



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING

BUREAU OF CHILDREN'S AND ADULT LICENSING



MAURA D. CORP  
DIRECTOR

August 28, 2014

Jaime Bishop  
645 West Englewood  
Twin Lake, MI 49457

Re: MAHS docket 14-001851-DHS ALJ: Robert H. Mourning  
License No. DG 610280284

Dear Jaime:

On or about August 25, 2014, you were mailed a copy of the Order Acknowledging Withdrawal by the Petitioner from the Michigan Administrative Hearing System, said Order closing this action out with MAHS. In accordance with provisions of the Order of Summary Suspension your license has been revoked effective August 25, 2014. It is further understood that you will not receive children for care now or in the future without being legally licensed to do so.

Sincerely,

Jerry Hendrick, Acting Deputy Director  
Division of Child Care  
Bureau of Children and Adult Licensing

JH:kam

cc: Yolanda Sims, Licensing Supervisor, BCAL

JLW:JCY

STATE OF MICHIGAN  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM

IN THE MATTER OF:

Docket No.: 14-001851-DHS

Jaime Bishop,  
Petitioner

Case No.: DG 610280284

v

Agency: Department of  
Human Services

Bureau of Children and Adult Licensing,  
Respondent

Case Type: DHS BCAL

Filing Type: Appeal

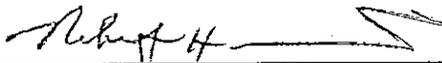
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Issued and entered  
this 25<sup>th</sup> day of August 2014  
by Robert H. Mourning  
Administrative Law Judge

**ORDER ACKNOWLEDGING WITHDRAWAL BY THE PETITIONER**

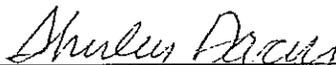
The undersigned Administrative Law Judge acknowledges the Petitioner's withdrawal of her request for hearing in the above-captioned matter.

Accordingly, we have removed this case from our formal hearing docket, cancelled the hearing scheduled for August 25, 2014 and August 27, 2014, and are closing our file in this matter.

  
\_\_\_\_\_  
Robert H. Mourning  
Administrative Law Judge

PROOF OF SERVICE

I hereby state, to the best of my knowledge, information and belief, that a copy of the foregoing document was served upon all parties and/or attorneys of record in this matter by Inter-Departmental mail to those parties employed by the State of Michigan and by UPS/Next Day Air, facsimile, and/or by mailing same to them via first class mail and/or certified mail, return receipt requested, at their respective addresses as disclosed below this 25<sup>th</sup> day of August, 2014.



Shirley Dacus  
Michigan Administrative Hearing System

Jaime Bishop  
645 West Englewood  
Twin Lake, MI 49457

Andrew P. Abood  
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Raymond Howd, AAG  
Health, Education & Family Svs. Div.  
Attn: M. Jenson  
525 West Ottawa Street, Room 341  
Lansing, MI 48913

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING

In the matter of

License #: DG610280284  
SIR #: 2014D1076009

Jaime Bishop

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Pursuant to the Child Protection Law, MCL 722.627(2),  
portions of the information contained in this Notice of Intent is **CONFIDENTIAL**.

ORDER OF SUMMARY SUSPENSION  
AND NOTICE OF INTENT TO REVOKE LICENSE

The Michigan Department of Human Services, by James S. Sinnamon, Director, Child Care Licensing Division, Bureau of Children and Adult Licensing, Orders the Summary Suspension and provides notice of the intent to revoke the license of Licensee, Jaime Bishop, to operate a group child care home pursuant to the authority of the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.111 et seq., for the following reasons:

1. On or about December 22, 2005, Licensee was issued a license to operate a group child care home with a licensed capacity of 12 at 645 E. Englewood, Twin Lake, Michigan 49457.
2. On January 8, 2014, at approximately 12:30 p.m., Marikje Hill, a Head Start classroom assistant, and Deb Burch, a Head Start bus driver, arrived at Licensee's home to drop off Child B (male; age 5/28/2010). Licensee did not come out to retrieve Child B. After approximately five minutes, Ms. Hill walked

Child B to Licensee's door, attempting to phone her but received no answer. Ms. Hill opened the unlocked door and called out for Licensee. When she did not get a reply, Ms. Hill entered the home to search for Licensee and observed Child A (male; age 18 months) standing in a pack and play in Licensee's upstairs master bedroom. While Ms. Hill continued to search the home for Licensee, Licensee entered the house.

3. On January 8, 2014, while Ms. Hill was in the home searching for Licensee, Ms. Burch observed Licensee approaching the bus from behind, driving a tractor with a plow attachment. Licensee stopped and talked to Ms. Burch for a moment. While they were talking, one of Licensee's dogs jumped onto the bus. Licensee retrieved her dog and then went to the house.
4. On January 9, 2014, the Bureau of Children and Adult Licensing initiated an investigation of Licensee's child care home. During the investigation, Licensee failed to provide truthful and accurate information to the Bureau. Specifically:
  - a. On January 9, 2014, Licensing Consultant Katherine DeKoning, with Department of Human Services Maltreatment In Care Worker Jennifer Leon, conducted an onsite visit and interviewed Licensee. Licensee denied having Child A in her care on January 8, 2013; she stated the only child she had present was her 5 year-old nephew. During a phone conversation on January 13, 2014, Licensee admitted to Ms. DeKoning that she had lied and that Child A was in her care on January 8, 2014.
  - b. On January 13, 2014, Licensee told Ms. DeKoning that she was outside for about five minutes shoveling snow around her mailbox and garbage

cans near the road while Child A was alone in the house. However, Ms. Burch told Ms. DeKoning that when she arrived at Licensee's home on January 8, 2014, she stopped the bus in front of Licensee's house and was facing the mailbox and garbage cans. She stated that there was no one shoveling by the mailbox area, and Licensee did not appear until she approached on her tractor.

5. On January 9, 2014, during the onsite inspection, Ms. DeKoning reviewed the child information cards for the enrolled children. Licensee failed to provide child information cards for five enrolled children.
6. Licensee failed to maintain the premises and furnishings in a clean, safe and comfortable condition. Specifically:
  - a. On January 9, 2014, Ms. DeKoning observed the pack and play used by Child A on January 8, 2014. One of the corner legs was broken, causing the corner to collapse inward, and the mattress did not properly fit inside the unit. On January 13, 2014, Licensee acknowledged that Ms. Hill had observed Child A in this same pack and play on January 8, 2014.
  - b. On January 9, 2014, there was a strong cat odor throughout the home. Ms. DeKoning observed overflowing cat litter boxes in the basement child approved use space. The litter boxes were accessible to children.
  - c. There were no plate covers on the outlets in the upstairs child-use space. There was a ceiling light hanging by exposed wires in the downstairs child care approved space.

d. On January 9, 2014, during Ms. DeKoning's inspection, there was a snow-covered container with boots and shoes partially blocking the front door.

7. ~~Washington County Department of Human Services~~  
~~Washington County Department of Human Services~~  
~~Washington County Department of Human Services~~

**COUNT I**

The conduct of Licensee, as set forth in paragraphs 2, 3, 4, and 7 above, evidences a violation of:

**R400.1902          Caregiver and child care home family.**

- (2) An applicant or the caregiver shall be of responsible character and shall be suitable and able to meet the needs of children and provide for their care, supervision, and protection.

**COUNT II**

The conduct of Licensee, as set forth in paragraphs 2 and 3 above, evidences a violation of:

**R400.1911          Supervision.**

- (1) The caregiver shall assure appropriate care and supervision of children at all times.

**COUNT III**

The conduct of Licensee, as set forth in paragraphs 2 and 3 above, evidences a violation of:

**R400.1911      Supervision.**

- (2) A caregiver or adult assistant caregiver shall be present in the home at all times when children are in care.

**COUNT IV**

The conduct of Licensee, as set forth in paragraph 4 above, evidences a violation of:

**R400.1903      Caregiver responsibilities.**

- (4) The caregiver shall cooperate with the department in connection with an inspection or investigation. Cooperation shall include, but not be limited to, both of the following:
  - (b) Information provided to the department shall be accurate and truthful.

**COUNT V**

The conduct of Licensee, as set forth in paragraph 5 above, evidences a violation of:

**R400.1907      Children's records.**

- (1) Prior to initial attendance, the caregiver shall obtain the following documents:
  - (a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

[NOTE: This is a repeat violation. During renewal inspections on January 3, 2014, and September 28, 2011, Licensee failed to have completed child information cards for all of the enrolled children. Licensee was cited for violations of this rule and submitted respective corrective action plans to address these violations.

**COUNT VI**

The conduct of Licensee, as set forth in paragraph 6 above, evidences a violation of:

**R400.1932 Home maintenance and safety.**

- (1) The structure, premises, and furnishings of a child care home shall be in good repair and maintained in a clean, safe, and comfortable condition.

[NOTE: This is a repeat violation. During a renewal inspection on January 3, 2014, Licensee was cited for the light fixture hanging by wires and outlets not having plate covers. On January 3, 2014, Licensee submitted a corrective action plan that addressed the violation, indicating that these issues would be fixed that same day.

**COUNT VII**

The conduct of Licensee, as set forth in paragraph 7 above, provides grounds for revocation of licensure pursuant to:

[REDACTED]

[NOTE: MCL 722.111(1)(a) defines a "child care organization" to include "child care homes."]

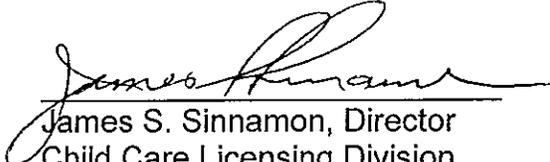
DUE TO THE serious nature of the above violations and the potential risk it represents to vulnerable children in Licensee's care, emergency action is required. Therefore the provision of MCL 24.292 of the Administrative Procedures Act of 1969, as amended, is invoked. Licensee is hereby notified that the license to operate a group child care home is summarily suspended.

EFFECTIVE 6:00 p.m., on February 3, 2014, Licensee is ordered not to operate a group child care home at 645 E. Englewood, Twin Lake, Michigan 49457, or at any other location or address. Licensee is not to receive children for care after that time or date. Licensee is responsible for informing parents or guardians of children in care that license has been suspended and that Licensee can no longer provide care.

HOWEVER, BECAUSE THE Department has summarily suspended Licensee's license, an administrative hearing will be scheduled before an Administrative Law Judge. Licensee will be notified of the hearing date.

Licensee MUST NOTIFY the Department in writing or by phone no later than 5 days before the administrative hearing whether or not Licensee plans to attend. MCL 24.272 of the Administrative Procedures Act of 1969 permits the Department to proceed with the administrative hearing even if Licensee does not appear. Licensee may be represented by an attorney at the administrative hearing.

DATED: February 3, 2014

  
James S. Sinnamon, Director  
Child Care Licensing Division  
Bureau of Children and Adult Licensing

This is the last and final page of the ORDER OF SUMMARY SUSPENSION AND NOTICE OF INTENT in the matter of Jaime Bishop, DG610280284, consisting of seven pages, this page included.

JEK

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING

In the matter of

License #: DG610280284  
SIR #: 2014D1076009

Jaime Bishop

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PROOF OF SERVICE

The undersigned certifies that a copy of the Order of Summary Suspension and Notice of Intent was personally served upon the person below on:

2/3/2014 at 4:15 pm at 645 E. Englewood, Twin Lake, MI  
Date Time Place

Jaime Bishop  
645 E. Englewood  
Twin Lake, Michigan 49457

  
Bureau of Children and Adult Licensing