

 <p>Michigan Department of Human Services</p> <p>CSA</p> <p>Children's Services Administration Communication Issuance</p>	Type: <input checked="" type="checkbox"/> Informational Memoranda (IM) <input type="checkbox"/> Program Instruction (PI) <input type="checkbox"/> Policy Guide (PG)	
	Issuance Date: 3/4/2013	Obsolete Date: 3/4/2014
	Response Due: NA	
	Log No.: 13-033	
	Contact: Lisa Kinkema; kinkemal@michigan.gov	
	Originating Office: MISACWIS	
	Subject/Title: MISACWIS Newsletter	
	Distribution:	<input checked="" type="checkbox"/> DHS Child Welfare Staff <input checked="" type="checkbox"/> BCAL <input checked="" type="checkbox"/> Private Agency Child Welfare Staff <input checked="" type="checkbox"/> CWTI <input checked="" type="checkbox"/> CSA Central Office Managers/Staff <input checked="" type="checkbox"/> SACWIS <input checked="" type="checkbox"/> Native American Tribes <input type="checkbox"/> Data Management <input type="checkbox"/> Other:

The MiSACWIS Team (Michigan Statewide Automated Child Welfare Information System) is excited to share the fourth quarterly MiSACWIS newsletter, dated March 1, 2013.

MiSACWIS is a comprehensive automated case management system that will be used by DHS and private agency providers to record case management activities and information in a single, unified system of record.

The MiSACWIS newsletter is just one of a variety of methods the project uses to communicate with key stakeholders. The newsletter is a way to keep people informed about the project status and updates, in addition to preparing field staff for statewide implementation.

Key articles in this newsletter include, but are not limited to:

- An article by Department of Human Services Director Maura Corrigan;
- An article by Gary Bennett, Michigan Director of Quality Management, Bethany Christian Services, about their involvement in the MiSACWIS project;
- An article by Zoe Lyons, Director of Ingham County Department of Human Services, offering recommendations on how to prepare staff for statewide implementation;
- An article about MiSACWIS Info View Data Reporting.

For regular updates on the MiSACWIS project, please go to the MiSACWIS website at <https://www.mdhs.michigan.gov/misacwis/>

To access the website, DHS and private agency staff use their SWSS or SWSS Web user ID and password.

A user ID and password may be obtained following submission of a completed and signed DHS 60 that requests read-only access to SWSS (DHS) or SWSS Web (private agencies). Note: only those persons with a legitimate work need for SWSS or SWSS Web will be granted access.

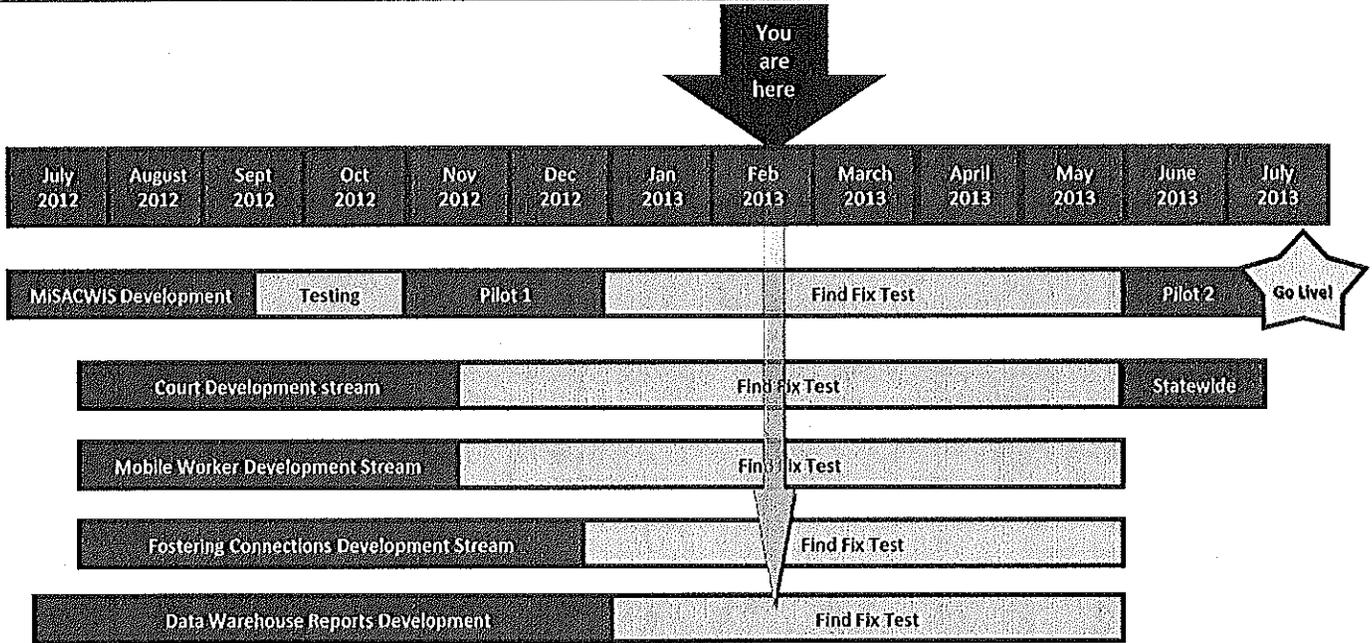


Executive Summary

February 2013

This is the fourth document in a series of executive monthly updates for the director's audience during the pre-implementation months to the Michigan Statewide Automated Child Welfare Information System (MISACWIS) statewide implementation.

MISACWIS TIMELINE: STATEWIDE IMPLEMENTATION- WHERE ARE WE NOW?



MISACWIS UPDATE

We have been very busy since our last update. In fact, we are nearing a major milestone in the project where all of the functionality that was not available in the first pilot is now being delivered. DTMB is currently in the process of completing their initial quality validation activities to ensure that the code is ready for the initial phase of testing. This new functionality combined with what we were able to demonstrate during pilot comprises the entire MISACWIS application.

Our goal now is to begin testing this new functionality, as well as continuing to test existing functionality, to ensure that we are fully prepared to enter user acceptance testing (UAT). During UAT, MISACWIS project staff who came from the field will run through business-driven scenarios. UAT is expected to begin on March 25, 2013.

Aside from the application and testing, the business communications and change management team is continuing with staff profile and hierarchy cleanup at the county and agency level to ensure that data is accurate and complete so you are able to function in the application and do your work without any delays. (Reference PI 13-019, SWSS/SWSS Web Staff Profile Cleanup for MISACWIS Conversion for additional information.) We are doing additional cleanup in other areas in SWSS to ensure the data conversion to MISACWIS is as good as it can be. One of these key areas is "address" cleanup and we expect that work to be completed in the next two weeks.

MONTHLY HIGHLIGHTS: DATA WAREHOUSE REPORTING

The Child Welfare Reporting-Work Improvement Team (CWR-WIT) has been charged with developing a strategic plan to fulfill child welfare reporting business requirements for the department through the MISACWIS data warehouse. The goal is



Executive Summary

February 2013

to develop child welfare reporting, which meet the needs of the Modified Settlement Agreement (MSA), case management reports and federal SACWIS requirements.

The CWR-WIT has identified Info View reports as high priority such as Social Work Contacts, Reunification and Adoption Alerts and CFSR Reports; they will be redesigned or developed in time for the MiSACWIS statewide implementation. So far, 19 of the 27 identified priority reports have been completed, with financial reports currently in the process of design and/or redesign. Additionally, the team is developing MiSACWIS dashboard reports with real-time or historical data. These dashboards will enable DHS and private agency managers to view, at a glance, the overall performance metrics of their workers, supervisors or the entire county or agency. The objective is to provide real-time data and trends that will assist managers in making informed and proactive decisions, rather than reactive decisions. This will have a positive impact on the safety and well-being of children in their care.

TO DATE

In December, a MiSACWIS Dashboard and Info View report demonstration was presented to a group of private agency and pilot county executives. After the demonstration, when asked, most participants expressed an interest in assisting the CWR-WIT team in reviewing and evaluating reports as they continue to be redesigned and developed for statewide implementation. With this in mind, five monthly meetings beginning in January were scheduled with sessions to include staff from the MiSACWIS project, DHS central office and representatives from the private agencies. The first Private Agency Pilot Steering Committee meeting held in January was well attended and included representatives from Ingham County DHS, Bethany Christian Services, D. A. Blodgett, Lutheran Social Services of Michigan and Child and Family Charities. The committee was presented an overview of the reports. The mock-ups of the foster care social work contacts report generated very positive comments, as did the concept of providing workers with a daily Adobe PDF report that will provide real-time information on the work items that workers need to complete on their caseloads. These "worker" reports will eventually evolve into a "worker's book of business." Although the financial reports were not on the agenda for this meeting, a mock-up of a basic financial report was briefly reviewed, generating much enthusiasm and interest. This first meeting was very productive and created a very positive outlook for the MiSACWIS project as a whole and the committee members expressed a desire to continue with the sessions.

At the February committee meeting, a PowerPoint demonstration highlighting service authorizations, add on per diem costs and payment history mock-up reports were demonstrated, along with mock-ups of several other financial reports. Again, this was a very productive meeting with many excellent suggestions and comments proffered.

A group of ten DHS field directors has graciously taken the time to review and comment on many of these reports as well. Their comments and suggestions have been very favorable, constructive and of benefit to the development of these reports. Their continued involvement is critical to the CWR-WIT team's success.

NOTABLE NOTES

- The next MiSACWIS quarterly newsletter is dated March 1st and will be released within the next few weeks. Key articles include Director Corrigan thanking the MiSACWIS pilot participants, Gary Bennett with Bethany Christian Services talks about his involvement in the project, and Zoe Lyons with Ingham County DHS shares her suggestions to help prepare staff for statewide implementation.
- The MiSACWIS project team will release the Determination of Care video via the DHS-Net and to the MiSACWIS liaisons to show how the process will be integrated into the application.
- MiSACWIS Tips will be distributed to the MiSACWIS liaison and posted to the MiSACWIS website beginning February 2013. These "Tips" state short facts about MiSACWIS and what the field can expect from the application.



Executive Summary

February 2013

- As a reminder, here are some of our key upcoming milestones:
 - UAT begins March 25, 2013
 - Pilot 2 begins June 3, 2013
 - Statewide Implementation is July 29, 2013