



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING



ISMAEL AHMED  
DIRECTOR

October 21, 2009

The Honorable Bill Hardiman, Chair  
Senate Appropriations Subcommittee on DHS  
915 Farnum Building  
P.O. Box 30036  
Lansing, Michigan 48909-7536

The Honorable Dudley Spade, Chair  
House Appropriations Subcommittee on DHS  
House Office Building, Room N0993  
P.O. Box 30014  
Lansing, Michigan 48909-7514

Dear Senator Hardiman and Representative Spade:

MCL 400.713 of 1979 PA 218 and MCL 333.20162 of 1978 PA 368 requires the Department of Human Services to prepare a License Issuance Summary Report for adult foster care facilities and homes for the aged facilities. Our report for Fiscal Year 2009 is attached.

The attached report contains the following information:

- (a) The number of initial and renewal applications the department received and completed within the 6-month time period.
- (b) The number of applications requiring a request for additional information.
- (c) The number of applications rejected.
- (d) The number of licenses not issued within the 6-month period.
- (e) The average processing time for initial and renewal licenses granted after the 6-month period.

If you have any questions regarding this information, please contact James B. Gale, Director of the Bureau of Children and Adult Licensing, at (517) 241-5462.

Sincerely,

Ismael Ahmed

cc: Senate and House Appropriations Subcommittees on DHS  
Senate and House Fiscal Agencies  
Senate and House Policy Offices  
State Budget Director

**Bureau of Children and Adult Licensing  
License Issuance Summary Report  
October 1, 2008 – September 30, 2009**

**ORIGINAL Applications – Adult Foster Care Facilities/Homes for the Aged**

Facility Type	Capacity	Licenses Issued		
		Within 180 Days	Over 180 Days	
		Count (a)	Count (d)	Average Days If Over 180 Days (e)
Homes for the Aged		15	3	331
Large Group Home	13-20	13	3	287
Medium Group Home	7-12	11	1	267
Small Group Home	1-6	201	20	317
Family Home	1-6	102	4	280
<b>Total</b>		<b>342</b>	<b>31</b>	

No congregate licenses issued during reporting period

**RENEWAL Applications – Adult Foster Care Facilities/Homes for the Aged**

Facility Type	Capacity	Licenses Issued		
		Within 180 Days	Over 180 Days	
		Count (a)	Count (d)	Average Days If Over 180 Days (e)
Congregate	21+	4	0	0
Large Group Home	13-20	196	23	295
County Infirmary		0	0	0
Medium Group Home	7-12	217	31	290
Small Group Home	1-6	1021	57	270
Family Home	1-6	545	8	278
<b>Total</b>		<b>1983</b>	<b>119</b>	

Homes for the Aged are inspected annually but not subject to renewal

- (a) Total number of original and renewal applications received and completed within the 180 day time period = **2,325**
- (b) Total number of applications requiring a request for additional information = **2,122**
- (d) Total number of licenses not issued within 180 days = **150**
- (e) Average days needed to issue those licenses that were not completed within 180 days.

**Bureau of Children and Adult Licensing  
License Issuance Summary Report  
October 1, 2008 – September 30, 2009**

**REJECTED (Revocation) – Adult Foster Care Facilities/Homes for the Aged**

<b>Facility Type</b>	<b>Capacity</b>	<b>Count (c)</b>
Congregate	21+	0
Homes for the Aged		0
Large Group Home	13-20	0
Medium Group Home	7-12	2
Small Group Home	1-6	5
Family Home	1-6	6
<b>Total</b>		<b>13</b>

**REJECTED (Refusal to Renew)**

<b>Facility Type</b>	<b>Capacity</b>	<b>Count (c)</b>
Congregate	21+	0
Homes for the Aged		0
Large Group Home	13-20	0
Medium Group Home	7-12	0
Small Group Home	1-6	0
Family Home	1-6	1
<b>Total</b>		<b>1</b>

**REJECTED (Enrollments Denied Issuance)**

<b>Facility Type</b>	<b>Capacity</b>	<b>Count (c)</b>
Congregate	21+	0
Homes for the Aged		0
Large Group Home	13-20	0
Medium Group Home	7-12	0
Small Group Home	1-6	0
Family Home	1-6	0
<b>Total</b>		<b>0</b>

(c) Total number of applications rejected = **14**