

MACMHB

State Training Guidelines Workgroup

Training/Curriculum Recommendations

The intent of this Training Guideline is for the development and presentation of training content. Curricula based on this guideline will contribute to statewide uniformity, reciprocity, and portability.

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Topic: *First Aid*

Defining Paragraph (Vision, Boundaries, Overall Outcome Statement):

This class covers the basic skills of providing First Aid as determined by certifying organizations (American Red Cross, American Heart Association, National Safety Council).

Definitions:

Content – These are a listing of the areas covered in the subject.

Outcomes/Competencies – These are statements about what participants will be able to DO as a result of having participated in the course. Please indicate expectations and minimum competency criteria.

Content:

1. Basic First Aid action principles.
2. Situations requiring First Aid.
3. Basic First Aid skills.

Outcomes/Competencies:

1. Identify and respond to medical emergency situations.
2. Recognize and care for sudden illnesses.
3. Recognize and care for severe bleeding and burns.
4. Recognize and care for an injury to a bone or joint.
5. Recognize and care for heat and cold emergencies.

Outline/Recommendations:

Course outline is determined by nationally recognized certifying organizations i.e. American Red Cross, American Heart Association, or National Safety Council.

Trainer Qualifications:

Check all that apply, be specific (years, degree, skills, etc):

- College Degree:
- License:
- Years Experience:
- Documented Skill Set:
- Training Experience:
- Trainer in Adult Learning Styles:
- Other: Certified by the American Red Cross, American Heart Association, National Safety Council or another nationally recognized certifying organization.

Length of Training:

2 – 3 Hours (dependent national organizational standards and class size)

Format:

Acceptable format(s) for the class.

- Traditional "live" class.
- Online Class (with hands on skill check/return demonstration in person with a certified trainer. Certification must be recognized by the American Red Cross, the American Heart Association, or the National Safety Council)
- Self-study Unit
- Video Class
- Other (specify):

Teaching Methods:

These are the best teaching methods for teaching course content. Additional methods may also enhance learning.

- Individual
- Classroom/Group
- Lecture
- Discussion
- Skills Practice
- Return demonstrations
- Activities
- Videos
- Online Activities
- Individual Assignments
- Homework assignments
- Other (specify):

Method of Assessment:

How to measure entry level competency in this course.

- | | | |
|-------------------------------------|------------------------|--|
| <input checked="" type="checkbox"/> | Written Test | Performance Indicator: 80% and/or national standard |
| <input checked="" type="checkbox"/> | Return Demonstration | Performance Indicator: Pass/Fail (should be included in all courses) |
| <input checked="" type="checkbox"/> | Online Test | Performance Indicator: 80% and/or national standard |
| <input type="checkbox"/> | Skill Sheet | Performance Indicator: |
| <input type="checkbox"/> | Homework Assignment(s) | |
| <input type="checkbox"/> | Other: | |

Scope of Implementation:

Training recommended for:

- Specialized Residential direct care staff
- Specialized Residential Administrator
- Supported Living staff
- Adult Foster Care staff
- Respite Service staff
- Self-Determination staff
- Home-based services staff
- Foster Family Group Home staff
- Child-caring Institutions (Children's Group Home) staff
- Other employee group (specify): Vocational staff
- Other employee group (specify):

Frequency:

Content be reviewed/retaken

- Annual
- Every two years
- As needed: per national certifying organizational standards
- Other:

References/Legal Authority:

1. MCL 400.710(3)
2. MHC R301.1801 et seq.
3. American Red Cross
4. American Heart Association
5. Prevailing State Guidelines and Practice Protocols

NOTE: If training is for an adult foster care facility/home, adult foster care staff must also comply with the adult foster care administrative rules. In addition, in those situations where the contents of the training conflict with an administrative rule, the rule prevails.