



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
LANSING



ISMAEL AHMED
DIRECTOR

September 17, 2009

The Honorable Bill Hardiman, Chair
Senate Appropriations Subcommittee on DHS
Michigan State Senate
Lansing, Michigan 48933

The Honorable Dudley Spade, Chair
House Appropriations Subcommittee on DHS
Michigan House of Representatives
Lansing, Michigan 48933

Dear Senator Hardiman and Representative Spade:

Section 214(2) of 2008 Public Act No. 248 requires the Department of Human Services (DHS) to report the number of full-time equated (FTE) positions in pay status by type of staff on a bimonthly basis. Attached is the report for the period ending July 25, 2009.

The report is broken down into three sections: 1) program offices and central administration, 2) direct service organizational units, and 3) local office staff. The first two sections provide an FTE count by organizational unit. The FTE count for local office staff is grouped by worker category.

The report was adjusted to ignore the furlough day in this pay period. In other words, if an employee worked 72 hours in the pay period due to the furlough day, the time was adjusted up to 1.0 FTE instead of showing the time as .9 FTE.

If you have any questions about the attached material, please contact Jane Schultz, Budget Division Director, at 241-2453.

Sincerely,

Ismael Ahmed

Attachments

C: Senate and House Appropriations Subcommittee on DHS
Senate and House Fiscal Agencies
Senate and House Policy Offices
State Budget Office

**Department of Human Services FTE (Full-Time Equated)
Report**

Pay Period Ended 7/25/2009

PROGRAM OFFICES AND CENTRAL ADMINISTRATION

	Number of FTEs
Director/Deputy Director	13.8
Office of Communications	26.9
State Legislative & Liaison Service	2.5
Early Education & Child Day Care	22.0
Bureau of Community Action & Economic Opportunity	17.0
Diversity Programs	4.0
Financial Quality & Technology Services	9.0
Child Daycare Reconciliation Unit	19.0
Volunteer Services	0.5
Refugee Services	8.0
Inspector General & Internal Controls	99.2
Quality Assurance	38.6
IT Project Financing	28.9
Bridges/DHS Staff Direct Charged	36.3
Legal Affairs	5.0
Family Advocacy	2.0
Michigan Community Service Commission	14.0
Children's Services Administration	19.0
Adoption & Guardianship	11.0
Children's Trust Fund	9.4
CPS/Family Preservation	9.1
Child Welfare Training Unit	37.0
Child Welfare Purchased Services Monitoring	14.0
Child Welfare Quality Assurance	6.0
Child Welfare Data Management	8.9
Child Welfare Urban Field Operations	19.0
Foster Care	6.0
Federal Compliance	6.0
Adult & Family Services Administration	3.0
Adult Services Program	5.1
Income Support Program	24.0
Domestic Violence & Marriage/Fatherhood Initiative	16.2
Youth Services	4.0
Chief Administrative Officer	3.0
Budget Division	9.0
Administrative Services	33.9
Accounting	66.0
Contracts & Rate Setting	23.0
Field Operations Central Administration	6.0
Field Training & Staff Development	26.1
Migrant Services	2.0
Staffing Standards Program	6.0
Sum:	719.3

Excludes FTEs resulting from overtime and on-call hours
 Data Source "MIDB/MAIN Business Objects HR DCDS Payroll Universe"
 Adjusted for furlough days

DIRECT SERVICE ORGANIZATIONAL UNITSNumber of
FTEs

Juvenile Justice	330.0
Child & Adult Licensing	222.7
Child Support	184.3
Disability Determination Services	522.6
Sum:	1,259.6

LOCAL OFFICE STAFFNumber of
FTEs

Family Independence Specialists	1,154.4
Eligibility Specialists	1,961.6
Recoupment Specialists	40.3
Healthy Kids Program	21.7
Outstationed Workers	62.7
First-line Supervision for FIS and ES	368.1
Administrative Support Workers	1,253.1
First-line Supervision for Administrative Support	94.8
Adult Service Workers	327.3
First-line Supervision for Adult Workers	33.5
Juvenile Justice Workers	53.2
Foster Care Workers	837.6
Children Protective Services Workers	903.7
Adoption Workers	51.0
Other Children Services Workers	90.4
Child Protection/Community Partnership	20.8
First-line Supervision for Children Services	320.2
Food Stamp Reinvestment Team	4.0
Community Resource Coordinators	61.7
Indian Outreach Workers	11.0
Donated Funds County Homemaker	16.1
Migrant Services Program	46.0
Second/Third-Line Supervision/Program Technical	178.2
County Dir/District Man/Regional Service Centers	139.3
JET Coordinator	44.0
Title IVE Services Specialist	66.0
Adoption Subsidy Unit	19.0
SSI Advocacy	11.0
Outreach Services Worker	49.0
Permanency Planning Specialists (Backlog Workers)	72.0
MiCAP Unit	19.0
Sum:	8,330.9

Grand Total: 10,309.8

Excludes FTEs resulting from overtime and on-call hours
Data Source "MIDB/MAIN Business Objects HR DCDS Payroll Universe"
Adjusted for furlough days