



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

December 2, 2014

Mary Phillips
2745 Birchcrest SE, Apt. 707
Grand Rapids, MI 49506

RE: License #: AS410277292

Dear Ms. Phillips:

On October 20, 2014, the Bureau of Children and Adult Licensing (BCAL) issued a *Special Investigation Report* regarding your adult foster care small group home license. During this investigation, Licensing Consultant Edna Albert found that in July 2014, you vacated the licensed adult foster care facility located at 1961 Millbank Street, Grand Rapids, Michigan. Furthermore, your license to operate Millbank AFC expired on July 25, 2014. You did not submit a renewal application regarding your adult foster care license.

Pursuant to the Adult Foster Care Facility Licensing Act, an adult foster care license is valid only at the licensed address and cannot be transferred to a separate location. Therefore, your license has been administratively closed, effective with the date of this letter. Should you apply for an adult foster care license at a separate location, this administrative closure and Ms. Albert's *Special Investigation Report* will be assessed at the time of application.

Please note that it is unlawful to provide adult foster care without a license. For more information regarding this misdemeanor offense, you may refer to the Adult Foster Care Facility Licensing Act. You must immediately cease providing adult foster care and not accept residents for care in the future unless licensed.

If you have any questions regarding this letter, you may contact Kelly Maltby of the Disciplinary Action Unit, at (517) 284-9706

Sincerely,

Jerry Hendrick, Director
Adult Foster Care Licensing Division
Bureau of Children and Adult Licensing

cc: Leon Hale, Area Manager