

FOSTER HOME LICENSING REQUIREMENTS FOR RELATIVE CAREGIVERS

Michigan Department of Human Services

Relative Caregiver(s) Name		Relative Caregiver(s) Date of Birth	
Relative Caregiver(s) Address		Relative Caregiver(s) Phone	
Name of Child(ren) Placed in Relative Caregiver(s) Home:		Case Number(s)	
		SWSS Log #:	
Worker Name		DHS County or PAFC Provider	

The requirements for foster home licensing include:

- Home Study – A certification worker will conduct a licensing study to assess your family, parenting, ability to plan long term for the relative child and to ensure that your home meets licensing standards and is a safe environment for foster children. The process needs to be completed within 90 days of placement.

- Training – All adult caregivers in the household must complete a minimum of 12 hours of training before licensure. Once licensed, there will be additional annual training requirements.

- Fingerprints – All caregivers living in your home will be fingerprinted to conduct a criminal history check. Other adults living in the household will have to submit to a check of Michigan State Police criminal history records. There will be a review of child abuse and neglect records for all adults living in your home. The Sex Offender Registry will also be checked for adults and youth who are members of the household or give the home as their address.

- References – You must provide references from three unrelated persons who can attest to your character and suitability for becoming a licensed foster home.

- Health of Family – All members of your household must provide medical statements as part of the licensing process.

- Discipline – You must follow the behavior management plan developed for each child by the agency which includes refraining from the use of physical discipline.

The financial benefits of being licensed:

- Foster care payments between \$398.72 and \$492.52 per month at a minimum depending on the age of the child.

- Child may be eligible for an initial clothing allowance up to \$500.00 depending on the age and need of the child. Need is based on the child's clothing inventory.

- Child is eligible for a semi-annual clothing allowance between \$107.00 and \$122.00 depending on the age of the child.

- Holiday allowance of \$25.00 per child.

- Foster parents who provide care above and beyond what would normally be expected to meet the special needs of a child may be eligible for increased daily rate payments.

- Reimbursement for tutoring, graduation expenses, and some transportation expenses are available if eligibility requirements are met.

Relative decision to pursue licensure as a foster family home:

- I am interested in pursuing licensure and I understand that certification worker will contact me within 7 days.**
- I certify, to the best of my knowledge, that no adult member of the household has a criminal background that would prohibit licensure as a foster family home.
- I certify, to the best of my knowledge, that I (and all other adult household caregivers) am willing to be fingerprinted for the purpose of criminal background checks as required for becoming licensed as a foster family home.
- I certify, to the best of my knowledge, that no adult member of the household is substantiated as a perpetrator for child abuse or neglect.
- I certify, to the best of my knowledge, that no juvenile or adult household member is an adjudicated or registered sex offender.
- I certify that I am willing and able to complete the training that is required to become a licensed foster family home.
- I certify that I will comply with the licensing process within the 90 day timeframe and let my certification worker know immediately if I need assistance in meeting any requirements if barriers arise.
- I certify that I have a legal source of income to meet my family's needs.
- I received a copy of the DVD or VHS "Foster Parenting – What Every Parent Needs to Know."
- I received a copy of the Study Questions related to the DVD or VHS "Foster Parenting – What Every Parent Needs to Know."

Relative Signature/Relationship to Child	Date
Relative Signature/Relationship to Child	Date
Worker Signature	Date

- I am not interested in pursuing licensure and understand that I may pursue licensure at any time. (Complete Waiver of Foster Home Licensure, DHS-875 with relative caregiver.)**
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- I understand that a Foster Care Worker will visit my home monthly.

Relative Signature/Relationship to Child	Date
Relative Signature/Relationship to Child	Date
Worker Signature	Date

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