



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

MAURA D. CORRIGAN
DIRECTOR

April 6, 2011

The Honorable Bruce Caswell, Chair
Senate Appropriations Subcommittee on DHS
Michigan State Senate
Lansing, Michigan 48933

The Honorable David Agema, Chair
House Appropriations Subcommittee on DHS
Michigan House of Representatives
Lansing, Michigan 48933

Dear Senator Caswell and Representative Agema:

Section 214(2) of 2010 Public Act No. 190 requires the Department of Human Services (DHS) to report the number of full-time equated (FTE) positions in pay status by type of staff on a bimonthly basis. The reports for the pay periods ending November 13, 2010 and January 8, 2011 are attached.

The reports contain three sections: 1) program offices and central administration, 2) direct service organizational units, and 3) local office staff. The FTE count for local office staff is grouped by worker category. For Fiscal Year 2011, the limited-term positions are broken out as is now required.

If you have any questions about the attached material, please contact Jane Schultz, director, Budget Division, at (517) 241-2453.

Sincerely,

A handwritten signature in black ink that reads "Susan Kangas".

Susan Kangas,
Chief Financial Officer

cc: Senate and House Appropriations Subcommittee on DHS
Senate and House Fiscal Agencies
Senate and House Policy Offices
State Budget Director

Department of Human Services FTE (Full-Time Equated) Report
Pay Period Ending 11/13/2010

PROGRAM OFFICES AND CENTRAL ADMINISTRATION	Number of FTE's	Limited-Term FTE's
Director/Deputy Director	18.5	6.4
Office of Communications	25.5	2.0
State Legislative Liaison	2.0	0.0
<i>Early Education & Care/Federal Liaison:</i>		
CCDF Admin/CDC Policy/Fed Liaison	22.3	0.0
Child Daycare Reconciliation Unit	17.8	0.0
ECIC - DHS Detailed Staff	1.0	0.0
Bureau of Community Action & Economic Opportunity	37.0	22.0
Family Advocacy	3.0	1.0
Refugee Services	7.5	0.5
Migrant & Native American Affairs	2.0	0.0
Michigan Community Service Commission	12.0	2.0
<i>Children's Services:</i>		
Adoption & Guardianship	13.0	1.0
Adoption Subsidy	18.0	2.0
Children's Services Administration	13.8	7.0
Children's Trust Fund	6.3	0.9
Child Welfare Data Management	10.0	0.0
Child Welfare Purchased Services Monitoring	17.0	4.0
Children Welfare Quality Assurance	9.0	0.0
Child Welfare Training Unit (CWTI)	38.7	3.0
Children Welfare Urban Field Operations	20.0	3.0
CPS/Family Preservation	3.0	0.0
Federal Compliance	11.0	0.0
Foster Care	6.1	0.0
Interstate Services	5.0	0.0
Residential Treatment & Transition Unit	9.0	6.0
Youth Services	13.2	0.1
<i>Budget, Analysis & Financial Management:</i>		
Accounting	66.0	2.0
Administrative Services	31.7	0.0
Budget Division	9.0	0.0
Chief Administrative Officer	1.0	1.0
Contracts & Rate Setting	19.0	0.0
<i>Regulatory & Organizational Support:</i>		
Diversity Programs	3.0	0.0
Inspector General & Internal Controls	95.9	0.0
Legal Affairs	6.0	0.0
<i>Financial & Quality Services:</i>		
Adult & Family Services - Program Policy	33.0	0.0
Domestic Violence	17.3	2.0
Financial & Quality Services Administration	5.0	4.0
Office of Adult Services	7.0	1.0
Quality Assurance	35.9	0.0
<i>Field Operations Administration :</i>		
FOA Director's Office	13.7	4.0
Office of Training & Staff Development (OTSD)	28.0	8.0
Data Analysis & Information Mgmt Unit (DAIMU)	7.0	0.0
<i>Technology & Information Management:</i>		
Office of Technology & Information Management	20.0	0.0
Bridges	26.0	0.0
SACWIS Project	1.0	0.0
Sum:	767.2	82.8

Excluded FTEs resulting from overtime or on-call time
Data Source "MIDB/MAIN Business Objects HR DCDS Payroll Universe"

Department of Human Services FTE (Full-Time Equated) Report
Pay Period Ending 11/13/2010

DIRECT SERVICE ORGANIZATIONAL UNITS	Number of FTE's	Limited-Term FTE's
Juvenile Justice	218.0	10.1
Child & Adult Licensing	200.2	0.0
Child Support	184.9	0.0
Disability Determination Services	596.1	4.0
Sum:	1,199.2	14.1

LOCAL OFFICE STAFF	Number of FTE's	Limited-Term FTE's
Family Independence Specialists	924.2	4.0
<i>Eligibility Specialists:</i>		
Eligibility Specialists	2,404.2	323.8
Recoupment Specialists	36.1	1.0
JET Coordinators	42.0	0.0
Adult Service Workers	316.4	1.0
Juvenile Justice Workers	41.6	0.0
<i>Family & Children Services Workers:</i>		
Children Protective Services Workers	931.8	10.0
Direct Care Workers	900.0	14.0
Education Planners	13.0	0.0
Permanency Planning Conference Coordinators	40.6	1.0
Permanency Resource Staff	60.4	32.0
Title IVE Workers	60.0	0.0
<i>Other Children Services Workers:</i>		
Preventative Services Workers	4.2	0.0
Services Specialist Assistants	12.3	0.0
YIT-Wayne County	4.0	0.0
<i>Other Workers:</i>		
Child Protection/Community Partners	12.2	11.2
Community Resource Coordinators	51.5	0.0
Donated Funds Positions	107.8	37.3
Healthy Kids/Plan First	54.5	23.0
Indian Outreach Workers	12.0	0.0
Migrant Services Program	36.0	0.0
SSI Advocacy	9.0	0.0
<i>First-Line Supervision:</i>		
CW First-Line Supervisors	346.3	32.9
Non-CW First-Line Supervisors	486.4	13.2
<i>Second-Line Supervision:</i>		
CW Second-Line/Program Technical	61.7	1.5
Non-CW Second-Line/Program Technical	154.1	6.5
Administrative Support Workers	1,189.0	56.0
Field Management & Administration	130.9	11.0
Sum:	8,442.2	579.2
Grand Total:	10,408.6	676.1

Department of Human Services FTE (Full-Time Equated) Report
Pay Period Ending 1/08/2011

PROGRAM OFFICES AND CENTRAL ADMINISTRATION	Number of FTE's	Limited-Term FTE's
Director/Deputy Director	14.3	5.5
Office of Communications	24.7	2.0
State Legislative Liaison	1.0	0.0
<i>Early Education & Care/Federal Liaison:</i>		
CCDF Admin/CDC Policy/Fed Liaison	21.6	0.0
Child Daycare Reconciliation Unit	17.0	0.0
ECIC - DHS Detailed Staff	1.0	0.0
Bureau of Community Action & Economic Opportunity	34.0	19.0
Family Advocacy	3.0	1.0
Refugee Services	4.5	0.5
Migrant & Native American Affairs	2.0	0.0
Michigan Community Service Commission	12.0	1.0
<i>Children's Services:</i>		
Adoption & Guardianship	11.0	1.0
Adoption Subsidy	19.0	2.0
Children's Services Administration	14.2	7.8
Children's Trust Fund	5.9	0.9
Child Welfare Data Management	6.0	0.0
Child Welfare Purchased Services Monitoring	17.0	4.0
Children Welfare Quality Assurance	9.0	0.0
Child Welfare Training Unit (CWTI)	37.7	3.0
Children Welfare Urban Field Operations	17.0	3.0
CPS/Family Preservation	4.0	0.0
CSA Health Unit	2.0	0.0
Federal Compliance	9.0	0.0
Foster Care	5.0	0.0
Interstate Services	4.0	0.0
Residential Treatment & Transition Unit	5.0	4.0
Youth Services	10.0	0.1
<i>Budget, Analysis & Financial Management:</i>		
Accounting	69.0	1.0
Administrative Services	27.0	0.0
Budget Division	7.0	0.0
Chief Administrative Officer	1.0	1.0
Contracts & Rate Setting	19.0	0.0
<i>Regulatory & Organizational Support:</i>		
Diversity Programs	1.5	0.0
Inspector General & Internal Controls	82.9	0.0
Legal Affairs	6.0	0.0
<i>Financial & Quality Services:</i>		
Adult & Family Services - Program Policy	28.0	0.0
Domestic Violence	13.4	1.8
Financial & Quality Services Administration	6.0	4.0
Office of Adult Services	7.0	0.0
Quality Assurance	29.0	0.0
<i>Field Operations Administration :</i>		
FOA Director's Office	14.4	3.0
Office of Training & Staff Development (OTSD)	22.0	11.0
Data Analysis & Information Mgmt Unit (DAIMU)	7.0	0.0
<i>Technology & Information Management:</i>		
Office of Technology & Information Management	15.0	0.0
Bridges	23.0	
SACWIS Project	13.0	3.0
Sum:	702.1	79.6

Excluded FTEs resulting from overtime or on-call time

Data Source "MIDB/MAIN Business Objects HR DCDS Payroll Universe"

Department of Human Services FTE (Full-Time Equated) Report
Pay Period Ending 1/08/2011

DIRECT SERVICE ORGANIZATIONAL UNITS	Number of FTE's	Limited-Term FTE's
Juvenile Justice	201.4	9.8
Child & Adult Licensing	172.7	0.0
Child Support	166.9	1.0
Disability Determination Services	547.5	2.0
Sum:	1,088.5	12.8

LOCAL OFFICE STAFF	Number of FTE's	Limited-Term FTE's
Family Independence Specialists	737.6	4.0
<i>Eligibility Specialists:</i>		
Eligibility Specialists	2,392.3	365.5
Recoupment Specialists	29.0	0.0
JET Coordinators	39.0	0.0
Adult Service Workers	262.0	0.0
Juvenile Justice Workers	35.9	0.0
<i>Family & Children Services Workers:</i>		
Children Protective Services Workers	911.0	10.0
Direct Care Workers	867.6	21.0
Education Planners	13.0	0.0
Permanency Planning Conference Coordinators	38.6	0.0
Permanency Resource Staff	55.0	25.0
Title IVE Workers	61.4	0.0
<i>Other Children Services Workers:</i>		
Preventative Services Workers	6.3	0.0
Services Specialist Assistants	10.0	0.0
YIT-Wayne County	4.0	0.0
<i>Other Workers:</i>		
Child Protection/Community Partners	13.2	11.2
Community Resource Coordinators	41.5	0.0
Donated Funds Positions	100.9	36.3
Healthy Kids/Plan First	53.7	23.0
Indian Outreach Workers	12.0	0.0
Migrant Services Program	13.5	0.0
SSI Advocacy	8.0	0.0
<i>First-Line Supervision:</i>		
CW First-Line Supervisors	327.7	33.9
Non-CW First-Line Supervisors	392.4	14.2
<i>Second-Line Supervision:</i>		
CSA Second-Line/Program Technical	53.0	1.5
Non-CSA Second-Line/Program Technical	129.4	3.5
Administrative Support Workers	1,003.6	59.0
Field Management & Administration	93.0	7.0
Sum:	7,704.6	615.0
Grand Total:	9,495.2	707.5