirements. The signed DHS-4332 will be returned to the DHS Interstate Compact Office.

The DHS Interstate Compact Office will route the approved referral package to the receiving state ICPC office.

This routing path is not applicable to court-funded ICPC residential referrals nor is it required for ICPC referrals made for purposes of foster care or adoption.